





GUIDE TO THE RECORDS

MASSACHUSETTS GENERAL HOSPITAL SCHOOL OF NURSING 1940-1981

MASSACHUSETTS GENERAL HOSPITAL TRAINING SCHOOL FOR NURSES 1896-1940

BOSTON TRAINING SCHOOL FOR NURSES 1873-1895

Compiled by Helen Sherwin

December 1981

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This guide is intended to facilitate use by research workers of records of the Massachusetts General Hospital (MGH) School of Nursing 1940-1981 (MGH Training School for Nurses 1896-1940 , Boston Training School for Nurses 1873-1895), to indicate their arrangement, and to suggest their research potential. Certain records are on temporary deposit for an indefinite period at the Francis A. Countway Library of Medicine, Harvard Medical School, Boston; others remain at Massachusetts General Hospital in the care of the Institute of Health Professions.

Reels of microfilm are on deposit in the Francis L. Countway Library of Medicine: one reel of School catalogs and announcements, eighteen reels of student transcripts and lists, one reel of this guide.

Essential in the use of the guide is familiarity with the history of the School: Sara E. Parsons, HISTORY OF THE MASSACHUSETTS GENERAL HOSPITAL TRAINING SCHOOL FOR NURSES, Boston: Whitcomb and Barrows, 1922; Sylvia Perkins, A CENTENNIAL REVIEW 1873-1973, Boston: School of Nursing Nurses Alumnae Association, 1975.

Responsibility for the care, maintenance, and ongoing use of the records of the School which began in 1873, and for the necessary precautions for privacy and prevention of unauthorized access has been assumed by the Institute of Health Professions.

Application for access to these materials and for permission to quote from them should be made to the Provost of the Institute of Health Professions, Massachusetts General Hospital, Boston 02114.



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Identification and arrangement of the records, and microfilming of certain portions of them (School catalogs, transcript portions of individual student records, and lists of students entering the School since 1873) were undertaken with a grant from the National Historical Publications and Records Commission (grant 81-50) and with funding from the Massachusetts General Hospital.

The project owes much to Sylvia Perkins who in 1968 identified and organized many of these materials; to Helen Boyer for some similar activity about 1940; to Barbara Fitch who for over thirty years assembled, wrapped, and labelled materials for safekeeping. Faculty and staff members of the Committee on Historical Materials and Records of the School of Nursing, 1978-1980, helped to plan to safeguard the records as the School came to an end.

Scores of people have contributed to this project. The project director thanks specifically Natalie Petzold, Director of the School of Nursing 1966-1981 for unfailing support and generosity; Janet Wilson James for her recognition of the value of the materials and consultation to the School over many years; Helen Slotkin; Ruth W. Hellmuth and her staff, and Wilma Slaight, Megan Marinoff, Richard J. Wolfe, and Carol Pine for introduction and clues to the art of classification and arrangement; George Leslie and his staff for microfilming; Deborah Cozort, Gertrud Jorgensen, Nancy Kessner, Rhonda Kravitz, Dorothy Mahoney, June Poses, and Anne Soraghan for detailed assistance of many kinds; alumnae of the School and others, especially Anne Cahill, Frances Gibbons, Miriam Huggard, Edna Lepper, Eileen Ryan, and Tirzah Sweet for identification of photographs.



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Helen Sherwin





## HISTORICAL SIGNIFICANCE OF THE SCHOOL OF NURSING

For more than a century (1873-1981) the Massachusetts General Hospital (MGH) was associated with, or conducted, a school of nursing. The Boston Training School for Nurses (1873-1895) was the third in the United States established according to the plans proposed by Florence Nightingale. The founding committee suggested the school as offering a desirable new occupation for self-supporting women. After a critically faltering start the school came under the brief administration of Linda Richards, "America's first trained nurse", who put it on a sound basis. She was the first of the heads (and assistants) of the school to earn recognition for national and international leadership in nursing and nursing education.

The hospital assumed responsibility for the school in 1896 as MGH trustees perceived the merits of the developing system of the care of the sick. Although changes of name have reflected the change in relationship to the hospital (MGH Training School for Nurses 1896-1940) and in educational philosophy (MGH School of Nursing 1940-1981), continuity of the school was maintained. With the termination of the diploma program in May 1981, its graduates since 1875 numbered 7,943.

Hundreds more, as affiliating students or postgraduates from various other schools, from time to time had enriched their preparation, voluntarily or as prescribed by developing standards, through experiences at MGH not otherwise available to them.

The school recruited and admitted men students after the school conducted by McLean Hospital, the psychiatric division of the MGH Corporation, admitted its last class in 1965. McLean men and women students had long affiliated at MGH.

Over the century, graduates of the school have cared for the sick in hospitals, at home, elsewhere in the community. They introduced, reorganized, administered, and taught in schools of nursing and systems of nursing care in this country and around the world. They wrote texts for nurses and other books to inform the general public about nursing. Two early alumnae were the first editor and the first business manager of the American Journal of Nursing; more recent others, the first nurse in charge of the Army Nurse Corps, the first president of the National League for Nursing, the present Executive Director of the International Council of Nurses. They have helped to secure state laws for the recognition of qualified nurses, and protection of the public by registration (licensure). They have served the country by helping to secure federal legislation giving military rank to nurses in the armed forces, and providing for financial assistance to schools to permit expansion in the face of oncoming war or other growing need. They were among those establishing, developing, and leading the groups which became the American Nurses Association and the National League for Nursing, which have promoted better nursing care through improved education and conditions of employment.



The school, and also the nursing service of the hospital (which were long almost identical according to the pattern of the times), for many decades received visitors from the United States and other countries, sent by their governments or by international agencies to observe the program of the school as well as the delivery of nursing care. Federal and other agencies have repeatedly consulted them about nursing in this and other countries.

Over the years the school sought formal relationships with colleges and actually established several formal plans to combine, for students wishing to do so, college study and a degree with the MGH diploma in nursing: Simmons College, Radcliffe College, Hood College, Northeastern University. Relationships with other institutions were investigated, though for various reasons they did not materialize. Although these plans were modified from time to time, they all reflected recognition of the need for a more liberal background and broader preparation for nursing than was possible in the standard program. Each of these plans came to an end as trends in general and nursing education prescribed criteria of academic and administrative institutional control not feasible in a hospital school.

With the first world war, college graduates and others with some college preparation entered the school in significant numbers, a trend which continued and gained momentum. Between 1969 and 1973, forty college graduates, several with Master's degrees, were admitted. For many others there was no space. From September 1973 through June 1974 the school admissions office received 272 inquiries from college graduates about the program. Of these fifty formally applied for admission.

Several students with doctoral degrees in various disciplines have entered the school and graduated. The first to earn a doctoral degree after graduation was in the class of 1922. In 1971 thirteen alumnae reported having earned the doctoral degree since graduation, and half a dozen more were in process, a trend which has since increased.

For many years, in recognition of the nationwide trend to regard a college degree as prerequisite to entry into or advancement in professional practice, some students chose to take college courses while still in the school. Many graduates have continued their academic education as criteria for preparation for leadership advanced with the growing complexity of health care and its delivery.

Until quite recently, and to some extent even now, graduates of the school received from various institutions academic credit for the diploma or for certain courses. But the quest for academic excellence in university schools of nursing has eliminated automatic recognition of courses in noncollegiate schools, although in some cases challenge examinations have justified granting of limited credit. Since many plan to continue formal education, students and graduates urged development of mechanisms enabling students in a nursing program at MGH to earn college credits or a degree.





Follow-up studies of graduates, as a group, indicate their ability to function effectively in a variety of settings with appreciation for the level of development of their clinical skills among other attributes. Questionnaires to recent classes of senior students indicate majority career choices centering around clinical practitioner/clinical specialist roles.

As early as 1937 the Superintendent of the Training School referred in writing to the desirability and some efforts to seek degree-granting authority for MGH. About 1920, perhaps earlier, her predecessor had proposed in writing a normal school or college for nurses at MGH. After several years of concerted, methodical preparation, MGH was awarded authority in March 1977 by the Board of Higher Education to grant a graduate certificate and six degrees in specified areas, among them a Master of Science in Nursing degree. A new Institute of Health Professions has been established by the MGH Trustees as a professional school to implement their degree authority.

Of the first three American schools on the Nightingale plan, all established between May and November 1873, Bellevue merged with Hunter College; the Connecticut Training School was succeeded by the Yale University School of Nursing. In the MGH Institute non-nurse graduates with a baccalaureate degree will be admitted to a three-year graduate program leading to the Master of Science in Nursing degree.

An old, distinguished, and stable program in nursing, therefore, has come to an end. In the twentieth century it had only six directors. Only since 1966, when two separate divisions were formally recognized, was the director of the school not also in charge of the nursing service of MGH. But for decades, and especially in the years after the second world war, nursing leaders at MGH used creative imagination to solve nursing shortages by freeing nurses of nonnursing tasks and by preparing new groups of workers, by defining broader nursing responsibilities as the times demanded, by recruiting able students to a more rewarding and challenging educational program.

In such activities they gave leadership, not only at MGH, but in the nation and abroad.

If a school is judged by the social contributions of its graduates, this one has long deserved honor.

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## DESCRIPTION OF THE RECORDS

The Massachusetts General Hospital (MGH) School of Nursing collected, maintained, and valued certain records and historical materials from its inception in 1873. As the school grew and moved to various buildings with changes in staff and the use of space, it carefully retained these materials, provided for authorized access to them, with due concern for privacy and confidentiality, and planned in detail for their safekeeping.

In writing the history of the school, A CENTENNIAL REVIEW 1873-1973, which relates national nursing trends of many periods with developments at MGH, Sylvia Perkins drew freely on these records. Students of nursing and other fields from various parts of the country have consulted this collection among others in preparing articles, textbooks, and theses. They have expressed admiration of the unique completeness of the materials.

The records have value for research into the history of women and of women's education, the status and roles of nurses, working and living conditions of nurses and other health care workers, hospital and education costs. They have provided data for studies by state and federal agencies about health manpower and patterns of nurse-careers, as well as for replies to specific or general inquiries about the history of this and other schools, hospitals, and individuals.

They have also been used to prove citizenship necessary for financial assistance in old age, to prove high school graduation when high school records had been destroyed, to verify identity, and to answer questions for genealogical research, among other things.

A list of students admitted since 1873 to the school for fulltime or parttime study, including affiliates, was prepared in 1981.

The General Director of MGH and the Provost of the MGH Institute of Health Professions have signed a letter of agreement to assure the care, maintenance, and ongoing use of these materials, observing the necessary precautions for privacy and prevention of unauthorized access. Specifically, the Institute has assumed responsibility for the records of the school since 1873. Application for access to these materials and for permission to quote from them should be addressed in writing to the Provost, MGH Institute of Health Professions, Boston 02114.

The records fall into two categories: (1) administrative and (2) individual (student/graduate, faculty, staff.) Excluded from this discussion are oil and pastel portraits of school leaders, uniforms of various periods, and museum items such as china, silver, equipment, instruments, tools, which remain at MGH.

### 1. Administrative:

These occupy almost 50 linear (estimated from the width of each box) or almost 60 cubic feet, including 38 Paige boxes, two very slightly larger boxes, one box 33 inches wide (for large photo-





graphs and other outsize materials), and two small cartons for reels of microfilm. All these boxes have been placed in the Francis A. Countway Library of Medicine (CLM), Harvard Medical School, Boston 02115, on temporary deposit for an indefinite period of time.

They include minutes of such groups as the founding, advisory, and faculty committees, reports, studies, statistics, budgets, speeches, correspondence, memoranda, catalogues and brochures, recruiting materials, newspaper clippings, invitations and programs, photographs, course outlines, diplomas, and other memorabilia.

Early "catalogues" were, really, rather reports of the committee which founded and supported the school 1873-1895. They described needs of the school and progress in meeting them, identified committee and subcommittee membership, acknowledged donors and gifts, presented statistics and financial reports, mentioned admission requirements, described the program and identified staff, and included cumulative lists of graduates by year and their employment positions, as well as such items as an address by a physician, and a history of the first two decades of the school.

By 1883 two or three pages in the report were obviously addressed primarily to applicants to the school. As national professional associations developed to recommend higher and more uniform standards for educational programs, the catalogues advised applicants about criteria for good schools, expansion of opportunities in nursing for qualified graduates, and sources of further reliable information about the field as seen from a broad social viewpoint. They presented information about housing and conditions of living and about programs of growing sophistication and expense.

All catalogues (announcements) (1879-1981) have been microfilmed. Microfilmed reels are on temporary deposit at the Countway Library of Medicine. Originals have also been deposited there, and, in the case of multiple copies, are available at MGH as well.

The records show the ongoing concern of Superintendents of Nursing torn between the vision of sound nursing education and the economic realities of nursing service, yet with the courage to define, analyze, explore, and propose solutions to problems. These nursing administrators painstakingly collected facts to describe situations and to demonstrate needs, and they taught their assistants to do the same. Such objective methods over the years were effective in securing financial and other support for change.

The Advisory Committee released in 1907 the results of the first study of the school, an evaluation by physicians and graduates of its program and a comparison with others. One recommendation from this study was "more...instruction on the humane and ethical side of nursing as contrasted with the material and wage-earning point of view."



In urging a stronger educational program, Sara E. Parsons repeatedly pointed out the need for an endowment fund for the school, and helped to establish it.

MGH was one of the first hospitals to commission a study by an independent firm of accountants and auditors to determine the true costs of the Training School. Findings of this study were published in the Bulletin of the American Hospital Association in 1932. Earlier studies of training school budgets by Sally Johnson as one of a national committee (1924) disclosed some problems common among nursing schools.

A study in 1937 by Ruth Sleeper showed in detail the contributions of the school of MGH through nursing care given by students, at the cost of a relatively narrow range of learning experiences and viewpoints at a time when newer college programs in nursing were attracting able, mature students in growing numbers. Her report outlined a broader educational program and estimated the costs of introducing such a curriculum at MGH. Later reports show that certain of her recommendations were promptly or gradually adopted; the second world war and its concomitants necessarily postponed implementation of others.

After the war the movement for national accreditation of schools according to realistic yet flexible and dynamic criteria established by schools and their faculties through national associations became effective. Members of the school administration were encouraged to serve on state and national committees.

Correspondence and minutes document support of the school by the founding and advisory committees (all, volunteers). Regular written reports by the head of the school to the Ladies Advisory Committee from 1910 through 1947, when the format of meetings changed somewhat, show needs, problems, and progress. Minutes show the personal involvement and contributions of individuals as well as the group in special projects, and ongoing efforts by the school to inform the committee of national trends and issues significant to the school and to nursing. Reorganized in 1952, this group was renamed the Advisory Council, with limited terms of membership, a nominating committee, and election of its own members to provide further diversity of interest, experience, and background.

Faculty minutes from the mid-1950's, especially after 1966, show the gradual development of responsibility by the group (which had come to include a growing number of well-prepared individuals) for the program of the school, a change from leadership by only two or three people to informed authority for the various aspects of the program exercised in a democratic way by many people together.

Since the Director of the School was for many years also the Director of the Nursing Service of MGH (and, from 1923-1946, of the Massachusetts Eye and Ear Infirmary as well, a separate but closely affiliated neighbor), the collection includes records of nursing administration until 1966, when the last person to occupy the dual position retired. They show private duty as the major field for graduates, introduction of group





nursing, the 8-hour day, the 5-day week, of graduate nurses in addition to "pupil nurses", time and cost studies, salary scales and comparisons within this hospital and among others, job descriptions, refresher courses for inactive nurses, introduction of secretaries, unit managers, and other groups on the wards, a pioneering study of the functions of head nurses, and other efforts to solve nursing shortages, responses of patients, physicians, and nurses to change.

The War of 1898 was the first to which MGH sent a unit of physicians and nurses. Military patients were also sent north to MGH Tent Wards on MGH grounds. In the first world war, the Resident Physician (Superintendent of the hospital) and the Superintendent of Nurses personally took charge of the military unit overseas (U. S. Army Base Hospital No. 6), with their delegates remaining to administer a much simpler MGH. The letters of Sara E. Parsons from France describe war conditions and activities, and encourage her delegate in the Training School in Boston. Efforts to maintain a hospital nursing staff in the second world war by various means are documented as well as successful recruitment for military service, and news of those overseas.

## 2. Individual records (student/graduate, faculty, staff):

These include

- A. Students' records 1873-1910 in 14 bound ledgers
- B. Looseleaf records of students 1910-1981 and of faculty and staff in about 13,500 individual folders, steadily more voluminous, especially after 1940, in 25 files of 4 or 5 drawers each (each file 15" x 28" x 7 1/2" high.) About two-thirds of these may be regarded as currently active; a daily log shows correspondence related to the professional activities of graduates from the late 1930's to the present.

The transcript portions of individual records 1873-1981, as well as School catalogues (1879-1981) and this Guide or Finding Aid have been microfilmed. The master negatives, tonal positives, and master negative direct duplicates (60 reels in all) have been deposited in the CLM under archival conditions of storage.

The original 14 bound ledgers and the three Nurses Registers have also been deposited in the CLM. The original records of students 1910-1981 and of faculty and staff are on file at the hospital for ongoing, authorized use in providing transcripts, references, sometimes course descriptions as needed for licensure, employment, graduate study, and other purposes.

Legally, individual records must be kept for seventy-five years after graduation. The (Federal) General Education Provision Act (the Buckley Amendment) specifically regulates access to individual records or portions thereof, after 1974.



The system of records kept at MGH about students, which began simply in bound ledgers, has evolved to meet developing standards and practices as related to general and nursing education, developments in science and nursing, commonly accepted professional goals, broader definitions of nursing, larger and better-prepared faculty, social trends, and legal requirements.

- A. The ledgers include brief information about one student (sometimes more) per page: Name, age on admission, dates of admission and departure, religion, preentrance qualifications ("well-educated" or "education defective"), learning experiences in the school ("5 months male, 7 months female, second year in charge of night duty"), brief evaluation at end of program ("faithful and trustworthy, sometimes untidy and careless about rules"); sometimes prolonged tracing of graduate employment.

About 1897 they begin to record in growing detail the nature of the curriculum: medical, surgical, obstetrical ward assignment at MGH and other hospitals to broaden experience, surgical operations and number of lectures attended, textbooks used. In the last ledgers correspondence as much as 30-40 years later has been inserted, and efforts made to summarize long-ago experience in answer to inquiries from Boards of Registration in various states.

Cumulatively, these ledgers reflect evolution of standards of nursing education. They also reveal the drawbacks of bound volumes as recordkeepers struggled years later to answer questions not thought of during the student days, and to safeguard current students in providing credentials in the future. In 1910 the ledger system was replaced by looseleaf folders, duplicating information about the last students in the final ledger.

The paper in the ledgers is of good, heavy quality; the covers of many are in generally fair condition except for some of the leather backs and bindings; a few reflect hard usage.

- B. In 1910 the school adopted looseleaf individual folders, together with a summarizing card for each student indicating course, hours, and grades, from which transcripts could be made. These transcript cards are the most heavily used and worn portion of every record since 1910. Those of the next quarter-century (through the class entering in 1934) are in precarious condition, and still occasionally consulted. Currently they occupy a separate file to save needless wear. Later cards, of course, are undergoing similar deterioration. From 1939 to 1963 the cards were folded; wear at the fold has further diminished durability. In 1964 flat cards were again adopted to avoid this and other disadvantages.





In 1910 and thereafter all students and the few non-MGH graduates employed before about 1950 signed a Nurses Register, one of three bound volumes which assigned each the permanent school number by which the individual folder is filed. These three volumes have been useful to verify names and dates.

These files show the early simplicity of academic, physical health and other preentrance requirements, and gradual introduction of such formal credentials as birth certificates, high school and college transcripts, preentrance and other standardized tests, personality inventories. The School required preentrance dental x-rays in 1955 and thereafter; these are still retained in the academic folders through the class entering 1974. (For later classes such information became part of the student's medical record on file after departure or graduation in the MGH Medical Records Department, as had been the report of the preentrance physical examination at some point. Developing concern for privacy came to modify the handling and retention of records, even before passage of Federal law. Earlier, however, the Committee on Admissions had serious concern for student health, in the face of high illness rates among overworked, susceptible young women, and the presence of such significant data in individual folders was regarded as proof of conscientious care for protection of the student.

Correspondence in these files, especially after 1920, reflects the distinctive style and warmth of the directors of the school, and of others; their concern for the individual student (homesick, grieving, anxious about money and grades, overwhelmed by the problems of patients), their insistence on high standards, their ongoing interest and affection for the graduates, their humor, their generosity of spirit.

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## CLASSIFICATION - NOTATION SCHEME

This scheme borrows heavily from that of Ruth W. Helmuth for the Case Western Reserve University Archives and its modification by Wilma Slaight for Wellesley College. For the Massachusetts General Hospital (MGH) School of Nursing, a simpler notation is often possible.

First level	1 or 2 figures	Record group Broad administrative functions, areas, or departments
Second level	1 or 2 letters	Subgroups Positions, groups, events types of material
Third level	Numbers as needed	Individuals Persons, individual groups, events, studies, publications, etc.

These combined without punctuation marks

### For example:

1D10 Sara E. Parsons  
1 = School of Nursing  
D = Chief administrative official  
10 = Sara E. Parsons, tenth superintendent of the School

8GA4 Survey of Classes graduated 1895-1920  
8 = Alumnae and Alumnae Association  
G = Studies, Surveys, Reports  
A = Graduates and Classes, Compilation of Achievements  
4 = The period 1895-1920

10KF Massachusetts Board of Registration in Nursing, correspondence specifically about MGH School of Nursing  
10 = Regulating Organizations, Leaders, Agencies  
K = Massachusetts Board of Registration in Nursing  
F = Correspondence specific to MGH School





CLASSIFICATION - NOTATION SCHEME

Optional

Fourth level	2 figures, set off with - divider	Form class as required
Fifth level	Figures as required with / divider	Dates

For example:

4FI-10/1972 Minutes of Psychiatric Nursing teachers, 1972

4 = Faculty  
F = Groups of teachers  
I = Psychiatric Nursing  
-10 = Minutes

11LA/1952 Group photograph of entering freshmen by year of  
expected graduation

11 = Photographs  
L = Class by year of graduation  
A = Freshmen entering (in 1949), expected to graduate in 1952

11LB/1892 Group photograph of seniors by year of expected graduation

11 = Photographs  
L = Class by year of graduation (1892)  
B = Seniors

10IB3-71 Florence Nightingale

10 = Leaders, Organizations, Agencies  
I = Individuals  
B = British Nursing  
3 = Florence Nightingale  
-71 = Taped recording with transcript

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MASSACHUSETTS GENERAL HOSPITAL SCHOOL OF NURSING

ARCHIVES CLASSIFICATION

RECORD GROUPS

- 1 School of Nursing: Catalogs, administration, relationships with other agencies, studies and reports, history, financial affairs, archives, anniversaries and convocations, symbols and insignia, awards
- 2 Nursing Service (pre-1873 to 1966): Publications, administration, relationships with other agencies, studies and reports, job descriptions, finances, major crises, publicity, developments in delivery of nursing care
- 3 Governing and Advisory Boards and Committees: Publications, bylaws, Founding Committees, Board of Directors Boston Training School and relationship with MGH 1873-1895; Trustees of MGH and Committees on the School 1895-1975; Ladies Advisory (Friendly) Committee on the School (Advisory Council to the School 1953-1981); Ladies Visiting Committee to Patients
- 4 Faculty: Organization and bylaws, certain committees, groups of teachers of courses and of years or levels, individuals
- 5 Curriculum (Program of Study: Committee, courses of study (standard, alternate, and coordinated programs), registration and records of individual students, evaluation, promotion
- 6 Learning Resources: Library, audiovisual or instructional resource center; committees, faculty, and staff; studies, history
- 7 Student Personnel Services and Student Life: Publications, admissions and recruitment, Counselling, Health, Housing; Financial Aid; Committees, faculty, and staff; Student Nurse Cooperative Association, extracurricular activities; committee on student life (Student-Faculty Relationships; student life and living conditions; relationships to other organizations
- 8 Alumnae Association and Alumnae: Publications, bylaws, Board of Directors, history, individuals, regional clubs, activities of classes by year of graduation, financial affairs, awards, assistance; events (anniversaries and convocations)
- 9 Massachusetts General Hospital; McLean Hospital; Massachusetts Eye and Ear Infirmary
- 10 Professional, regulating and compassionate Associations; individual leaders in nursing, physicians, surgeons, and dentists; universities, other hospitals, other schools of nursing, public health nursing agencies; symbols and insignia
- 11 Photographs

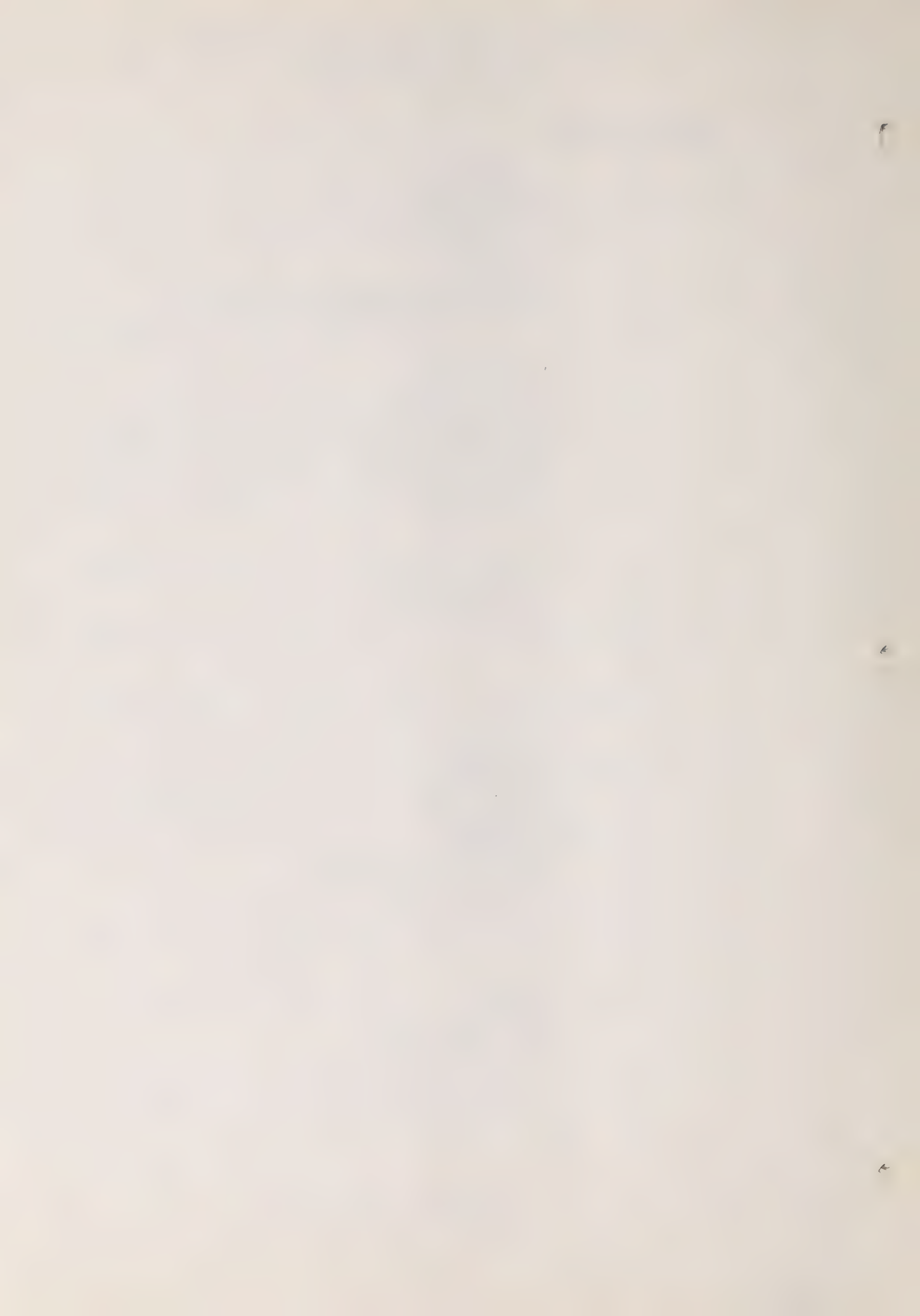




## ARCHIVES CLASSIFICATION

RECORD SUBGROUPS

A	Publications
B	Bylaws and Charter
C	Committees
D	Responsible administrative official
E	
F	Relationships
G	Studies and Reports
H	Published History
I	Individuals
J	
K	Financial Affairs
L	
M	
N	
P	Buildings
Q	Major Crises
R	Archives
S	Publicity and Information
T	
U	
V	Events
	VA Anniversaries
	VC Convocations
W	Symbols and insignia
X	
Y	
Z	Not otherwise classified



MASSACHUSETTS GENERAL HOSPITAL SCHOOL OF NURSING

ARCHIVES CLASSIFICATION

FORM CLASS

-10 Minutes and Reports  
 -11 Annual Reports  
 -12 Correspondence  
 -13 Memoranda  
 -14 Notices  
 -15 Speeches, Addresses, Reprints  
 -16 Articles  
 -17 Biographical Data  
 -18 Awards, Citations  
 -19 Diplomas, Certificates  
 -20 Pins, Badges  
 -21 Proceedings  
 -22 Special Report  
 -23 Tributes  
 -24 - *Not*  
 -25  
 -26  
 -27  
 -28  
 -29  
 -30 Contracts  
 -31 Calendars  
 -32 Press Releases, Clippings  
 -33 Brochures  
 -34 Invitations and Programs  
 -35 Guest Books  
 -36 Scrapbooks  
 -37 Photograph Albums  
 -38  
 -39  
 -40  
 -41 Accounts  
 -42 Treasurer's Reports  
 -43 Travel Expenses  
 -44  
 -45  
 -46  
 -47  
 -48  
 -49

FORM CLASS

-50 Course Outlines  
 -51 Course Descriptions  
 -52 Examinations  
 -53 Bibliographies  
 -54 Faculty, Lecture notes  
 -55 Manual, Handbook  
 -56 Evaluation Manual  
 -57 Class Notes by Students  
 -58 Papers by Students  
 -59 Attendance and Grade Books  
 -60 Textbook  
 -61 Procedure Description  
 -62  
 -63  
 -64  
 -65  
 -66  
 -67  
 -68  
 -69  
 -70 Films  
 -71 Tapes  
 -72 Records  
 -73 Photographs  
 -74 Portraits  
 -75 Statue or Statuette  
 -76 Model for Classroom Practice  
 -77  
 -78  
 -79  
 -80 Statistics  
 -81 Questionnaires  
 -82 Index or Excerpts  
 -83 Tabulations  
 -84  
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 -94  
 -95





## BRIEF OUTLINE, CLASSIFICATION

### 1 SCHOOL OF NURSING

(Administration, Studies, History, Financial Affairs, Events, Insignia)

#### 1A Publications

1AA Catalogs, Announcements, Reports (Crossreference to letter of  
Maria Brown 1913 to Sara E. Parsons)

Boston Training School 1873-1895; Massachusetts General Hospital  
Training School for Nurses 1896-1940; MGH School of Nursing  
1940-1981, including Coordinated Program with Radcliffe College  
(1946-1966, revised 1959) and Alternate Program with Northeastern  
University (1962-1966)

A complete set of these has been microfilmed

#### 1AB Brochures

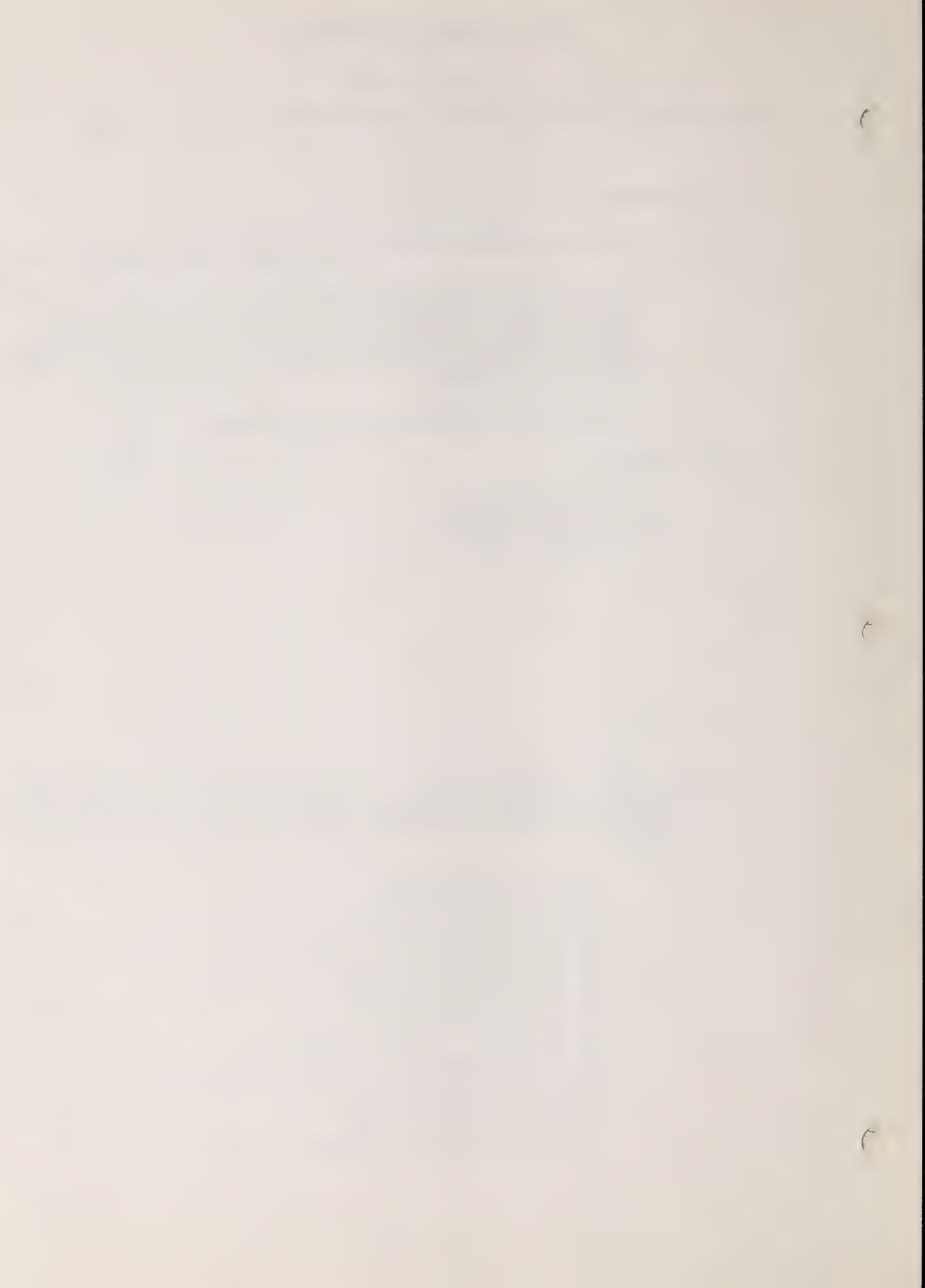
AB1 Standard program  
AB2 Coordinated program  
AB3 Alternate program

#### 1B

#### 1C

1D Superintendent of Nurses 1873- (and Principal of the Training School  
or School of Nursing 1924-1946); Director of the School of Nursing and  
of the Nursing Service 1946-1966; Director of the School of Nursing  
1966-1981

1D1 Mrs. Billings 1873  
1D2 Mary von Olnhausen 1874  
1D3 Linda Richards 1874-1877  
1D4 Anna Wollhampton 1877-1878  
1D5 Jane Sangster 1879-1881  
1D6 Anna Maxwell 1881-1889  
1D7 Maria Brown 1889-1899  
1D8 Pauline Dolliver 1899-1909  
1D9 Georgiana J. Sanders 1909-1910  
1D10 Sara E. Parsons 1910-1920  
1D11 Helen Wood (Acting) 1917-1920, 1931-1932  
1D12 Sally Johnson 1920-1946  
1D13 Ruth Sleeper 1946-1966  
1D14 Natalie Petzold 1966-1981



1E School and Nursing Service Administration

1EA Assistant Administrators before 1966

1EA1 Annabella McCrae

1EC Coordinating Council (Executive Committee of School and Service 1953-1968)

1ED Administrative Group of the School (Director and Coordinators (1966-1981)

1ED-10 1972-1981

1EE Executive Committee of the School

1EE-10 Minutes (1945-1981)

1EE-12 Excerpts (1947-1972)

1F Relationships with academic and clinical agencies (Crossreference to Alumnae Association Regional Clubs and Class activities)

1FA Academic and clinical relationships, general

1FB Search for relationships with specific academic institutions

1FC Actual relationships with academic institutions

1FD Clinical agencies receiving MGH Students

1FE Clinical agencies sending students to MGH

1FF Visitors from American and foreign agencies

1G Studies and Reports

1GA Special Studies and Reports, primarily of the School. (Crossreference to Nursing Service, Financial Affairs, Library, Students, Admissions, Advisory Committee to the School) 1906-1970





1G Studies and Reports, continued

1GB Studies and Reports for Licensing and Accreditation

- 1GB1 Board of Registration (Approving Authority) in Nursing, Massachusetts
- 1GB2 University of the State of New York, Department of Education
- 1GB3 Grading Study, Committee on Grading of Nursing Schools, 1929
- 1GB4 Accreditation Reports and Recommendations 1938-1979

1GC Reports to the Ladies Advisory Committee (Advisory Council)

1GD Annual Reports

- 1GD1 (Director) of the School
- 1GD2 Reports at Graduation by the Superintendent

1GE Reports to Trustees Committee on Nursing by the Director of the School

1GF Cooperation with other agencies and individuals in their studies

1GG NICUSANE, a pilot scheme for the exchange of nurse teachers 1960-1962, report published 1963

1GH Cooperation with American Nurses Association, National League of Nursing Education, National League for Nursing, and American Hospital Association in nationwide studies

1GI Claims of individuals to be MGH student or graduate nurses (1935-1974 Correspondence

1H Written History of the School

1HA Published

- 1HA1 Early History of the Boston Training School, by Mrs. Curtis and Miss (M. H.) Denny. Reprint from AJN Feb. 1902
- 1HA2 Boston Training School 1873-1895 (?1904) Author and date not specified. Separate paperback, also part of the 1904 announcement of the Training School
- 1HA3 Sara E. Parsons 1922
- 1HA4 Sylvia Perkins 1975

1HB Highlights 1873-1939



## 1J Job Descriptions

## 1K Financial Affairs (Crossreference to Special Studies, Nursing Service, Governing and Advisory Boards, Alumnae Association, Student Personnel Services)

1KA Boston Training School for Nurses 1873-1895, and MGH Training School till 1900

1KA1 Fundraising efforts

1KA2 Bequests, legacies, gifts

1KA3 Accounts and Bills

1KA4 Account Book, November 1880-November 1892, Treasurer

1KA5 Treasurer's annual report 1/1/95-1/1/96

1KA6 Transfer of Boston Training School Funds to Massachusetts General Hospital

1KB Fundraising after 1900

1KB1 Early 20th century

1KB2 Robert Lawrence Williams Concert 1971

1KC Gifts from individuals, groups, and foundations after 1900

1KD Federal Grants

1KD1 USPHS Nursing Capitation Grant 1973-1977

1KD2 National Historical Publications and Records Commission 1981

1KD3 Financial Aid to students (several programs)

1KF Budget Planning

1932-1935 and 1945-1951 include Nursing Service supplies and salaries

1960-1980, School only

1KG Annual Operating Statements 1938-1964

1KH Cost Centers, Monthly Reports from Accounting Department

1KI Special Funds, Federal and other financial aid to students  
Monthly Reports

1KJ Special Funds, other Federal Grants  
Monthly Reports

1KJ1 USPHS Nursing Capitation

1KJ2 National Historical Publications and Records Commission 1981





1K Financial Affairs, continued

1KK Other Special Funds of the School, monthly reports 1976-1977

1KL Invoices, Purchase Orders

1KM Salaries and fringe benefits

1KM1 Salary scales

1KM2 Travel allowances

1KM3 Tuition Aid

1KM4 Registration Fees

1KM5 Sabbatical Leave, policy

1KM6 Blue Cross-Blue Shield 1965-1975

1KM7 Retirement

1KN Student Clinical Hours, Monthly Reports

1KP Charges to students (Tuition, housing, meals, fees)

1KP1 Comparisons with other schools 1962-1980

1KP2 Announcements to students/parents 1960-1979

1KP3 Schedule of charges 1958-1978, 1949-1950

1KR Chief of Service, Monthly Reports of Special Funds

1KS Plans of MGH graduating seniors for employment and education  
1955 and 1973-1981

1L Student and Faculty Counts (Census)

1LA Roster of Executive Assistants and Supervisors, 1900-1939

1LB School and Faculty Counts 1954-1982

1LC Graduate Nurses Roll Books (monthly listing of School and Service  
Staff 1955-1964), then School only till 10/1/72 including  
secretaries (early, includes Central Nursing Office, Anesthesia,  
Blood Bank, Appliance Room)

1LD Annual List, September, of Faculty and Staff by category of position  
(1970-1979)



1M Institute of Health Professions

1MA Preliminary Studies and Reports

1MB Proposal for Degree authority (Presented 1976; approved March 18, 1977)

1MC Program Development Committee for Nursing

Minutes November 1973-August 1974

Ongoing planning and supporting data, proposals, reports, and publicity

1MD Acting Nursing Advisory Committee 1978-1979

Minutes and other materials

1ME Implementing the Plans

1MF Program of Continuing Education

1MG Programs in other disciplines than Nursing

1N

1P Planning for the future of the School (Crossreference to Relationships with Academic Agencies, Studies and Reports, Advisory Council, Faculty Ad Hoc Committees, Alumnae Association, Sara E. Parsons, Sally Johnson, Ruth Sleeper, Natalie Petzold)

1Q Major Crises

1QA War

1QA3 World War I

1QA4 World War II

1R Archives

1RA Management before 1976

1RB

1RC Committee on Historical Materials and Records 1976-1981





1R Archives, continued

1RD Use of collection

1RE Grant proposal to National Historical Publications and Records Commission  
1980, and progress report July 22, 1981

1RF Provisions for care and maintenance of Records after 1981

1RG Gifts, accessions

1RH Information about specific items

1RI Inventories

1S Publicity and information about nursing and the School (Crossreference to  
Events, Recruitment, Nursing Service)

1SA The field of Nursing and choice of programs

1SB About developments in this School

1T

1U

1V Events

1VA Anniversaries

1VA1

1VA2 Fiftieth Anniversary of School, 1923

1VA3 Seventy-fifth Anniversary of School, 1948

1VA4 Centenary of School, 1973

1VA5 150th Anniversary of Hospital, 1961 (special program by Nursing Department)  
Press releases and clippings  
Invitations and Programs  
Guest Books  
Album of photographs

1VC Convocations

1VC1 Graduation, etc.



# 1 SCHOOL OF NURSING

## 1V Events, continued

### 1VC Convocations

- 1VC1 Graduation 1903-1981 and list of speakers 1903-1981
- 1VC2 Fall Convocation 1959 and 1962-1978
- 1VC3 Family Day (Parents Day) for Junior students 1962, 1964, 1980
- 1VC4 Capping of senior students 1950-1980  
and brief addresses by the Director

### 1VE Other events

- 1VE1 Open House
- 1VE2 Entrance Day

### 1VF Closing of the School

- 1VF1 Decision, Announcement, responses
- 1VF2 Phaseout
- 1VF3 Relocating faculty
- 1VF4 Proposed new program

## 1W School symbols and insignia

- 1WA Seal
- 1WB Badge or pin and list of numbered pins issued since March 1957
- 1WC Cap
- 1WD Diplomas, blank (after 1940) and 1878-1923
- 1WE Diploma case
- 1WF Unique to Coordinated Program, cap, uniform, pin 1961
- 1WS Songs
- 1WU Uniforms

## 1X Awards and Prizes (Crossreference to Faculty Manual)

- 1XA To students
- 1XC To this School from other institutions

## 1Z Miscellaneous, not otherwise classified





The School of Nursing and the Nursing Service became wholly separate departments of the Hospital 1966, each with a separate director. The Nursing Service was renamed the Department of Nursing 1968, Mary E. Macdonald, Director.

2A Publications

2AA Newsletter

2AB Brochures

2AC Rules and Regulations

2AD Policies and Procedures (Crossreference to MGH Ward Policies,  
Procedures, Precedents)

2AD1 Nursing Service Policy Manual

2AD2 Nursing Service Procedure Manual

2B Nurses and preschool nursing care 1821-1895

2BA General observations by individuals and committees

2BD Matrons or head nurses 1826-1894

2BD2 Rebecca Taylor, Head Nurse 1825-1860

2BD3 Mary A. Colesworthy, Matron 1860-1868

2BD4 Georgia L. Sturtevant, Matron 1868-1894  
(assistant nurse 1862-1868)

2BI Individual nurses

2BI1 Emily Elizabeth Parsons 1860-1862

2BI12 Others

1BI13 Photographs of still others

2BJ Conditions of working and living

2C

2D Superintendent or Director of Nurses (Crossreference to School of Nursing)

2D14 Edna S. Lepper 1966-1968

2D15 Mary E. Macdonald 1968-



2 NURSING SERVICE

- 2E Nursing Service Administration (Crossreference to School of Nursing,  
Assistants before 1966, Coordinating Council)
- 2ED Administrative Committee
  - 2ED-10 Minutes 1947-1963
- 2EE Other Standing Committees, Guide (May 1960)
- 2F Relationships with other agencies, academic and clinical
  - 2FC Academic Institutions
  - 2FD Clinical Agencies
- 2G Studies and Reports (Crossreference to School of Nursing, Advisory Council)
  - 2GA Specific Studies and supporting data
- 2H
- 2I
- 2J
- 2K Financial Affairs (Crossreference to the School, Developments in Delivery of  
Patient Care, Advisory Council)
  - 2KD Salaries and Wages
  - 2KE The Shorter Working Day
  - 2KF The Shorter Working Week 1953



2L

2M

2N

2P

2Q Major Crises (Crossreference to Massachusetts General Hospital)

2QA War

2QA3 World War I

2QA4 World War II

2QA5

2QA6 Vietnam

2QB Other Crises

2QB1

2QB2 Cocoanut Grove Fire 1942

2QB3 Poliomyelitis epidemic 1955

2R

2S Publicity and Information

2SA Specifically about nursing at MGH

2SP Comments from patients or head nurses on care given

2SP1 Generally

2SP2 About specific student nurses

2SP3 About specific situations

2T Developments in delivery of patient care (Crossreference to Financial Affairs of School and Service, War, Red Cross)

2TA Nursing shortages

2TA1 The shortage

2TA2 Patient census and assignment of nurses

2TA3 Group nursing (1931-1934)

2TB Recruitment of graduates

2TB1 General

2TB2 From foreign countries





2T Developments in delivery of patient care, continued

2TC Refresher courses for inactive graduates 1941-1944

2TD New groups of workers (Crossreference to Red Cross, Advisory Council)  
Special studies and reports)

- 2TD1 Practical nurses
- 2TD2 Dispatch (errand) service
- 2TD3 Ward secretaries
- 2TD4 Genitourinary attendants
- 2TD5 Maids
- 2TD6 Orderlies
- 2TD7 Aides
- 2TD8 Other
- 2TD9 Unit managers

2TD20 General development of new groups

2TE Private duty nurses

- 2TE1 Replacement service (as staff nurses, 1942)
- 2TE2 Central Directory and a specific nurse 1934; phaseout 1975
- 2TE3 A course for graduates, California and MGH, n.d., (1910-1917)
- 2TE4 MGH not to be billing agent after January, 1977
- 2TE5 Legal implications of terms and roles

2TF General duty (staff, floors) nurses

2TG The team plan

2TH Education of the Patient

2TI The Nurse Practitioner

2TJ Discharge referral (Crossreference to Special Studies)

2U

2V

2W

2Y

2Z Miscellaneous, not otherwise classified



BRIEF OUTLINE, CLASSIFICATION

3 GOVERNING AND ADVISORY BOARDS AND COMMITTEES

3A Publications and Reports (Crossreference to School of Nursing Publications)  
Announcements of the Boston Training School

3B Bylaws 1873, 1875

3C Founding and Governing Committees and Boards, Boston Training School Women's  
Education Association, Committee on Industrial Education 1872-1873;  
Committee on a Training School April-November 1873; Board of Directors,  
Boston Training School 1873-1875

3C-10 Minutes (Crossreference to Financial Affairs of the School)

3CA Correspondence with MGH Trustees and Staff

3CD Standing Votes December 1877-May 1894 (Board of Directors)

3CG Evaluation of Individual Graduates by public

3CI Individual members

3CK Women's Education Association  
Annual Reports 1920, 1929

3D Trustees of Massachusetts General Hospital

3DA

3DB The Trustees Committee on the School (Special 1895; Standing 1896-1975)  
Committee on the General Hospital Training School (3 Trustees) 1895-  
1975. Various named Trustees, or Combined Trustees and Staff,  
Committee on Nurses, on the School of Nursing and Nursing Service,  
to the School of Nursing and Nursing Department 1969-1970.  
Came to an end 1975

3E Advisory Committee on the Training School (3 Trustees, Hospital Superintendent  
and his Assistant, plus 7 MGH physicians, plus others later 1899- )

3E-10 Minutes

3E-12 Correspondence





### 3 GOVERNING AND ADVISORY BOARDS AND COMMITTEES

- 3F Ladies Friendly Committee (1899- ) on the General Hospital Training School (School of Nursing), a subgroup (12 or more members) of the Advisory Committee. There appears to have been some confusion in reference to the Advisory Committee and the Ladies Friendly (Advisory) Committee. In the 1930's the Secretary of the Ladies Committee signed the Annual Reports of the Advisory Committee, published in the MGH Annual Report, but her report referred only to the activities of the Ladies.

The Ladies Advisory Committee was reorganized and renamed the Advisory Council to the School of Nursing in June 1952 (1952-1981) (Crossreference to School Studies and Reports) and to Founding Committees

3F-10 Minutes

3F-12 Miscellaneous Correspondence

3FA Special Committees

3FA1 On instruction

3FA2 On Discipline, Probation, and Graduation; on Special Training;  
on Health, Exercise, and Recreation

3FA3 Other

3FC Evolving Functions and Relationships

3FD Recommendations

3FI Individual Members (Mmes. Homans, Whiteside) (Crossreference to  
Founding Committees)

3L Ladies Visiting Committee to Patients



## BRIEF OUTLINE, CLASSIFICATION

### 4 FACULTY

(FACULTY ORGANIZATION, COMMITTEES, RECORDS OF GROUPS AND INDIVIDUALS)

#### 4A Publications and Compilations

4A1 Faculty Manual (Compilation of policies developed by the faculty,  
8/64 and annually 1974-1975 through 1980-1981)

#### 4B Bylaws, Faculty Organization 1962-1973 and Crossreference to Faculty Manual 1974-1981

#### 4C Committees, Faculty Organization (Crossreference to School of Nursing, Curriculum, Learning Resources, Library and Audiovisual Aids, Students and Student Personnel Services: Counselling and Guidance, Health, Housing, Financial Aid, Admissions and Recruitment, Student Life, Student-Faculty Relationships)

4C1 Committee on Bylaws 1968-1980

4C2 Committee on Evaluation

4C2-10 Minutes 1959-1964, 1966-1972

4C2-56 1959-1965 Evaluation Manual

4C2-83 Tabulation of replies to questionnaires to Graduates  
and their employers one year after graduation (Classes  
graduating 1966, 1968-1976, 1978, 1979)

4C3 Committee on Faculty Development 1960-1973

4C4 Committee on Social Activities

#### 4D Faculty Organization

Minutes of meetings

#### 4E Special (Ad Hoc) Committees on Special Tasks (Crossreference to minutes of Faculty Organization and to Faculty Manual)

#### 4F Groups of Teachers

4FA First-Year teachers

Minutes of meetings

4FB Science Teachers

4FB-10 Minutes of meetings

4FB-11 Annual Reports 1947-1968

4FC Leaders of Human Relations Seminars for Freshmen 1955-1979

Background: Correspondence, studies, reports, minutes of planned  
and evaluation meetings



## 4 FACULTY, continued

(FACULTY ORGANIZATION, COMMITTEES, RECORDS OF GROUPS AND INDIVIDUALS), continued

## 4F Groups of Teachers, continued

## 4FD First-Year Nursing teachers

Minutes and annual reports of teachers and chairman 1965-1979

4D-11 Annual Reports of Coordinator 1976-1979

## 4FE Second-Year teachers

## 4FF Maternal Child Nursing teachers 1968-1980

4FF-10 Minutes and annual reports of chairman

4FF-11 Annual reports of Coordinator 1970-1980

## 4FG Nursing Care of Patient in Surgery (Operating Room) teachers 1968-1980

## 4FH Nursing Care of Ambulatory Patient teachers 1969-1980

## 4FI Psychiatric (Mental Health) Nursing teachers 1968-1980

4FI-10 Minutes including Correlation Study September-November 1973  
by Susan MacPherson4FI-11 Annual Reports of Coordinator 1971-1980 including 1974  
evaluation of Project Place, and list of Foreign  
graduates who took course 1969-1979 to meet licens-  
ing requirements

## 4FJ Third-Year Nursing Teachers

4FJ-10 Minutes and annual reports 1963-1981

4FJ-11 Annual Reports, Coordinator

## 4FK Leaders of Human Relations Seminars for senior students

Minutes of planning meetings 1970-1981

## 4FR Coordinated Program (1946-1966)

4FR-10 Minutes 1954-1962

4G

4H

4I Individual teachers (Crossreference to School catalogs, Studies and Reports  
for licensing and accreditation, Faculty Count)4IL Employed before 1968, one page each in alphabetical order, a listing  
compiled by Sylvia Perkins in June 1968. For a very few, photo-  
graphs or newsclippings are included

## 4IR Records of Individuals (closed)

More detailed records maintained by the Director of the School.  
Retained in her office after 1981





BRIEF OUTLINE, CLASSIFICATION

5 CURRICULUM (PROGRAM OF STUDY)

5A

5B

5C Committee on Curriculum (Crossreference to Faculty Special Committees, Minutes of Faculty Groups, Learning Resources, Special Studies and Reports)

Minutes and Annual Reports

5D

5E

5F

5G Total Curriculum or Program of School (Crossreference to Special Study of School 1937 by Ruth Sleeper)

5G-13 Memorandum January 1936, Sally Johnson, for increased depth and breadth, and facilities needed

5H

5I Individual courses after 1955, itemized and numbered

5I1 Anatomy and Physiology

5I2 Microbiology

5I3 Chemistry

etc.

5J Courses before 1950

5J-50 Outlines

5J-52 Examinations

Two examinations 1930, 1931; analysis of results and efforts to explain many failures on one

5J-54 Lecture notes prepared by teachers

Fox, Miss Forms of Public Health Nursing, 1931

Scudder, C. L., M.D. Cholelithiasis March 1, 1910 (MGH)

5J-55 Various procedures

Catheterization, 1928

Charting 1900, n.d., 1949

Steam Inhalations 1929

Supervision of medication for children, n.d. (?1947)



BRIEF OUTLINE, CLASSIFICATION, continued

5 CURRICULUM (PROGRAM OF STUDY) continued

5J Various Courses before 1950, continued

5J-57 Class notes taken by students in 1880's and 1890's

5J-59 Grade Books, 1880's-1930's

5J-60 Textbook of First Aid, Johnson and Johnson, Third edition, 1911

5J4 Nutrition, suggestions about teaching, 1940

5J9 Nursing (Prevention of errors in Drugs and Solutions) n.d.

5K Course outlines 1953, various assembled

5L

5M

5N

5P Coordinated Program (with Radcliffe College 1946-1959; revised plan 1959-1966)

5PI-59 Grade and attendance books (some contain course outlines and examinations)

(Note in 1981: Retained at MGH for ongoing reference)

5R Records (Crossreference to Curriculum Committee, Faculty Special Committees)

5RA Curriculum arrangement and annual academic calendar

5RB Rotation plan for student experience (Crossreference to School catalogs and Faculty Manuals)  
Correlation of theory and practice

5RC Other schedules

5RG Grade and attendance books

(Note in 1981: Retained at MGH for ongoing reference)





BRIEF OUTLINE, CLASSIFICATION continued

5 CURRICULUM (PROGRAM OF STUDY) continued

5R Records, continued

5RH

5RI Individual students (looseleaf since 1910) (Closed)

The portions of these records used for transcripts have  
been microfilmed

5RJ Alphabetical lists of students entering 1873-1979  
These have also been microfilmed

5RK

5RL Individual students, in Bound Ledgers, 1873-1910  
These 14 volumes have been microfilmed

RL1	1873-1888	RL8	1897-1901
RL2	1873-1882	RL9	1899-1901
RL3	1882-1889	RL10	1899-1903
RL4	1875-1888	* RL11	1898-1902
RL5	1888-1896	RL12	1901-1908
RL6	1888-1899	RL13	1904-1908
RL7	1896-1899	RL14	1908-1910

In 1981:

\*Note: 5RL11 has been reclassified as 5RJ-59 /1898-1902,  
(volume iii); It is a record of examination  
grades.

5RM

5RN

5RR Nurses Registers (3 volumes)

5RR1	1910	(#1-#3,648)
5RR2	1934	(#3,648-#9,847)
5RR3	1959	(#9,848-#12,674)

These three volumes have been microfilmed



## BRIEF OUTLINE, CLASSIFICATION

### 6 LEARNING RESOURCES

#### 6A Publications

- 6A1 Guide (including Research Guide), Palmer-Davis Library
- 6A2 Newsletter, Palmer-Davis Library 1973-1981
- 6A3 Newsletter (Audiovisual Center 1974, Instructional Resource Center 1975-1981)

#### 6B

#### 6C Committees

- 6CA Audiovisual Aids (till 1977)
- 6CL Library (till 1977)
- 6CR Learning Resources 1978-1981  
For all these, minutes and annual reports

#### 6D Coordinator of Program Development and Educational Resources (1969-1981)

#### 6E Librarians

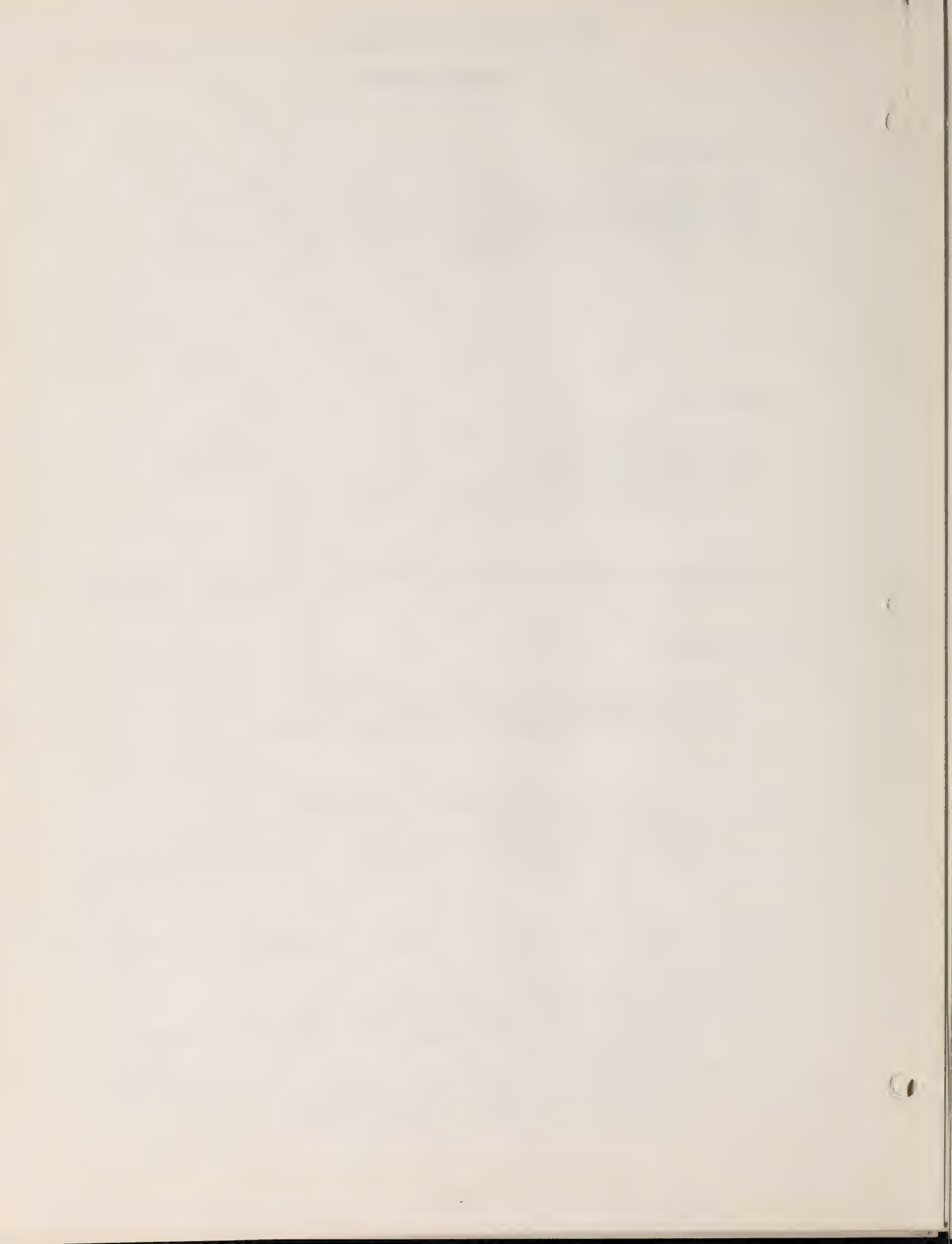
- 6E-10 Various reports 1937 and 1963-1980
- 6E-12 Correspondence and memoranda
- 6E-80 Statistics about use 1964-1974; 8/78-5/81

#### 6F Audiovisual (Instructional Resources) Media Consultant Annual Reports 1977-1980

- Letter of October 4, 1971 to Joyce Mathis about Helene Fuld Health Trust as a supporter of audiovisual centers in the Boston area

#### 6G Studies of the Library and other resources (Crossreference to School Archives)

- 6G1 Library, Maxine Bailey 1937-1938
- 6G2 Faculty evaluation of School facilities 8/76
- 6G3 Historical Collections, Caroline Bennett 1964-1968  
Minutes, reprints, correspondence in preparation of article in NURSING OUTLOOK
- 6G4 Letter of Caroline Bennett July 12, 1971 to Dr. Ellsworth Neumann about possibility of combined Treadwell and Palmer-Davis Libraries and a central audiovisual center.



BRIEF CLASSIFICATION, continued

6 LEARNING RESOURCES, continued

6H History (Thayer House Library; Nurses Reference Library, Sophia Palmer Memorial Collection; Palmer-Davis Library)

6H1 Katherine Garstka, 1980 "A Good Library Serving Generations of Students" MGH HOT LINE September 11, 1980 and September 24, 1981

Photographs

6I

6J

6K Gifts

6L Lists of Holdings

Volume, Nurses Library, Thayer House, 1883  
Historical Materials 1965  
Historical Collection shelf list 1969  
Historical Materials on Open Shelves July 1980

6N Newer Technologies

6X Directions for making Classroom Practice Doll, n.d., before 1930





BRIEF OUTLINE, CLASSIFICATION

7 STUDENT PERSONNEL SERVICES, STUDENT LIFE

(Student Personnel Services: Admissions, Recruitment, Counselling and Guidance, Health, Housing, Financial Aid: Committees, Faculty and Staff; Student Government and Activities; Class Extracurricular activities)

7A Publications

- 7AA Handbook for Students
- 7AB Yearbook (Lampada, Checks, Fragments) 1928-1981
- 7AC Newspaper (Drawsheet, Checkmate, other (1942-1951, 1961-1978)
- 7AD Calendar of Monthly Events 9/75-5/81

7B

7C

7D Coordinator, Student Personnel Services (1969-1981)

- 7D-10 Minutes of meetings and Annual Reports of Student Personnel Services (includes also meetings of Counsellors, and of Residence Heads)

7E Admissions (including Recruitment until 1969)

- 7EA
- 7EB Minorities in Nursing
- 7EC Committee on Admissions 1966-1970, 1972-1979
- 7ED Careers in Nursing Program, Nursing Council, United Community Services of Metropolitan Boston 1965-1971 (Crossreference to Advisory Council)

7EG Studies

- 7EG1 Profiles, statistical data, summaries of entering classes
- 7EG2 Proposal 1969-1970 for Admissions Center (Sponsors: Massachusetts Hospital Association, Massachusetts Nurses Association, Massachusetts League for Nursing)

7F Recruitment (included with Admissions until 1969) Crossreference to School and Nursing Service Publicity, to Advisory Council, to Minorities in Nursing

- 7FA Early efforts (1910-1930)
- 7FB
- 7FC Committee on Recruitment (1969-1979)

Minutes, Annual Reports, newsclippings, press releases



7 STUDENT PERSONNEL SERVICES, STUDENT LIFE, continued

7G Studies

- 7G1 Motivation and Prognosis for Success (Gene Smith, 1965-1971)
- 7G2 Men Students in Nursing Schools (1976-1977)
- 7G3 Followup Study of MGH Applicants who withdrew or were rejected (1967)
- 7G4 Attrition (Graph 1922-1948) ?Ruth Sleeper
- 7G5 Other

7H Student Health

- 7HA
- 7HB
- 7HC Committee on Student Health

Minutes and Annual Reports 1944-1965

- 7HD Student Health Clinic, Nurse and Physicians  
Student Health and Illness

Correspondence and memoranda 1937-1981

7HG Studies of Student Health and Illness

- 7HG1 MGH 1927-1929
- 7HG2 1912-1939 MGH (Tuberculosis and followup)
- 7HG3 Student Illness, a study by American Hospital Association,  
National League of Nursing Education, and American  
Nurses Association

7I

- 7J Housing of students and graduates on and off hospital grounds (Crossreference to Hospital buildings, Frederic A. Washburn

- 7JA Memoranda and statistics about needs and facilities 1936-1981
- 7JB List of residences used 1873-1952
- 7JC Committee on Residences 1957-1969

- 7K Financial Aid to Students (Crossreference to School of Nursing Financial Affairs, Faculty Manual)

7KA

7KB





7 STUDENT PERSONNEL SERVICES, STUDENT LIFE, continued

7K Financial Aid to Students, continued

7KC Committee on Financial Aid

7KD Student Financial Aid Officer

7KD-11 Annual Reports

7KE Federal Funds (Crossreference to Special Funds Reports, Federal and other assistance to students)

7KE10 Nurse Training Act of 1964, HEARINGS before the Subcommittee on Public Health and Safety on HR-2110, HR-8922, HR-5062, HR-5248, and HR-10042 (April 8, 9, 10, 1964. Includes testimony by Ruth Sleeper

Letter of Ruth Sleeper to Lloyd Brace Sept. 10, 1964, comparing provisions of the new law with MGH Loan Fund policies

7KF State Funds

7KG Institutional Funds (Crossreference to School Gifts from individuals and groups after 1900, and reports of special funds)

7KG1 Moneys for scholarships and loans voted by the MGH Trustees March 8, 1918; January 6, 1933; July 19, 1961; August 24, 1961

7KH Audits, by year

7KI Individual students, records by year of entry (Closed; in custody of Student Financial Aid Officer at MGH)

7KJ Studies of Financial state of families n.d.

7L Counselling and Guidance

7LA Program, Orientation and Guidance, n.d. (?1970's)

7LB

7LC Committee on Guidance (Crossreference to Coordinator of Student Personnel Services and meetings of SPS staff including counsellors)

Minutes and Annual Reports 1958-1970, 1970-1978



7M Student Nurse Cooperative Association (Student Government) 1915-1981

7MA

7MB Bylaws and Constitution, n.d. (before 1940) (See also Student Handbooks)

7MC

7MD List of Officers (Crossreference to minutes and reports)

7ME

7MF

7MH History 1915-1961 (Thelma Wells for 1961 Convocation)

7MI

7MJ

7ML

7MM Student Council and Mass Meetings, including reports of Judiciary and Dormitory Boards, classes by year in the School, various committees and interest groups, student delegates to International Council of Nurses Quadrennia meetings, financial records, reports and budgets

Minutes and reports 1949-1969, Jan. 1970-Sept. 1980

7MN Dormitory Board Minutes 1964-1970

7MP Glee Club and Christmas Candlelight Service

7MR Relationships with other student organizations

Massachusetts Senate of Student Nurses 1977-1979

7N Student Life and Living Conditions

7NA Conditions in early years (1873-1920)

7NB Meals

7NC Committee on Student-Faculty Relationships 1957-1970 (on Student Life 1979-1980)

Minutes and Annual Reports

7ND Physical-Social Director 1937-1938 (Adviser to Resident Students and Activities (1979-1981) (Crossreference to Counselors)

7NE Specific Class Activities

7NE1 The first preGraduation Class supper, Class of 1895 Annie H. Smith (a terra cotta human figurine as a souvenir)

7NE2 Certificates of blood donations to MGH Blood Bank (Graduating classes 1975, 1977)



BRIEF OUTLINE, CLASSIFICATION

8 ALUMNAE ASSOCIATION, ALUMNAE  
(including activities of Classes by year of Graduation)

Founded 1895, incorporated 1940

8A Publications (Crossreference to School, Histories)

8AA Alumnae QUARTERLY RECORD (1911- ) Crossreference to Individual  
Alumnae, and Annie H. Smith

Index 1911-1929 (in September 1930 issue, page 21)

Index 1930-1966, separately bound

8AB Directory of Alumnae ("Gray Book")

8AB/1930 All graduates of the School, 1875 through December 1929

8AB/1940 All graduates of the School 1875 through the Class of 1939

Crossreference to Alumnae QUARTERLY RECORDS June 1954  
and thereafter, to lists of graduates included in  
School catalogs or announcements 1885 through 1920-1921,  
to Graduation programs 1903-1981, and to annual reports  
to the Massachusetts Board of Registration in Nursing

8B Constitution 1901, 1909

Bylaws 1918, 1919, 1924, 1932, 1963

8C Board of Directors (officers and elected members)

8C-10 Minutes

Two volumes: 1895-1896  
4/28/08 - 5/28/17

8C-11 Annual Reports

Biennial Report 1906-1908

8C-12 Correspondence 1968, 1970

8CR Reports by delegates to National Convention 1907

8D

8E





BRIEF OUTLINE, CLASSIFICATION, continued

8 ALUMNAE ASSOCIATION, ALUMNAE, continued

8F

8G Studies, Surveys, Reports

8GA of graduates of the School

- 8GA1 "For Dr. Washburn's History of MGH" 1938, 1940
- 8GA2 Professional biographies of various individuals from  
many classes, n.d., probably 1938
- 8GA3 Survey, Class of 1920 (Barbara Williams), 1965
- 8GA4 Survey, Classes 1895-1920 (Sylvia Perkins), n.d.
- 8GA5 Survey, Classes 1920-1970 (Sylvia Perkins)
- 8GA6 Survey, Alternate Program, Class of 1966, (September 1976,  
Linda Murphy Lass)

8GB Group concern with the future of the School (Crossreference to  
School, Planning for the Future) 1944, 1945, 1948, 1972

8GC

8H History (Crossreference to History of the School and to Alumnae Association  
Anniversaries)

8HA History 1907

8HB History 1920 (QUARTERLY RECORD Vol. X, No. 1, p. 11 March 1920)

8HC

8I Individual Alumnae (Crossreference to School, to Nursing Leaders)

8IA Compilations of educational preparation, experience (See Studies,  
Surveys)

- 8IA1 College degrees or college work before entrance to MGH  
(n.d., after 1922)
- 8IA2 Public health nursing courses taken 1920-1924
- 8IA3 Work in the foreign field (1895-1959)
- 8IA4 Graduates of Mount Holyoke College coming to MGH



BRIEF OUTLINE, CLASSIFICATION, continued

8 ALUMNAE ASSOCIATION, ALUMNAE, continued

8I Individual Alumnae, continued

8IB Records of individuals

8IB1 Graduates before 1910 (when looseleaf system was introduced)

8IM Memorial gifts honoring individual alumnae

8IM1 Lottie Potts Leland, Class of 1910, lectures 1955-1958  
Crossreference to School financial affairs (gifts) for  
scholarships, loans, and other awards

8J Regional Clubs or chapters (areas of Metropolitan Boston, New England or  
middle Atlantic States, Washington, Southern California, Seattle,  
others) 1925, 1937, 1965, 1969, 1973, 1978

8K Financial Affairs

8KA Sick Relief Fund ("Free Bed Fund", 1907) 1909 - ?  
(Sick Relief Association Incorporated 1916)  
Bylaws n.d., 1910, 1921, 1933, 1941

8KA1 Fundraising efforts 1907, 1909, 1947  
8KA2

8KB Endowment Fund (?1914) Crossreference to Sara E. Parsons and to  
Fiftieth Anniversary of the School

8KB1 Fundraising efforts 1916, n.d. (?1920)  
8KB2 Bequests, pledges, gifts  
8KB3 Review of disbursements, and current values 1950-1980  
8KB4 Specific proposals for "A CENTENNIAL REVIEW 1873-1973"  
8KB5 Deed of Gift 1924 to MGH Trustees, and correspondence  
8KB6 Letter December 4, 1938 about the Endowment Fund Committee

8KC Sally Johnson Scholarship Fund

8KD Annabella McCrae Loan Fund (Loan Fund 1930-1958)

8KE Various other projects





8 ALUMNAE ASSOCIATION, ALUMNAE, continued

8L Classes by year of graduation

8LA Lists of members

8LB

8M

8N

8P

8Q

8R

8V Events

8VA Anniversaries of the Alumnae Association, founded 1895

8VA1 Twentieth, Reunion Dinner 1915

8VA2 Twenty-fifth, 1920

8VA3 Fortieth, 1935 (and 25th of the QUARTERLY RECORD)

8VA4

8VH Annual Homecomings (begun in June 1947)

8W Symbols and insignia

8WA

8WB Badge or pin

(In the collection of the School)

Six pins of members of the classes of 1889, 1890, 1893, 1895



BRIEF OUTLINE, CLASSIFICATION

9 MASSACHUSETTS GENERAL HOSPITAL; McLEAN HOSPITAL;  
MASSACHUSETTS EYE AND EAR INFIRMARY

Until October 1, 1980 when two separate corporations were created, MGH and McLean Hospital were operated as two divisions of one corporation. Although separate agencies, MGH and the adjacent Massachusetts Eye and Ear Infirmary shared from 1915 to 1949 the chief hospital administrator and from 1923 to 1946 the chief nurse administrator.

9A Publications

9AA Annual Reports 1857, 1885 (includes McLean Asylum and its Training School for Nurses)

9AB Summaries of Annual Reports ("A Brief Review") 1955, 1956, 1959-1965, 1967, 1968

9AC Periodicals

9AC1 MGH NEWS (monthly)  
Various assorted issues including the first  
(May 1928)

9AC2 MGH HOTLINE (MGH WORLD) till 1968)  
Various assorted issues

9AC3 FACTS ABOUT MGH

9AD Bulletins of MGH

#1-13, Dec. 10, 1913-July 20, 1914  
#26 Dec. 1, 1919  
#34 July 1, 1926

9AE Policies, Precedents, Routines (Crossreference to Nursing Service)

9B Bylaws of the Corporation and Rules of the Trustees 1963

9C Board of Trustees (Crossreference to Governing and Advisory Boards of the School of Nursing)

9CA Communications to Advisory Committee of the Training School

9CB Annual Report 1939, page 8: Excerpt about trends in nursing education with academic emphasis, implications for change in the MGH Training School, and appropriation of annual additions to the budget to put the School on a sound financial basis



BRIEF OUTLINE, CLASSIFICATION, continued

9 MASSACHUSETTS GENERAL HOSPITAL; McLEAN HOSPITAL;  
MASSACHUSETTS EYE AND EAR INFIRMARY, continued

9D Superintendent (of MGH) 1821-1858; Resident Physician 1858-1922;  
Director 1922-1949; General Director 1949-

9D1 Fletcher, Nathaniel 1821-1825

9D2 Gurney, Nathan 1825-1833

9D3 Bradford, Gamaliel, M. D. 1833-1839

9D4 Sumner, Charles (1839-1840, Myers) (1840-1841, Washburn)

9D5 Goodwin, John M. 1841-1845

9D6 Girdler, Richard 1845-1858

9D7 Shaw, Benjamin S., M. D. 1858-1872

9D8 Folsom, Norton, M. D. 1872-1876

9D9 Whittemore, James Henry, M. D. 1876-1886

9D10 Pratt, John Washburn, M. D. 1886-1897

9D11 Howard, Herbert Burr, M. D. 1897-1908

9D12 Washburn, Frederic A., M. D. 1908-1934

Various articles and addresses

9D13 Bigelow, George Hoyt, M. D. 1934

Obituary

9D14 Faxon, Nathaniel Wales, M. D. 1935-1949

9D15 Clark, Dean A., M. D. 1949-1961

9D16 Knowles, John H., M. D. 1962-1971

9D17 Castleman, Benjamin, M. D. (Acting) 1971-1972

9D18 Sanders, Charles A., M. D. 1972-1981

9D19 Martin, Joseph B., M. D. (Interim) 1981-

9D20

9E

9F

9G

9H History

9HA Published volumes

9HA1 Bowditch, N. 1811-1851

9HA2 Ellis, George 1851-1872

9HA3 Myers, Grace 1872-1900

9HA4 Washburn, F. A. 1900-1935

9HA5 Faxon, N. W. 1935-1955

9HA6

9HB Brief historical sketches, articles

9HC





BRIEF OUTLINE, CLASSIFICATION, continued

9 MASSACHUSETTS GENERAL HOSPITAL; McLEAN HOSPITAL;  
MASSACHUSETTS EYE AND EAR INFIRMARY, continued

9I

9J Massachusetts Eye and Ear Infirmary (Crossreference to Sally Johnson,  
Nursing Service)

9K Fundraising (Crossreference to 150th Anniversary)

9KA Brochures and information about MGH, and its several divisions  
9KB Newspaper sections

9KB1 Boston HERALD, Sunday, Feb. 23, 1947 "The MGH"  
9KB2 Boston Sunday HERALD Dec. 16, 1951 "MGH"  
9KB3 Boston Sunday GLOBE Jan. 22, 1961 ("MGH 1811-1961")  
9KB4 Boston HERALD Jan. 17, 1965 "A Great Instrument for Healing"  
(also issued, bound, July 1965)

9L Libraries

9M McLean Hospital

Publications  
Annual Report  
Press Releases  
Brochures  
Photographs

Care of the Mentally Ill in Massachusetts

9N McLean Hospital School of Nursing

9NA Reports, annual and at graduation  
9NC Advisory Committee to be established 1942  
9ND Director  
9NE Closing of the School with graduation 1968  
9NF Alumnae

9P Buildings of MGH (Crossreference to the School of Nursing, and Housing)

9P1  
9P2 Bartlett 1953  
9P3  
9P4 Bulfinch 1821  
9P5 Chapel 1941  
9P6 Clinics 1903  
9P7



BRIEF OUTLINE, CLASSIFICATION, continued

9 MASSACHUSETTS GENERAL HOSPITAL; McLEAN HOSPITAL;  
MASSACHUSETTS EYE AND EAR INFIRMARY

9P Buildings of MGH, continued

9P8  
9P9  
9P10  
9P11  
9P12  
9P13 Moseley Memorial 1916  
9P14  
9P15  
9P16 Research 1951  
9P17 Resident Physician's House  
9P18 Ruth Sleeper Hall  
9P19  
9P20 Vincent-Burnham 1947  
9P21 Walcott House ("New Home") 1913  
9P22 Warren 1956 (Medical Science)  
9P23 George Robert White Memorial 1939  
9P24 Ambulatory Care Center  
9P25

9Q Major Crises (Crossreference to School, Nursing Service, Red Cross)

9QA War

9QA1 Civil War 1861-1865  
9QA2 Spanish-American War 1898  
9QA3 World War I 1914-1918  
9QA4 World War II 1939-1945  
9QA5  
9QA6

9QB Other Crises

9QB1  
9QB2 Cocoanut Grove Fire 1942  
9QB3 Poliomyelitis Epidemic 1955 (Crossreference to Nursing Service  
and to MGH NEWS)

9R Archives

9RA Ether Dome and contents 1931, 1934  
9RB Smithsonian Institute, Washington, D. C., permanent exhibition  
9RC Inquiries





BRIEF OUTLINE, CLASSIFICATION, continued

9 MASSACHUSETTS GENERAL HOSPITAL; McLEAN HOSPITAL;  
MASSACHUSETTS EYE AND EAR INFIRMARY, continued

9S Social Service Department (Crossreference to Individual physicians, Alumnae)

9T

9U

9V Events (Crossreference to School, Nursing Service)

9VA Anniversaries

9VA1 Fiftieth, of the Ether Demonstration , 1896

9VA2 Seventy-fifth, of the Ether Demonstration, 1921

9VA3 Centenary, of the Ether Demonstration, 1946

9VA4 Ether Day, annual observation

9VA4 - - 15 Addresses

9VA4 - - 18 Annual Awards for service

9VA5 Centenary of the Opening of the Hospital, 1921

9VA6 150th of the Founding of the Hospital, 1961 (Crossreference to  
the School of Nursing)

9VB Volunteers Day June 22, 1944

9VC National Hospital Day May 12, 1937 (Parke-Davis Co.)

9W

9X Courses other than Nursing offered in the Hospital

9XA Anesthesia for Graduate Nurses

9XB Hospital Administration (Crossreference to Sara E. Parsons, Annabella  
McCrae)

9Y

9Z



BRIEF OUTLINE, CLASSIFICATION

10 PROFESSIONAL, REGULATING, AND COMPASSIONATE ASSOCIATIONS;  
INDIVIDUAL LEADERS IN NURSING, PHYSICIANS, SURGEONS, AND DENTISTS;  
UNIVERSITIES, HOSPITALS, SCHOOLS OF NURSING, PUBLIC HEALTH NURSING AGENCIES

10A

10B

10C

10D National League for Nursing (1953- ); National League of Nursing  
Education 1912-1952; American Society of Superintendents of Training  
Schools 1893-1912 (Crossreference to Individual Leaders, Alumnae  
Association, Directors of the School of Nursing)

10DA Accreditation activities 1937-1941, 1938-1939, 1943-1945

10DB

10DC Meetings 1907, 1908, 1929  
Programs

10E Massachusetts League for Nursing  
Council of Member Agencies Diploma and Associate Degree Programs  
1962-1965

10F American Nurses Association (1912- ); Associated Alumnae of the United  
States and Canada (1897-1912) (Crossreference to Individual Leaders,  
Alumae Association, Directors of the School of Nursing)

10FA Reports and Programs 1898, 1899, 1907

10FB Constitution and Bylaws amended June 1928

10FC Biennial Convention June 1930

10FD

10FG Studies and Reports

10FH

10FI

10FN New England Division of ANA

10G Massachusetts (State) Nurses Association (1903- )

10GA Publications

10GB Bylaws



- 10 PROFESSIONAL, REGULATING, AND COMPASSIONATE ASSOCIATIONS:  
INDIVIDUAL LEADERS IN NURSING, PHYSICIANS, SURGEONS, AND DENTISTS;  
UNIVERSITIES, HOSPITALS, SCHOOLS OF NURSING, PUBLIC HEALTH NURSING AGENCIES, cont'd
- 10I Individual Leaders, continued
  - 10ID Greek Nursing
  - 10IE German Nursing
  - 10IH Individual Physicians, Surgeons, Dentists
    - 10IH1 Ball, A. Brayton
    - 10IH2 Bauer, Walter
    - 10IH3 Bigelow, Henry J.
    - 10IH4 Cabot, Richard C.
    - 10IH5 Churchill, Edward D.
    - 10IH6 Denny, Francis P.
    - 10IH7 Dodd, Walter James
    - 10IH8 Drinker, Cecil K.
    - 10IH9 Fitz, Reginald Heber
    - 10IH10 Harrington, Francis
    - 10IH11 Holmes, George M.
    - 10IH12 Holmes, Oliver Wendell
    - 10IH13 Howland, Joseph B.
    - 10IH14 Minot, James J.
    - 10IH15 Mitchell, S. Weir
    - 10IH16 Morton, William T. G.
    - 10IH17 Mumford, James
    - 10IH18 Peabody, Francis W.
    - 10IH19 Richardson, William L.
- 10J International Council of Nurses
  - 10JA Publications
  - 10JB Reports
  - 10JC Education Committee Materials 1947-1957
  - 10JW Insignia of delegate to 1901 International Congress of Nurses,  
Buffalo, New York
- 10K Board of Registration (Approving Authority) in Nursing, Massachusetts
  - 10KA Requirements, Criteria, and Standards for Schools of Nursing
  - 10KB Laws about registration
  - 10KC Lists of State-Approved schools of nursing
  - 10KD Annual certificates of approval of MGH Training School of Nursing  
1926-1930, 1973-1974
  - 10KE Memoranda to Schools of Nursing 1927-1946, 1950-1965
  - 10KF Correspondence about MGH situations and inquiries
  - 10KG Reports of special committees about nursing and higher education





BRIEF OUTLINE, CLASSIFICATION, continued

10 PROFESSIONAL, REGULATING, AND COMPASSIONATE ORGANIZATIONS;  
INDIVIDUAL LEADERS IN NURSING, PHYSICIANS, SURGEONS AND DENTISTS;  
UNIVERSITIES, HOSPITALS, SCHOOLS OF NURSING, PUBLIC HEALTH NURSING AGENCIES, cont'd

10L University of the State of New York, Department of Education

- 10LA Reports on Nursing Education in the State
- 10LB Law, Rules, and Information
- 10LC Correspondence about MGH situations and inquiries
- 10LD External Degree Program in Nursing

10M Boards of Registration in Nursing in other states and Canada  
(1925, 1947, 1955)

10N Special Commissions, Groups, Foundations

- 10NA Committee on Nursing, General Medical Board, Council of National Defense 1918
- 10NB Rockefeller Foundation
  - 10NB1 Report of the Committee on Nursing Education 1922 or 1923
  - 10NB2 Methods and Problems of Medical Education. Twenty-first series. NURSING EDUCATION AND SCHOOLS OF NURSING 1932
- 10NC Committee on Grading of Nursing Schools, 1926 and thereafter  
(Crossreference to School of Nursing Studies and Reports)
- 10ND Committee on Rank for Nurses in Military Services (1918, 1919)
- 10NE National Nursing Planning Committee, 1945
- 10NF National Nursing Council for War Service (1942)

10P

10Q

10R Red Cross

- 10RA American Red Cross
- 10RB Metropolitan Boston Chapter
- 10RI International Red Cross
- 10RL League of Red Cross Societies



BRIEF OUTLINE, CLASSIFICATION, continued

10 PROFESSIONAL, REGULATING, AND COMPASSIONATE ASSOCIATIONS;  
INDIVIDUAL LEADERS IN NURSING, PHYSICIANS, SURGEONS, AND DENTISTS;  
UNIVERSITIES, HOSPITALS, SCHOOLS OF NURSING, PUBLIC HEALTH NURSING AGENCIES, cont'd

10S Universities, Hospitals, Schools of Nursing, Public Health Nursing Agencies

10SA Universities, Colleges, and Schools or programs of Nursing

- 10SA1 Simmons College
- 10SA2 Teachers College, Columbia University (Crossreference to  
Individual Leaders)
- 10SA3 Northeastern University (1964- )

10SB Hospitals and Schools of Nursing

- 10SB1 Collections of photographs and brief histories
- 10SB2 Army School of Nursing, Walter Reed Hospital
- 10SB3 Boston City Hospital
- 10SB4 Boston Lying In Hospital
- 10SB5 Peter Bent Brigham Hospital
- 10SB6 Children's Hospital, Boston
- 10SB7 Hartford Hospital
- 10SB8 Illinois Training School
- 10SB9 Johns Hopkins Hospital School of Nursing
- 10SB10 London Hospital, England
- 10SB11 Maternity Hospital, Philadelphia
- 10SB12 National Leper Home, Carville, Louisiana
- 10SB13 New England Hospital for Women and Children
- 10SB14 Florence Nightingale School of Nursing, Bordeaux, France
- 10SB15 Florence Nightingale School of Nursing, St. Thomas Hospital, London
- 10SB16 Pennsylvania Hospital, Philadelphia
- 10SB17 Philadelphia General Hospital (Blockley)
- 10SB18 Presbyterian Hospital School of Nursing, City of New York
- 10SB19 Rhode Island Hospital School of Nursing
- 10SB20 St. Luke's International Center, Tokyo, Japan
- 10SB21 St. Thomas Hospital, London
- 10SB22 Sloan Maternity and New York Lying-In Hospitals

10SC Public Health Nursing Agencies

- 10SC1 Victorian Order of Nurses, Canada, n.d. (after 1954)
- 10SC2 Visiting Nurse Association of Boston n.d. (after 1935,  
? before 1951)

10SD Longwood Avenue Complex of Hospitals, Boston

- 10SD1 Nursing Group of the Professional Subcommittee of the Hospitals  
Planning Committee, Report and Proposals 1/31/62 for Nursing  
Education and Nursing Service



BRIEF OUTLINE, CLASSIFICATION, continued

10 PROFESSIONAL, REGULATING, AND COMPASSIONATE ASSOCIATIONS;  
INDIVIDUAL LEADERS IN NURSING, PHYSICIANS, SURGEONS, AND DENTISTS;  
UNIVERSITIES, HOSPITALS, SCHOOLS OF NURSING, PUBLIC HEALTH NURSING AGENCIES, cont'd

10T

10U

10V

10W Symbols and Insignia

10WA

10WB Pins

10WC Caps

10WD

10WE

10WF Stamps and First Day Covers

10WU Uniforms

10WZ Miscellaneous

Chapel, stained glass windows, Florence Nightingale Pledge

(1)

(2)

(3)



11 PHOTOGRAPHS

BRIEF OUTLINE OF CLASSIFICATION

11A

11B MGH Neighborhood

11C

11D Superintendents of the Training School (School of Nursing)  
(cabinet photographs) (Crossreference to School of Nursing)

11D6 Anna C. Maxwell, 1915 (autographed)

11D7 Maria C. Brown

11D11 Helen Wood

11D12 Sally Johnson (Photograph of her portrait)

11E Assistants

11EA1 Annabella McCrae

11EA2 Jessie M. Stewart with several other people

11F Coordinated Program (1946-1966) and other college groups with MGH  
School of Nursing relationships

11FA Groups

11FA1 For identification of individuals 1953

11FA2 Classes or conferences 1951 or 1952, 1964, 1965

11FA3 Clinical scenes, early 1950's

11FA4 Tea or some other occasion late 1950's, early 1960's

11FB Group photographs by year of MGH graduation 1961, 1964

11FC Group including Simmons College students 1953

11FD Simmons College students only, 1953

11FI Individuals, early 1950's, 1956-1962 (Some are identified in  
group photographs)

Cordelia Swanson

11FJ Hood College students, group 1948

Students identified



## 11 PHOTOGRAPHS

### BRIEF OUTLINE OF CLASSIFICATION

11G

11H The School Program

11HA Classroom and laboratory scenes

11HB Nursing laboratory scenes 1936, 1941, 1943 and negatives, 1950's, 1960's

11HC Wards n.d., 1944 (negatives), 1970's

11HD Conferences

11HE Travel between and within buildings

11HF Library, 1889, ?1930's, 1940-1963, 1970

11I Individuals

11IA Not identified

11IB/1926 Snapshots, Class of 1926

11J Student Life, extracurricular activities: Hobbies, events, meals

11K

11L Classes by year of graduation

11L/1910-37 Album, individual photographs, Class of 1910

11LA Group photographs, entering freshmen by year of expected graduation

1922, 1931 or 1934, 1933, 1941, 1942, 1945-1981

Most of these identify each individual

11LB Group photograph, graduating class, 1886-1968 assorted

Some of these identify individuals wholly or in part.

Many are out-size--larger than 8 1/2 x 11"

11LC

11LD Group photograph, graduating class officers by year of graduation

1951, 1962, 1972, 1973, 1975, 1976, 1977, 1979

11LE Group photograph, by year when taken

11LE/1889 (includes 6 people from classes of 1887, 1889, 1890)

11LE/1890 (many students, in MGH Amphitheater), and negative

11LE/1951 (four students in Classes of 1951 and 1952)

11LE/1973 (Two students in old uniforms, posing for Centenary of School)



## 11 PHOTOGRAPHS

### BRIEF OUTLINE OF CLASSIFICATION

#### 11L Classes by year of graduation, continued

##### 11LF Group photograph including only a few members of the same class

11LF/1888 or 1889 (Group of 11 people, not identified)

11LF/1890 (Group of 4 people, identified)

##### 11LG Group photographs, year and nurses not identified

6 different prints, 19th century

#### 11M Faculty by year of sitting

1920's-1970's, assorted  
groups and individuals

#### 11N .

#### 11P Buildings

##### 11PA Exteriors of many specific buildings

11PA30 Aerial or overall views of many buildings

11PA40 Boston Almshouse, Leverett Street, 1800-1823

11PA41 McLean Asylum, Somerville, 1818-1895

11PA42 Convalescent Home, Waverley

##### 11PB Interiors

11PB1

11PB2 Bartlett Hall

11PB3

11PB4 Bulfinch n.d., 1880's, 1897, 1900, 1927, 1930's, 1933, 1939, 1948

Ten envelopes. Individuals and wards in some photographs  
are identified

11PB5 Chapel

11PB6 Outpatient Department n.d., 1947

11PB7 Bigelow Operating Building and Rooms 1867, 1900

Four envelopes: 1889, 1890, 1896, and n.d. Some individuals  
and occasions are identified





11 PHOTOGRAPHS

BRIEF OUTLINE OF CLASSIFICATION

11P Buildings, continued

11PB Interiors, continued

11PB8 Domestic  
11PB9  
11PB10  
11PB11 Lodge  
11PB12  
11PB13 Moseley Memorial  
11PB14 Bradlee Building, (Ward E, Operating Room)

Three envelopes. 1889, 1896, 1923. Some individuals and occasions are identified

11PB15 Phillips House  
11PB16 Research Building  
11PB17 Resident Physician's House  
11PB18 Ruth Sleeper Hall  
11PB19 Thayer House  
11PB20 Vincent-Burnham May 13, 1946  
11PB21 Walcott House  
11PB22  
11PB23 George Robert White Memorial  
11PB24 Ambulatory Care Center  
11PB25 "Lower Wards"--A, B, C, etc. (built 1873 and later)  
1894, 1897

11PB26 20 Charles Street  
11PB27  
11PB28  
11PB29  
11PB30

11PC Ether Dome

11PC1 1889 (Nurses Dining Room) and n.d.

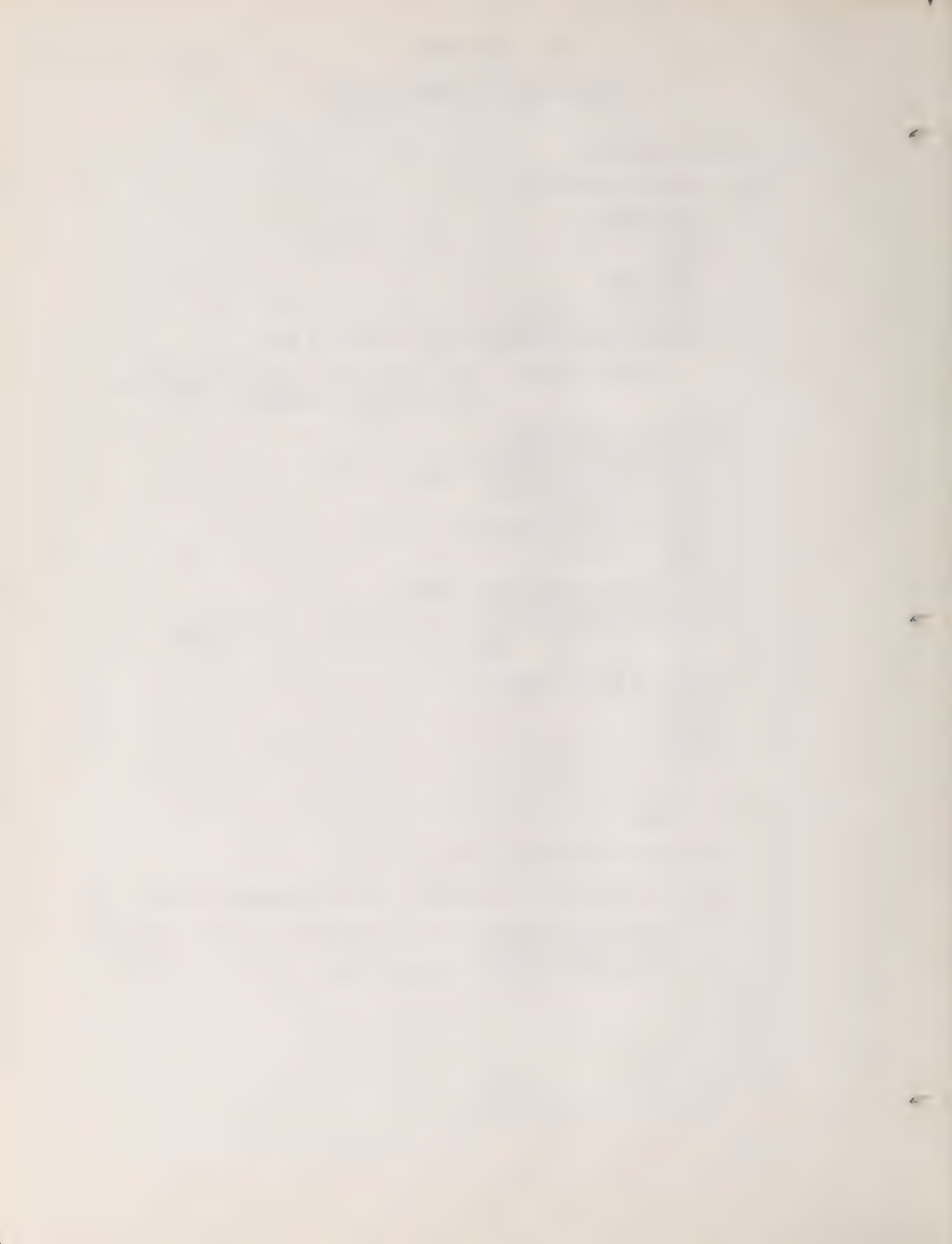
11PC2 Film, ADVENT OF ANESTHESIA (1933 reenactment of 1846)

Photographs, labelled, of participants--all, MGH staff 1933  
and negatives  
Newspaper account of making of film

11PD

11PE

11PF



11 PHOTOGRAPHS

BRIEF OUTLINE OF CLASSIFICATION

11P Buildings, continued

11PT Tent Wards

1898 (Spanish-American War), n.d., and 1925

11Q Major Crises

11QA Wars

11QA3 World War I

Several groups of nurses about to go overseas  
Photographs of buildings and people in France, taken  
by Sara E. Parsons

11QA4 World War II

Snapshots, student cadets and commissioned graduates

11V Events

11VA Anniversaries

11VA1

11VA2 Fiftieth of the School 1923

Box of photographs, principally of the pageant

11VA3 Seventy-fifth of the School 1948

11VA4 Centenary of the School 1973 (see photograph album,  
School anniversaries)

11VB

11VC Convocations

11VC1 Graduation

Eight envelopes

Several different years, not identified  
1946 (three envelopes  
1947  
1948  
1950  
1952



## BRIEF OUTLINE OF CLASSIFICATION

## 11V Events

## 11VC Convocations, continued

11VC2

11VC3

11VC4 Cappings

1950, ?1958

## 11VD

## 11VE Other School events, by year

11VE1 Open House 1951

11VE2 Entrance Day

11VE3 Retirement of Ruth Sleeper, 1966

## 11VF

## 11VG

## 11VH Alumnae Reunions or Homecomings

11VH/1915 The first, in 1915

Three copies exist. One, framed, is in the office of Dr. Roslyn Elms. Another is in very poor condition. The third is in reasonably good condition.

Front row: identifies seven current or past leaders of the School or prominent alumnae.

Some others present are also identified.

11VH/1947 The first Homecoming, 1947 and thereafter

11VH/1948

## 11VJ Holidays

11VJ1 Christmas at MGH

11VJ2 The circus comes to MGH

## 11VK Class events by year of Graduating class

11VK1/1958 Senior banquet 1958

## 11VR Class Reunions

11VR1 Class by year of reunion  
1948 (at 75th Anniversary)





BRIEF OUTLINE OF CLASSIFICATION

11V Events, continued

11VR Class Reunions, continued

11VR2 Class by year of graduation

11VR2/1910 (in 1940)

11VR2/1950 (n.s.)

11VS Alumnae Fundraising

11VS1 Christmas Bazaar Dec. 2, 1936

11W Symbols (Crossreference to School symbols)

11WB Badge or Pin

11WC Cap or cap mold

11WU Uniform

1948 comparisons, 6 students identified wearing uniform of  
different periods

1922, 3 nurses: pupil, preliminary pupil, graduate

1973



# 1 SCHOOL OF NURSING

## 1A Publications

### 1AA Catalogs, Announcements, Reports (Crossreference to letter of Marie Brown 1913 to Sara E. Parsons)

Boston Training School 1873-1895; Massachusetts General Hospital Training School for Nurses 1896-1940; MGH School of Nursing 1940-1981, including Coordinated Program with Radcliffe College (1946-1966, revised 1959) and Alternate Program with Northeastern University (1962-1966)

A complete set of these has been microfilmed. A second set was bound, for the office of the Director of the School. Other copies, usually multiple, exist, not quite a complete set.

#### Reports of the Directors of the Boston Training School for Nurses

<u>YEAR</u>	<u>YEAR</u>
1879	1888
(1880) NOT PUBLISHED	1889
(1881) NOT PUBLISHED	1890
(1882) NOT PUBLISHED	1891
1883	1892
(1884) NOT PUBLISHED	1893
1885	1894
1886	1895
(1887) NOT PUBLISHED	

#### MGH Training School for Nurses (School of Nursing)

(1896) NOT PUBLISHED	1920-1921	1961-1963
(1897) NOT PUBLISHED	1921-1922	1964-1966
(1898) NOT PUBLISHED	1922	1966-1968
1899	1923	1968-1969
(1900) NOT PUBLISHED	1924	1970-1972
(1901) NOT PUBLISHED	1925-1926	1973-1975
(1902) NOT PUBLISHED	1926-1927	1975-1977
1903	1928-1929	1977-1979
1904	1930-1931	1979-1981
1905	1932-1933	
1906	1934-1935	
1907	(1936) NOT PUBLISHED	
1908	1937-1938	
1909	1939-1940	
1910	1941-1942	
1911	1943-1944	
1912	(1945) NOT PUBLISHED	
1913	1946-1947	
1914	1947-1948	
1915	1949-1950	
1916	1951-1952	
1917	1952-1953	
1918	1953-1954	
1919	1955-1957	
1920	1958-1960	



1A Publications, continued

1AB Brochures

- AB1 Standard Program
- AB2 Coordinated Program
- AB3 Alternate Program with Northeastern University

1B

1C

1D Superintendent of Nurses 1873- (and Principal of the Training School or School of Nursing 1924-1946; Director of the School of Nursing and of the Nursing Service 1946-1966; Director of the School of Nursing 1966-1981)

1D1 Mrs. Billings, 1873

No material found

1D2 Mary Phinney von Olnhausen 1874

Photograph

Two letters from Dr. Alfred Worcester to Miss Parsons  
November 16, 1921 and February 13, 1922

Letter from her nephew, James Phinney Munroe, to Miss  
Parsons February 20, 1922

1D3 Linda Richards 1874-1877

Positions held at MGH and elsewhere, other biographical data

Photographs

Memorial Service May 16, 1930 and address prepared by  
Sally Johnson

"America's First Trained Nurse" 1841-1930, by Isabelle W. Sloan

Commemoration of the Centennial anniversary of Linda Richards' birth:

Memorial Service, July 27, 1941, Trinity Church

Program, New England Hospital 1941

Poem, "Her Light Shines On", by Agnes Carr

Letters from Linda Richards

To Sara E. Parsons, 1909-1923 (18 in all)

To Sally Johnson, 1921-1923 (and ? 1927) (10 in all)

To Grace W. Myers May 8, 1920 (about books given her by  
F. Nightingale

To Mrs. Vaughan, 1913 and 1915, about invitations to  
graduation exercises





1 SCHOOL OF NURSING

1D Superintendent of Nurses, continued

1D4 Anna Wollhampton 1877-1878

Brief biographical data

Letter from H. G. Myrick, M.D., December 13, 1921 to Sara Parsons about the spelling of Miss Wollhampton's name

1D5 Jane B. Sangster 1879-1881

Positions held at MGH and elsewhere

Letter from Bellevue Training School Office Dec. 10, 1921, stating fact of her graduation 1877 and giving current address

1D6 Anna Maxwell 1881-1889

Positions held at MGH and elsewhere

Biographical data (1 page; other page(s) missing)

Photographs

Letter to Sally Johnson August 14, 1920 about preparing a paper for the October convention, "Struggles of the Pioneer"

Editorial after her death, 1929, from Trained Nurse and Hospital Review

1D7 Maria B. Brown 1889-1899

Positions held at MGH

Application to Boston Training School Class of 1883

Photographs

Letter to Sara E. Parsons July 29, 1913 from Miss Brown about records she left at MGH and other reports not previously prepared or printed

Letter to Miss Parsons from Florence Chesley Murray Jan. 10, 1921, about Miss Brown's contributions

1D8 Pauline L. Dolliver 1899-1909

Positions held at MGH and elsewhere

Photographs and brief biography by M. S. W., n.d., after 1921 and before 1923

Application and references, Boston Training School Class of 1889

Recommendations 1899 that she become Superintendent of Nurses:

Letters from C. Irving Fisher, M.D., Anna Maxwell, and Herbert Howard, M.D.

Correspondence with Dr. F.A. Washburn 1908 and 1909 about disciplinary action for two student nurses -- dismissal

Correspondence June 1909 from acting chief nurse, Society of the Lying-In Hospital, New York about disciplinary action for an unsatisfactory student nurse -- dismissal

Letter to Dr. Howard March 13, 1906 from Miss Dolliver, agreeing to an arrangement with the Boston Lying-In Hospital, with certain detailed stipulations

Note signed by members of the Training School Committee accompanying a gift, n.d., probably 1909



1 SCHOOL OF NURSING

1D Superintendent of Nurses, continued

1D8 Pauline L. Dolliver 1899-1909, continued

Letter to Sara E. Parsons 1920, of thanks for the Edith Cavell  
Thomas a Kempis

Note to Advisory Committee, Nov. 18, 1913 accepting invitation  
to graduation and dedication of New Home (Walcott House)

Pair of silver-top inkwells  
Silver teaspoon--original place setting

1D8-20 Pin

Guild of St. Barnabas for Nurses 1886

1D9 Georgiana J. Sanders 1909-1910

Positions at MGH and elsewhere  
Her report Nov. 10, 1909 about undesirable conditions in the  
Training School, and recommendations

1D10 Sara E. Parsons 1910-1920

Positions held at MGH  
Application and student records, Class of 1893 (Boston Training  
School)

Obituary

Biography by Sally Johnson, MGH QUARTERLY RECORD June 1950  
Introductory notes by Sally Johnson on an occasion, perhaps  
Sara E. Parson's retirement, n.d.

Recommendations: By War Department August 21, 1919  
By Isabel M. Stewart, Teachers College  
Nov. 17, 1938

Contributions to MGH Nursing School and Service, 1910-1920

Invitation to Sara E. Parsons, Celebration 1910 in New York City  
of 50th Anniversary of Founding of the Nightingale School,  
St. Thomas Hospital, London (1860)

1D10-12 Correspondence

Letters from Sara E. Parsons

To Pauline Dolliver August 4, 1905, about her ex-  
perience since graduation



1 SCHOOL OF NURSING

1D Superintendent of Nurses, continued

1D10 Sara E. Parsons 1910-1920, continued

1D10-12 Correspondence, continued

Letters from Sara E. Parsons

To Helen Wood from France, 1917, 1918, 1919

To Sally Johnson 1918 from France

To Ruth Sleeper with gift of books from her library, n.d., after 1937

To Ruth Sleeper Jan. 1947 and Jan. 1948, acknowledging Christmas greetings to Alumnae

To Mrs. Thayer about the social life needs of nurses, n.d., after 1913

To Mrs. Thayer, August 24, 1918, from France

To Dr. Frederic Washburn about the need for an endowment for the Training School, Oct. 26, 1914

To Dr. Washburn Aug. 22, 1942, about award of the Médaille d'Honneur to Bernadette Cormier and Mary Diamond

To Dr. Washburn, May 6, 1943, thanking him for the MGH NEWS

To Dr. Washburn, Aug. 27, 1915, recommending a limit to the number of reexaminations permitted to a nurse after failure

To Dr. Washburn Dec. 7, 1915, recommending continuing a 2-year course for training orderlies but with a more thorough elementary theory in the first year than at present

To Dr. Washburn Oct. 28, 1912, recommending discontinuing allowance to student nurses, and substitute action, and letter from Dr. Washburn to John A. Blanchard, Secretary, Nov. 15, 1912 renewing the same recommendation

To Louise Loring about the needs of all schools of nursing, including Johns Hopkins and MGH, for endowment, and commenting briefly on her survey of schools in Missouri, Jan. 27, 1921





1D Superintendent of Nurses, continued

1D10 Sara E. Parsons 1910-1920, continued

1D10-12 Correspondence, Letters from Sara Parsons, continued

To Dr. Richard C. Cabot June 12, 1916, asking to acknowledge his help and that of Miss Hall while she compiled material for her book, and his one-word agreement.  
("Nursing Problems and Obligations")

To Mr. John Finley and with Little Brown and Company about use of previously published materials in her book on the History of the Training School, Jan. 30 and Feb. 17, 1922

(also, newsclipping, n.d., reviewing this book)

Extract from letter of a Reconstruction Aide, n.d., probably 1918

From Dr. Agnes Bluhn, Berlin, Jan. 15, 1915, Sara E. Parson's surgeon in 1904, protesting anti-German feeling

From Olga Olsen, Class of 1915 MGH, in France, Feb. 22, ?1918

From Richard C. Cabot asking for several nurses who speak French well, n.d., Paris, ?1918

From Louise Lovejoy (Boston Children's Hospital, affiliating at MGH 1907) describing work of Mlle. de Rose among the poor in a quarter of Paris, and Christmas celebration for the children, Dec. 28, 1917

From Clara M. Hyson, Dec. 2, 1918, France (MGH Class of 1910)

From Beatrice Kent, London, acknowledging Sara Parson's book, n.d., ?1916

From Beatrice Kent, London, 2 letters, 1915

From Annie Hulme, 3 letters, 1916 (England, YMCA)

From Ellen Nylander, 2 letters from Finland, n.d., (one refers to Miss Miller, first "theory" instructor at MGH TSN, appointed 1910)

From Laura E. Sanborn, Dec. 5, 1918, Bellegarde, France



1 SCHOOL OF NURSING

1D Superintendent of Nurses, continued

1D10 Sara E. Parsons 1910-1920, continued

1D10-12 Correspondence, Letters from Sara Parsons, continued

Letters and postcards 1920 and 1921 from Madeleine Bansa and Isabelle Ramy, Belgians

From Mary Beard Jan. 6, 1921, about vacancies in public health nursing positions and specific people to fill them

1D10-15 Addresses

Status of Nursing in Massachusetts, and development of nursing as a profession, training schools and legislation needed, n.d., ?before 1920

Annual Address of Massachusetts State Nurses Association, 1916

Speech, to ?what audience, n.d. Traces history of nursing briefly to show that what is new is old, and speaks about current problems and their origins

Contributions of Teachers College, n.d., after 1919

Speech to Women's Educational Association, Spring 1920, about achievements of the MGH (Boston) Training School

Speech to "The Association that sowed the seed of which sprang the MGH TSN in 1873." n.d., before 1918, pp 1-16, last page(s) missing (?The Women's Educational Association)

"Mental Nursing." n.d.

1D10-16 Notes, Articles

Suggestions for Conference on Training of Hospital Superintendents, n.d., ? 1919 period

Reorganization of Nursing Schools, n.d., handwritten

Suggestions for Topics at conference on nursing education n.d., ? 1919 period



1 SCHOOL OF NURSING

1D Superintendent of Nurses, continued

1D10 Sara E. Parsons 1910-1920, continued

1D10-16 Notes, Articles, continued

Central School of Nursing and Public Health  
n.d. ?1919 period

Proposal for Normal School for Nurses, or College for  
Nurse Administrators, Instructors, and Health  
Workers at MGH, n.d., ? 1920

Nurses and Labor Unions n.d. (handwritten, last page(s)  
missing)

Post-graduate Private Nursing Course (MGH) n.d. ?1919  
period

MGH course in hospital administration to graduates of  
training schools, n.d. ?1916

Development of the MGH TSN 1915

Fragment urging stronger educational program for the  
school and therefore need for endowment, n.d.

1D10-16 Articles, published

"The Age Limit." AJN Vol XIII, No. 12, Sept. 1913

"The Case Method of Teaching Nursing." AJN Sept. 1911

"The Grading of Nurses." Read before the New York  
Academy of Medicine, Dec. 10, 1912

"The Lady with the Lamp." Reprint from June issue of  
"Femina". (2-page article about nurses in hospitals  
and community. n.d., between 1910-1920

"The Organization of Modern Training Schools for  
Nurses." n.d., between 1910-1920

"Necessity of a Background." AJN, p. 650. n.d.

"Encouraging Signs in Nursing Education." AJN 1914  
or afterward, p. 274

"The Student Nurse." AJN, p. 1094, n.d.

"Relation of Nursing Schools to Hospitals." Reprint  
from THE MODERN HOSPITAL, Aug. 1921, Vol XVII, No. 2





1 SCHOOL OF NURSING

1D Superintendent of Nurses, continued

1D10 Sara E. Parsons 1910-1920, continued

1D10-16 Articles, published, continued

"Registration of Trained Nurses and Attendants, More Satisfactory Working Conditions and Cooperation of Medical Profession Prime Necessities." Reprint from THE MODERN HOSPITAL November 1919, Vol XIII, No. 5

"Education Standards for Nurses, State Registration and Training School Inspection." Reprint from the Boston Medical and Surgical Journal Vol. xlcc, No. 15, pp. 574-575, April 9, 1914

"Miss Tracy's Work in General Hospitals." MARYLAND PSYCHIATRIC QUARTERLY, The Susan E. Tracy Number. Vol. XI, No. 3 (Jan. 1917)

The Nurse Corps, U. S. Base Hospital No. 6 1919

"The Nursing Situation After the War." n.d., ?1919 period

1D10-20 Pins

Pin, Alumnae Association (white enamel and gold

Pin, McLean Training School, inscribed on reverse, S.E. Parsons, October 1, 1895

2 metal tags, Sara E. Parsons, ANC Base Hospital No. 6 U.S.A. (Nurse and Chief Nurse)

1D10-73 Photographs

1D10-74 Portrait

(Sara E. Parsons Portrait)  
Painted by Carl Nordell of Boston  
Presented to Trustees of Massachusetts  
General Hospital November 17, 1925  
by nurses of Base Hospital No. 6



# 1 SCHOOL OF NURSING

## 1D Superintendent of Nurses, continued

### 1D11 Helen Wood (Acting) 1917-1920, 1931-1932

Positions held at MGH and elsewhere

Application August 1906 to the Training School, accepted  
Announcement of Edith Cavel (sic)-Marie DePage Memorial Fund  
(Miss Wood a member of the Committee) n.d., after 1915  
Photographs and biography by Grace L. Reid, with letter to  
Dr. Joseph C. Aub by Ruth Sleeper, Dec. 8, 1964 in reply  
to his inquiry

Article: "Value of Clinical Method of Teaching in Nursing  
Schools and How It Can Be Organized." n.d., (?1919 period)

### 1D12 Sally Johnson 1920-1946

Biographical data and other materials listed by Sylvia Perkins  
Biographical sketch (by Carrie Hall) and photograph  
Autobiographical account, "Reminiscences of a Connecticut  
Yankee, Healthwise and Otherwise." 1929

Retirement 1946, announcement and tributes

Obituary, funeral address by Frederick Meek, reports by Ruth  
Sleeper to members of Alumnae Association, tribute by Ruth  
Sleeper June 24, 1957

Participation in national and state committees:

National League of Nursing Education (Committee to consider  
Lay Participation) Dec. 5, 1935

American Nurses Association, on nominations to fill vacancies,  
Board of Directors, 1943-1946

American Journal of Nursing  
American Nurses Association

Massachusetts State Nurses Association, and various testimony  
by Sally Johnson to hearings of bills



1 SCHOOL OF NURSING

1D Superintendent of Nurses, continued

1D12 Sally Johnson 1920-1946, continued

1D12-12 Letters

To Isabel M. Stewart Aug. 8, 1916, about proposed outline of Training School curriculum

To Dr. Norman R. Cook Nov. 8, 1924, about Annabella McCrae and his daughter, a student in the School

To Dr. Washburn, commenting on his address to graduating seniors (Feb. 8, 1939)

To Lt. Col. Joseph Surls May 6, 1943, explaining impossibility of providing his unit with 40 nurses, and giving some helpful suggestions

1D12-13 Notes and Memoranda

Features to be remembered in building a Nurses Residence 1931 (written while at Teachers College, Columbia University) and notes from others about MGH needs--classroom and residence space

Report about her year at Teachers College, 1931-1932: courses, values of the year to her, insights

Notes on her trip to Europe, n.d. (1932)

Notes for MGH Alumnae breakfast, n.d. (?1940?)

Notes for speeches 1941 to various groups: Staff Education, students, Floor duty nurses, Mass. State Nurses Association, Boston University

Memoranda

Determining time involved for electrocardiogram, n.d.

Introducing demonstration of a conference of teachers and supervisors at MGH, n.d., ?1936-1939

Relative to Educational Entrance Requirements of Schools of Nursing in Mass. Nov. 4, 1932





1 SCHOOL OF NURSING

1D Superintendent of Nurses, continued

1D12 Sally Johnson 1920-1946, continued

1D12-13 Memoranda

To Miss Ruth Johnston, relative to date of graduation,  
Oct. 21, 1924

To Dr. Baker, relative to prenursing credentials re-  
quired by the Board of Nurse Examiners, proof of  
eligibility, and need of Board for appropriation  
of money

To Frederic A. Washburn, relative to development of the  
School 1920-1938 (for his History of the Hospital)

To Dr. Faxon: about Developments calling for additional  
money expenditures within the School, especially em-  
ployment of a wellprepared public health nurse on the  
teaching staff of the School Nov. 15, 1935

To Dr. Faxon, relative to need for teaching rooms on  
Hospital floors June 10, 1939

To Dr. Faxon, on values on MLNE accreditation, n.d., 1939?

To Dr. Faxon, 10/4/40, recommending change of name of  
School of Nursing, with reasons, (and his pencilled  
reply of Trustees approval 10/18/40)

To Nathaniel W. Faxon, relative to letter from Dr. Hul-  
lerman concerning Miss Petry's comments on "Nursing  
and Nursing Education in the Future." Sept. 11, 1945

To Dr. Faxon, relative to a patient not placed on Tuber-  
culosis precautions Nov. 6, 1945

1D12-14 Notices to students and graduates, 1920's-1940's

about student life, dress code, security, classes,  
vacation, residence regulations, ration books,  
recreation



1 SCHOOL OF NURSING

1D Superintendent of Nurses, continued

1D12 Sally Johnson 1920-1946, continued

1D12-15 Speeches

MGH TSN alumnae and work at Rochester General Hospital  
n.d. ?1923

Panel Discussion, American College of Surgeons, Nov. 3,  
1921: Rendering Adequate Care and Maintaining Quality  
Standards of Service

Installation of the New Curriculum Guide, presented to  
a League of Nursing Education, n.d., after 1937

Reminiscences of A Connecticut Yankee, Healthwise and  
Otherwise. Presidential address April 11, 1929, to  
New England Division of American Nurses Association

"Early Days at the Peter Bent Brigham Hospital" n.d.

Need and Opportunities in Nursing:

"Guide the High School Girl to a Great Opportunity for  
National Service." n.d., 1941 or 1942, to a group in  
Framingham

Needs and Opportunities, to American Vocational  
Guidance Association, Amherst, 1941

Worthwhileness as a field for the college graduate.  
To a group in Amherst, October 1940

Graduation address to the Peter Bent Brigham Hospital  
School of Nursing, n.d.

1D12-16 Articles

Mrs. Nathaniel Thayer in her Relationship to the Training  
School 1934

Mrs. W. W. Vaughan, 1853-1934

MGH Training School for Nurses (1921) from the Memorial  
and Historical Volume



1 SCHOOL OF NURSING

1D Superintendent of Nurses, continued

1D12 Sally Johnson 1920-1946, continued

1D12-16 Articles, continued

The School in Review, Oct. 15, 1923

Suggestions for Speakers on Nursing Legislation,  
n.d., after 1919

"Nursing School Advisory Committees and How to Help  
Them Function". Reprint from AMERICAN JOURNAL OF  
NURSING July 1939

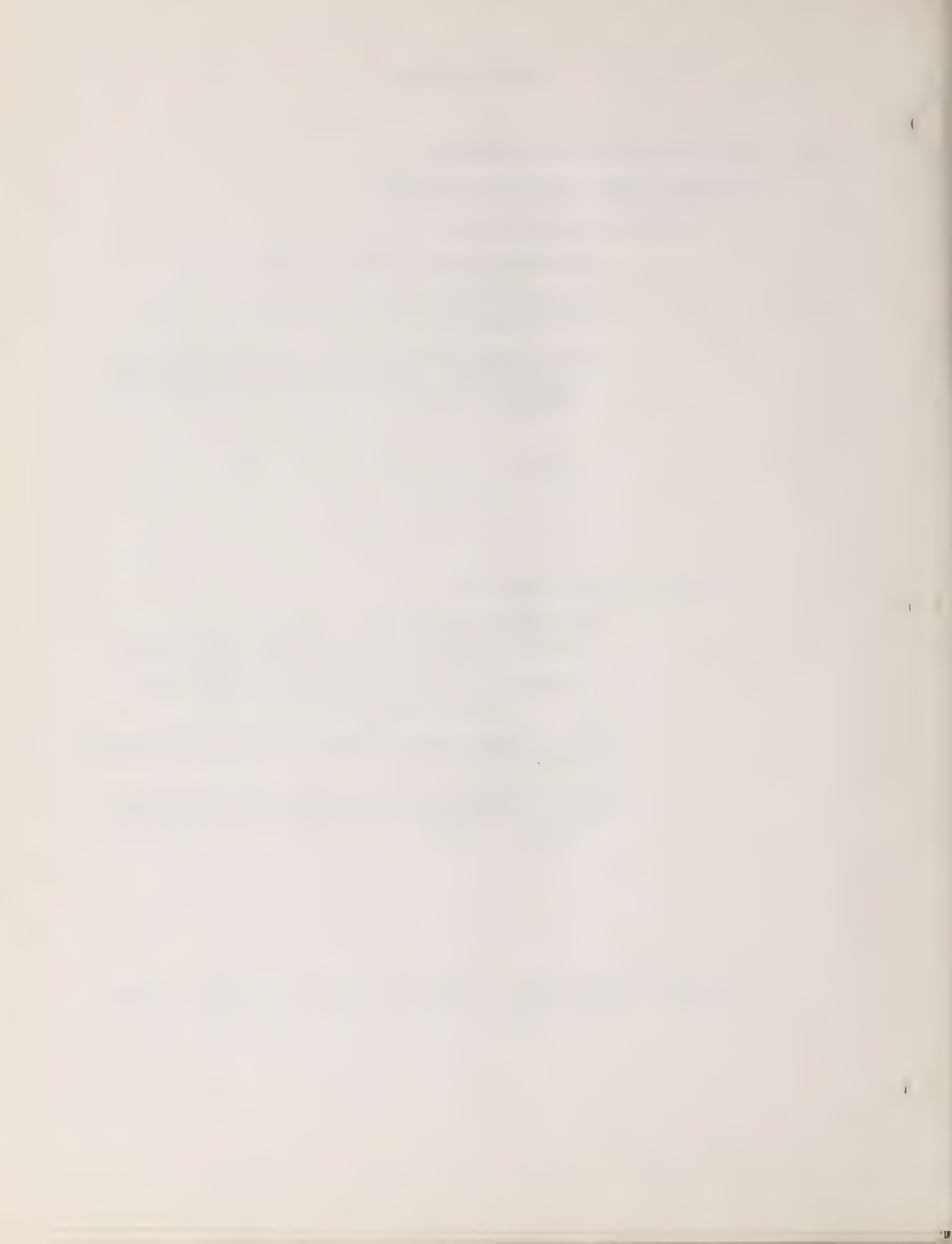
1D12-18 Citations and Honors

Peter Bent Brigham Hospital School of Nursing  
Poem Dec. 20, 1916 on her departure from faculty  
(Crossreference to her speeches)  
Speech, n.d., on accepting PBB School pin and  
honorary diploma

MGH: Director Emeritus, School of Nursing and Nursing  
Service, Feb. 21, 1957

Federal Security Agency, United States Public Health  
Service, Instructor for members of U.S. Cadet Nurses  
Corps

1D12-54 Lecture notes, n.d., prepared by Sally Johnson in detail  
Private duty nursing





1 SCHOOL OF NURSING

1D Superintendent of Nurses, continued

1D12 Sally Johnson 1920-1946, continued

1D12-73 Photographs

1D12-74 Portrait by Emil Pollak-Ottendorff (photographs and negatives), fundraising brochure of Alumnae 1939, report of unveiling on October 15, 1939  
Planned by a committee - financed by Alumnae, students, physicians, and other friends



1 SCHOOL OF NURSING

1D Director of the School of Nursing (and of the Nursing Service 1946-1966)

1D13 Ruth Sleeper 1946-1966

Professional biography

Annual appointment 1960-1965 and her acknowledgments

Retirement Announcement June 1966, press releases

MGH Quarterly Record March 1953, Fall 1966

Tributes: Natalie Petzold, published in NURSING CLINICS OF  
NORTH AMERICA Vol. 2, No. 1 (March 1967)  
N.W. Faxon, "A tribute to Ruth Sleeper, R.N."  
MGH NEWS May-June 1967

1D13-12 Correspondence

About Costs and Charges of nursing education (1961-1964)

About Curriculum: the senior internship (1965);  
recognition of superior students (1962); public  
health principles in the curriculum (1961)

Recruitment practices of MGH School, and the role of  
the Student Government in discipline (1960-1966)

On organization of the MGH School and the Nursing  
Service, and their relationship (1960, 1965)

Miscellaneous nursing service problems:

Intensive care areas at MGH (1964)

Experience with day nursery for children of  
employees (1965, 1966)

Inservice program with Dr. Gerald Caplan, psychiatrist,  
for nursing administration and nursing supervisors  
(ending 1965)

1D13-14 Notices (Crossreference to Nursing Service developments)

Referring to School and students, 1946-1965

Referring to care of patients, trends in delivery of  
care



# 1 SCHOOL OF NURSING

1D Director of the School of Nursing (and of the Nursing Service 1946-1966)

1D13 Ruth Sleeper, 1946-1966, continued

1D13-15 Speeches, addresses

(To membership of National League for Nursing  
(To State Leagues of Nursing

(To State Councils of Student Nurses  
(Graduation or Capping in other Schools

Other:

Dedication of MGH Bartlett Hall  
Brief Report to MGH graduates at  
San Francisco June 1967  
To seniors at graduation, n.d.  
Convocation

many others

1D13-16 Articles and reprints

1D13-18 Citations and Awards

Florence Nightingale Medal, International Red Cross 1959

Honorary Degrees: Boston University, 1953; Hood College,  
1954; Wheaton College, 1960; Albany Medical College, 1964

MGH Trustees and Administration August 1966

Office of Defense Mobilization, certificate of appreciation  
and letter from Gordon Gray 1/15/58

Testimonial Dinner Nov. 14, 1956 by Massachusetts League  
for Nursing: Program, greetings, tributes, citation

American Hospital Association, honorary membership  
September 21, 1955

Federal Security Agency, United States Public Health  
Service, recognition of wartime contribution as  
instructor for members of the U. S. Cadet Nurse Corps

American Red Cross for service in the second World War,  
January 1946





1 SCHOOL OF NURSING

1D Director of the School of Nursing (and of the Nursing Service 1946-1966)

1D13 Ruth Sleeper 1946-1966, continued

1D13-22 Special reports

Christmas greetings to members of the Alumnae  
Association 1946-1965 (and 1966 by Natalie Petzold)

1D13-32 Newsclippings

1D13-36 Scrapbook from her student years

1D13-43 Travel expenses 1953-1958

1D13-73 Photographs

1D13-74 Portrait

Artist: Arthur Pyykko

Date: Unveiled at Centennial banquet 1973

Gift of the Alumnae Association to the School of Nursing

1D14 Natalie Petzold 1966-1981

1D14-12 Correspondence

1D14-15 Speeches, Addresses

1D14-74 Portrait

Unveiled 1981



1 SCHOOL OF NURSING

1E School and Nursing Service Administration

1EA Assistant Administrators before 1966

1EA1 Annabella McCrae

Positions held

Application to the School 1893; letters of reference from Lucia E. Woodward and Robert Campbell, D.D., agreement 1894 to remain for one year as pupil; employment record 1902-1934

Photograph and biographical sketch by Sara E. Parsons

Article:

"Institutional Management, a Description of the Course at Massachusetts General Hospital." Reprint from May 1909 issue of TRAINED NURSE AND HOSPITAL REVIEW

Letter from M. Barrows and Company 1926 to BOSTON MEDICAL AND SURGICAL JOURNAL ABOUT TRANSLATION OF "Procedures in Nursing" into Turkish and Chinese

Honors and Citations

Award of the Walter Burns Saunders Memorial Medal  
April 1934: accounts, photographs

Autobiography in letter to Dr. Faxon March 22, 1934

Lawn party on her retirement, 1935

Tributes by Sally Johnson, Sara E. Parsons, Margaret Dieter, Mary Powers, others during her lifetime

Obituary, tribute, and memorial services, newsclippings 1948

MGH Nurses Alumnae Association QUARTERLY RECORD June 1948  
(Annabella McCrae Memorial Issue)

Photographs and Portrait

Note: Two framed portraits exist (Kleber Hall, artist). Made between 1948 and 1950, according to Ruth Sleeper.

A third framed portrait hung for many years in the Medical Staff Room, Bulfinch Building, showing her in uniform before a blackboard, demonstrating preparation of hypodermic medication

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1 SCHOOL OF NURSING

1E School and Nursing Service Administration, continued

EC Coordinating Council (Executive Committees of School and Service  
1953-1968)

ED Administrative Group of the School (Director and Coordinators  
1966-1981)

ED-10 Minutes 6/27/72-3/9/81

EE Executive Committee of the School

EE-10 Minutes October 1945-June 5, 1981

EE-82 Index to minutes 1947-1972





1 SCHOOL OF NURSING

1F Relationships with Academic and Clinical Agencies (Crossreference to Alumnae Association Regional Clubs and Class Activities)

1FA Search for academic and clinical relationships, general

1FA1 Nursing for the College-prepared woman

Article, "Nursing as a Profession for College Women",  
Clara A. Griffin, B. A., Wellesley '07, MGH '21.  
Reprint from Wellesley n.d. QUARTERLY, ALUMNAE

Positions held by MGH alumnae who were college graduates  
before admission, n.d. (compiled 1939-1940)

1FA2 Committee, and MGH Trustees, Advisory Committee, S. Johnson,  
R. Sleeper: Minutes, agenda, memoranda, notes 1933-1945

1FA3 General Information and Principles

1FA4 Information about specific other agencies and their experiences:  
Colby Junior College, Cornell University-New York Hospital,  
Columbia University-Presbyterian Hospital, Skidmore College,  
University of Illinois, Yale University, University of  
Chicago, Johns Hopkins University

1FA5 Public Health nursing observation, experience for students and  
graduates (United Community Services Nursing Council, Boston)

1FB Specific relationships systematically pursued by MGH:

1FB1 Boston University

1FB2 Hood College

1FB3 Massachusetts Institute of Technology

1FB4 Radcliffe College, Harvard University

1FB5 Simmons College

1FB5-10 Minutes, agenda, notes, correspondence 1930's, 1940's

1FB5-12 Letters of Henry Lefavour, President of Simmons College,  
to Miss Dolliver May 28, 1903 and copy of inquiries  
to serve as a basis for agreement between MGH and  
Simmons

to Miss Dolliver, June 19, 1903, about misunderstand-  
ing in regard to possibility of relationship with  
nursing schools

1FB6 Wellesley College (1944)

1 FB7 University of Massachusetts (1964, 1965, 1970-1971)



1 SCHOOL OF NURSING

1F Relationships with academic and clinical agencies, continued

1FC Actual Relationships with Academic Institutions

1FC1 General Summary 1972 (N. Petzold): Correspondence  
Ruth Sleeper 1960-1966

1FC2 Simmons College (4-month preparatory course 1904-1909;  
5-year program 1913-1934); one MGH year for Simmons  
students 1936-1951; Coordinated Program 1951-1959  
for Simmons students

List of graduates of MGH 5-year course with Simmons  
students 1927-1932 and their subsequent careers, n.d.

Report Simmons-MGH 1918-1928

1FC3 Hood College 1948-1962 (list of graduates of program)

1FC4 Radcliffe College, Coordinated Program 1946-1966

1FC5 Northeastern University ("Alternate Program") 1962-1966  
Letter from Ruth Sleeper to Cordelia Kelley Feb. 3, 1961  
describing the new program, to begin September 1962

1FC6 Boston University School of Education (field work at MGH  
for BU students)

Statement of policies relating to cooperative field work  
plans between Boston University School of Education  
division of Nursing Education and MGH School of Nursing  
(n.d., after 1946)

1FD Clinical Agencies receiving MGH Students

1FD1 MGH (Crossreference to Nursing Service)

1FD2 Massachusetts Rehabilitation Hospital 1972-1973 through  
1978-1979

1FD3 Massachusetts Eye and Ear Infirmary, contracts essentially  
unchanged 1969-1970 through 1979-1980

1FD4 McLean Hospital, contracts several. Contract meetings  
1961-1979. Minutes and correspondence

1FD5 Agencies used only briefly  
Human Resources Institute 1974-1975  
Bunker Hill Health Center 1974-1975  
Project Place 1974 (1 student)

For all: Correspondence, minutes, evaluations



1 SCHOOL OF NURSING

1F Relationships with academic and clinical agencies, continued

1FD Clinical Agencies Receiving MGH Students, continued

- 1FD6 Erich Lindemann Mental Health Center 1975-1979  
Contracts, correspondence, minutes
- 1FD7 Shriners Burns Institute, Boston Unit (April 1969-July 1980)  
Correspondence, some contracts
- 1FD8 Boston Lying-In Hospital (Hospital for Women)  
Various contracts 1939-1965, and 1969-1970 - 1979-1980  
correspondence 1966-1967 about termination of relation-  
ship after 65 years of association in nursing education.  
March 23, 1979 about the MGH degree program in nursing
- 1FD9 Boston City Hospital  
Contracts for years 1966-1967 through 1968-1969 (12 weeks);  
1970-1971 (6 weeks); and 1971-1972, 1972-1973 (5 weeks)  
  
Memo of Ruth Sleeper to Faculty 2/8/66 announcing final  
decision to use Boston City Hospital instead of Boston  
Lying-In
- 1FD10 Various Public Health agencies (field experience)  
Contracts, correspondence
- 1FD11 Various agencies (day care, visiting nurse, Friendly Aid,  
and others) (one-day observation)

1FE Clinical agencies sending students to MGH

- 1FE1 McLean Hospital School of Nursing 1961-1965
- 1FE2 Other Schools 1946-1958  
  
Contracts, correspondence  
New Hampshire State Hospital  
Cambridge Hospital (later, Mt. Auburn)  
St. Anne's Hospital, Fall River  
Leominster Hospital  
Henry W. Bishop III Memorial School (Pittsfield  
General Hospital)  
St. Elizabeth's Hospital, Brighton  
Lawrence Memorial Hospital, Medford





# 1 SCHOOL OF NURSING

## 1F Relationships with academic and clinical agencies, continued

### 1FF Visitors from American and foreign agencies

Correspondence about arrangements 1957-1965, 1965-1969, 1969-1979

Lists of visitors and their agencies after World War II

[Guestbook, September 26, 1952-May 17, 1976

[Guestbook, October 25, 1972-April 14, 1977

## 1G Studies and Reports

### 1GA Special Studies and Reports, primarily of the School

1GA1 Report of the Committee on the State of the Training School,  
February 1907

Questionnaires and Correspondence from alumnae and many  
doctors, 1906-1907. This was the first study conducted

Vote of the Board of Trustees: that the Advisory Committee  
formulate a scheme of studies and training for the nurses,  
intended to occupy three years, Jan. 26, 1900

1GA2 Study of Budgets of Training Schools, under auspices of  
National League of Nursing Education, 1924 (Correspondence  
and details about MGH and Mount Sinai Hospital Schools  
(New York City)

1GA3 Time studies for one week 1927, Superintendent and Assistant  
Superintendent, Training School

1GA4 Cost study of the MGH Training School, (Patterson, Teale,  
and Dennis, 1932)

1GA5 Reorganization of the School (Ruth Sleeper, 1937) Crossreference  
to Ladies Advisory Committee

(Memorandum from N. W. Faxon, M.D. to Sally Johnson  
( May 4, 1936

(Memoranda and correspondence: Needs of the Training  
( School, present and future; consideration of  
( changes for a sounder program with academic  
( institutional standing

(Correspondence with other hospitals and schools  
(Preliminary Report 1937

(Accompanying Letter from Sally Johnson to Trustees  
( July 15, 1937



1 SCHOOL OF NURSING

1G Studies and Reports, continued

1GA Special Studies and Reports, primarily of the School, continued

1GA5 Reorganization of the School (Ruth Sleeper, 1937), continued

(Letter from Edward Churchill, M.D. to Sally Johnson  
July 13, 1937

(Trustees Meeting July 23, 1937

(Letter from Sally Johnson to Trustees

(Report in its final form

(Letter from N.W. Faxon, M.D. October 11, 1937 to  
Frederick K. Keppel, Carnegie Foundation,  
summarizing the study and the need for it, and  
asking to discuss the implications with him

(Steps in implementing the recommendations of the study

(Special meeting May 16, 1938, of certain Trustees,

( memorandum and ongoing correspondence

(March 25, 1939 Review of first step

(May 24, 1939 Meeting of Advisory Committee to Training

( School and certain Trustees to consider further

( recommendations relative to improvement of Nursing

( Service and development of the School

(Memorandum of Sally Johnson June 16, 1939

(Fall 1940 Recommendations for Improvement of School

(Supporting materials for the 1937 study

(Correspondence with other hospitals

(Sally Johnson memorandum March 7, 1935 about registra-

( tion in New York State

(Notes for meeting of Sally Johnson and Helen Wood with

( Hospital Trustees, June 14, 1935, "Trends in Nursing

( Education"

(Sally Johnson memorandum November 15, 1935 about moneys

( needed to meet the needs of the School

(Notes of Sally Johnson, Topics for Discussion for "Very

Special Meeting" in Trustees' Room May 16, 1936

(Sally Johnson report on the Committee on the Grading of

( Schools of Nursing, and cost to MGH of replacing

( students with graduate nurses n.d., 1934 or later

(Conference of Administrative Staff May 9, 1924

1GA6 Joint Committee on Costs of Nursing Service (Pfefferkorn and  
Rovetta) (National League of Nursing Education-American  
Hospital Association)

Correspondence 1937 and 1939

Memorandum 9/30/38 Sally Johnson recommending improvements  
for Nursing Service and Nursing Education

Supporting data 1938, 1939, 1941, cost of all-graduate  
nursing service

Reprint, "Nursing Costs, Nursing Service, and Nursing Care"  
by Blanche Pfefferkorn, R.N. HOSPITALS, January 1936



1 SCHOOL OF NURSING

1G Studies and Reports, continued

1GA Special Studies and Reports, primarily of the School, continued

- 1GA7 The Coordinated Program with Radcliffe College (Everett C. Hughes, 1958)

The Report, 1958

Abstract prepared by Sylvia Perkins (n.d., after 1959) for use of Board of Review for application for Mental Health Training Grant

Comments by Ruth Sleeper 1958, recommending a basic program in nursing for college graduates

The Coordinated Program in Liberal Arts and Nursing (Ruth Sleeper, April 1965), a description of the program since 1946 and recommendation for a basic program in nursing for college graduates

- 1GA8 Tabulation of replies from Coordinated Program graduates, June 1966 about the strengths and advantages of their preparation

- 1GA9 Cost Study of the MGH School of Nursing, National League for Nursing, 1959-1960

(Correspondence 1959-1963

(Highlights of meeting May 22, 1952, and Agenda December 18, 1952

(NLN Committee to Study Ways and Means of Determining the Cost of Nursing Education and of Financing Nursing Education

Cost Study 1959-1960

Reports from other agencies:

Faulkner Hospital 1962 and correspondence 1958

Newport Hospital 1957 and correspondence

Two Baltimore hospitals, not identified, n.d.

(after 1932 with reference to the Weir Survey in Canada; mailed from Dr. George Wallser, 1 East Center St., Baltimore)

- 1GA10 Study of School Administration (Cole Associates, 1970)







1 SCHOOL OF NURSING

1G Studies and Reports

1GB Studies and Reports for Licensing and Accreditation

1GB1 Board of Registration (Approving Authority) in Massachusetts

1GB1-11 Annual Reports 1921-1981

1GB1-22 A Special Report of onsite visit to School  
December 1973 and reply to the School by the  
Board of Registration, April 24, 1974

1GB2 University of the State of New York, State Education Department Report 1949

1GB3 Grading Study, Committee on Grading of Nursing Schools, 1929

Results of the First Grading Study, Confidential Copy  
for School #07-155 (not MGH Training School)  
Sec. I The Student Body, 1930  
Sec. II What Students Learn, 1931  
Sec. III Who Control the Schools, 1931

1GB4 Reports for Accreditation (Nursing Accrediting Service,  
National League of Nursing Education, National  
League for Nursing)

Reports 1938-1946  
annual reports 1948-1953  
interim report 1953-1956  
onsite visit and report 1963 and  
consultation visit 1962 about the  
Alternate Program with Northeastern  
University  
Special Progress Report 1965 and cor-  
respondence in 1965-1966  
onsite visits and reports 1968  
Closing Report 1979

1GC Reports to the Ladies Advisory Committee (by the Superintendent or  
Director of the School)

11/9/10-2/16/22; 5/11/22-11/28; 10/29, 5/14/31  
1/34-12/39  
1/40-12/47

1GD Annual Reports and Reports at Graduation

1GD1 Annual Reports

1910, 1912, 1917, 1920 (Sara E. Parsons)  
1937, 1938 (including a separate report for Massachusetts  
Eye and Ear Infirmary Nursing Department)(Sally Johnson)  
1955, 1961-1966, Ruth Sleeper, (including Alternate Program  
with Northeastern University 1964-1966, terminal and  
interim reports)  
1966-1967 (Oct. 1, 1967) through 1979-1980, Natalie Petzold



1 SCHOOL OF NURSING

1G Studies and Reports, primarily of the School, continued

1GD Annual Reports and Reports at Graduation, continued

1GD2 Graduation Reports

1927, 1937-1939, 1946-1956

1GE Reports to the Trustees Committee on Nursing

Memoranda and correspondence 1956-May 1, 1967:

Number of nursing staff, needs of the School especially for a school building, recommendations for specific changes, reports on reorganization of Nursing Department, implications to this School of phaseout of McLean Hospital School of Nursing, costs of nursing education, admission of men students, name for School building (Johnson Hall), program of student loans, report of the Melbin Study

1GF Requests, correspondence, and reports from other agencies and individuals for cooperation in various studies. (Costs and charges, remedying educational deficits of foreign graduates, recruitment of students)

Several refusals to participate are included  
Late 1940's - 1969

(Employment and other posteducational experience and attitudes of graduates first licensed in 1977, 1978, 1979, 1980 (National League for Nursing)

(  
(Report by Philip A. Kalisch and Beatrice J. Kalisch in (1975 of History of Nursing course content

1GG NICUSANE, a pilot scheme 1960-1962 for the exchange of Nurse Teachers, sponsored by the Northern Ireland Hospitals Authority and the schools of nursing of Toronto Western Hospital, Toronto; Massachusetts General Hospital, Boston; and Royal Victoria Hospital, Belfast; with the aid of a grant made by the Rockefeller Foundation

Report 1963

Correspondence (Virginia Arnold, Florence E. Elliott, Ruth Sleeper, Eric H. Jones, Joan Woodward)

Newsletters from each of the three participating schools

Newsclippings and press notices

Evaluation by Ruth Sleeper of Phyllis Irvine, Adele Sowa, Ruth Radford (participants at MGH)

Financial statements (Rockefeller Foundation)





1 SCHOOL OF NURSING

1G Studies and Reports, primarily of the School, continued

1GH Cooperation with American Nurses Association, National League for Nursing (National League of Nursing Education) and American Hospital Association in other nationwide studies

1GH1 Nurse-Career Pattern Study, National League for Nursing, 1960-1977

1GH2 Validation, Prenursing and Guidance Examination, NLN, 1960-1967  
Correspondence 1960 about MGH decision to use College entrance Board examinations instead of NLN PNG

1GH3 Surveys of Salaries, Nursing Faculty and Administrators, ANA, 1968-1978

1GH4 Questionnaires from NLN (NLNE)  
Open Curriculum, 1/15/72  
Annual, To Basic Programs of Professional Nursing 1960-1963  
Annual, Census of Faculty, 1966-1978  
Annual, Survey of State-approved Schools of Nursing 1962-1979  
Facts about Your School of Nursing, for list of State-approved schools: 1943, 1946, 1948-1949, 1950  
Use of Capitation Funds by Programs of Nursing Education, 1975-1977

1GH5 Various Other Questionnaires, Reports  
Number of beds closed for shortage of personnel March 1950 (American Hospital Association)  
Correspondence 1949 to Federal Security Agency  
National Committee for Improvement of Nursing Services, 1949  
National Institutes for Health (USPHS) Survey of Biomedical Manpower 1977  
Other Manpower surveys  
Assembly of Hospital Schools of Nursing, Membership Survey 1976

1GI Individuals claiming to be MGH student or graduate nurses  
Correspondence





1 SCHOOL OF NURSING

1H History of the School

1HA Published

1HA1 "Early History of the Boston Training School" by Mrs. Curtis and Miss Denny, members of the original board Report, AJN February 1902

1HA2 Boston Training School for Nurses 1873-1895 (?1904) Author and date not specified. Separate paperback, (also printed as part of Announcement of the Training School) 1904

1HA3 Parsons, Sara E. HISTORY OF THE MASSACHUSETTS GENERAL HOSPITAL TRAINING SCHOOL FOR NURSES (1922)

1HA4 Perkins, Sylvia A CENTENNIAL REVIEW 1873-1973 (1975)

1HB Highlights 1873-1939

1J Job Descriptions

1K Financial Affairs

1KA From 1873-1900: Boston Training School for Nurses (1873-1895) and MGH Training School

1KA1 Fundraising efforts

Handwritten appeal, n.d., pages 4, 5, 6, with half of (?) page 3. A draft with editorial changes; much of the original wording is published in the Report of the School Trustees 1879

Single printed page, October 1874

1KA2 Bequests, legacies, gifts

Letter about agreement signed by Thomas B. Hall, Secretary MGH, June 30, 1877, about settlement of the Harris Estate, and gift of \$5,000 from a friend, for the Training School

Three letters 1877 from Mary Hemenway, Executrix, will of A. Hemenway. Balance received 1879, executors of Augustus Hemenway (C. F. Curtis, Treasurer)

Letter to F. H. Peabody, Esq., Treasurer, from Thomas B. Hall November 7, 1877 about the will of Elizabeth Powers, and about request of Mary Hemenway asking that the recent donation of \$5,000 be paid to the Treasurer of the Training School, also about vote of foreclosure of the \$10,000.00 mortgage on the Dartmouth St. house

Letter to Thomas B. Hall from George Wigglesworth August 18, 1897 about legacy (will of John Foster) to Training School



1 SCHOOL OF NURSING

1K Financial Affairs, continued

1KA Boston Training School for Nurses and MGH Training School, continued

1KA3 Accounts and Bills

Records of accounts for supplies and work done by nurses  
Dec. 1, 1877-Jan. 1, 1879, by (Mrs.) Anna H. Wolhaupter  
(sic--note other spelling, Wollhampton; crossreference  
to Superintendent of School)

Bills 1878-1879 for material for caps and cuffs; stationery

Detailed monthly expenses of the Training School January-June  
1879, signed by either J. H. Whittemore, Resident Physician,  
or Jane Sangster, Superintendent of Training School

Receipted bills (items for uniforms) 1899

Receipted bills (12 nursing school certificates), 1899

Receipted bills Henry C. Baldwin, M.D., for correcting  
nurses' papers 1896-1899

Receipted bills, Supplies and equipment: stationery, teaching  
aids, nurses' home equipment 1899

Receipted bills, subscriptions for magazines for library 1899

Receipted bills, books purchased 1899-1900

1KA4 Account Book, November 1880-November 1892, Charles P. Curtis,  
Treasurer

1KA5 Annual Report ("account") of Treasurer, Charles P. Curtis,  
January 1, 1895-January 1, 1896

1KA6 Transfer of Boston Training School for Nurses funds to  
Massachusetts General Hospital

Final Decree Supreme Judicial Court April 7, 1897

Letter from Caroline G. Curtis, Clerk, April 10, 1897,  
certifying that Charles P. Curtis is Treasurer of  
Boston Training School and authorized to transfer  
its funds to MGH

Transfer of Boston Training School funds to Massachusetts  
General Hospital, letter May 12, 1897

Notice from Old Colony Trust Company to MGH, transferring  
estate of Boston Training School to MGH Sept. 27, 1897



1 SCHOOL OF NURSING

1J Job Descriptions

1K Financial Affairs

1KB Fundraising efforts after 1900 (Crossreference to Student Financial Aid Officer, Financial Aid Committee, Federal Grants)

1KB1 (Printed appeal for funds for a new Nurses' Home, n.d., after 1896 and before 1914, from Ladies Committee on the Training School

(Circular requesting \$50,000, November 1904 and a slightly later edition, n.d.

1KB2 Robert Lawrence Williams concert 1971

1KC Gifts from individuals, groups, and foundations after 1900

1KC1 From alumnae and others

1KC2 Gifts to memorial scholarship fund

1KC3 Anonymous #1 1966

1KC4 Anonymous #2 1970

1KC5 William C. and Jessie B. Cox Scholarship, 1962

1KC6 Martha MacDowell Carpenter Scholarship Fund (1966- )

1KC20 Kemper Foundation 1969-1976

1KD Federal Grants

1KD1 United States Public Health Service Nursing Capitation Grant July 1, 1973-June 30, 1977

1KD2 National Historical Publications and Records Commission, 1981

1KD3 Financial Aid to students (several Programs)

1KF Budget Planning

1932-1935 (salaries and equipment, nursing service included)

1945-1951 (salaries and equipment, nursing service included)

1960-1970

1971-1972

1972-1973

1974-1975 through 1979-1980







# 1 SCHOOL OF NURSING

## 1K Financial Affairs, continued

1KG Annual Operating Statements 1938-1964

1KH Cost centers, monthly reports by Accounting Department

1KI Special Funds, Federal and other financial aid to students  
Monthly reports by Accounting Department

1KJ Special Funds, other Federal Grants  
Monthly reports by Accounting Department

1KJ1 USPHS Capitation 1973-1977

1KJ2 National Historical Publications and Records Commission, 1981

1KK Other special funds of the School, monthly reports

1KL Invoices, purchase orders

1KM Salaries, wages, fringe benefits to faculty and staff (Crossreference  
to Nursing Service, Hospital Personnel Policies, Faculty Manual,  
Developments in delivery of care to patients, studies

1KM1 Salary scales and comparisons with other agencies 1934-1980

1KM2 Travel allowances

1KM3 Tuition Aid 1965-1969

1KM4 Registration Fees for workshops, conferences

1KM5 Sabbatical leave, policy statement

1KM6 Health and medical care (Blue Cross-Blue Shield)

1KM7 Retirement  
Social Security benefits 1950, 1952

## 1KN

Student Clinical Hours

Monthly Report to Accounting Department



# 1 SCHOOL OF NURSING

## 1K Financial Affairs, continued

1KP Charges to students (tuition, housing, meals, fees) (Crossreference to Faculty Manual, School Catalog)

- 1KP1 Comparisons with other Schools of Nursing
- 1KP2 Announcements to students/parents 1960-1979
- 1KP3 Schedule of charges (1958-1978)

1KR Chief of Service, Monthly Reports of Special Funds

1KS Plans of graduating seniors for employment and education 1955 & 1973-1981

## 1L School and Faculty Count

1LA Roster of Executive Assistants: Baker Memorial 1930, 1934, 1936; Supervisors in Operating Room 1901-1935; Outpatient Department Supervisors 1904-1920; statistics 1908, 1939

1LB School and Faculty Counts 10/4/54-9/30/61  
School Count 10/2/61-9/1/65  
School, Faculty, and Staff Counts 10/1/65-1/1/82

1LC Graduate Nurses Roll Book, a monthly listing by name of School and Service staff 10/3/55 till 10/1/64; then of School only till 10/1/72, including secretaries (early, includes Central Nursing Office, Anesthesia, Blood Bank, Appliance Room)  
volume 9 1/4" x 14", cloth bound

1LD Annual List, September, of Faculty and Staff by category of position (1970-1979)

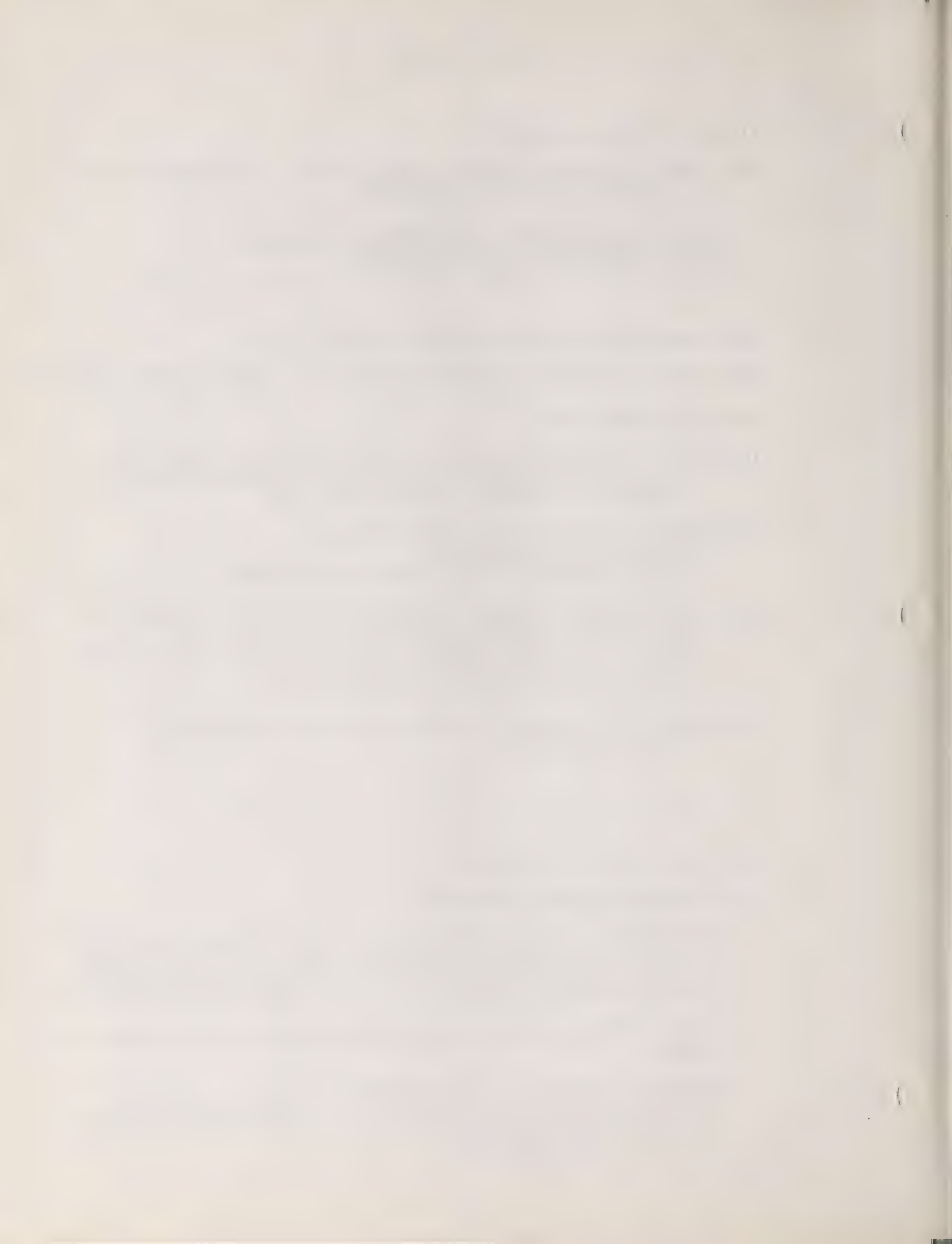
## 1M Institute of Health Professions

### 1MA Preliminary Studies and Reports

Massachusetts Department of Education, Board of Collegiate Authority. Outline of Information to be submitted ...Relative to the...Charter of an Existing Educational Institution Which Will Give it the Power to grant a Degree or Degrees..., n.d., after 1943, perhaps after 1960

Summary 1972 (N. Petzold) of educational programs associated with the School

STATEWIDE PLANNING FOR HEALTH MANPOWER DEVELOPMENT: A PROPOSED STRATEGY (Background paper developed by the Health Manpower Committee of the Advisory Council to the Office of Comprehensive Health Planning. Nov. 1972-February 1973)



1 SCHOOL OF NURSING

1M Institute of Health Professions, continued

1MA Preliminary Studies and Reports, continued

Hogness, John R., M. D., President, Institute of Medicine.  
HEALTH MANPOWER: PLANNING FOR CHANGE. April 19, 1973.  
Board of Higher Education in Massachusetts

Bolin, Dr. John. Series of Educational Planning Seminars (at MGH)  
Spring 1974

Committee on Teaching and Education      History 9/71  
Minutes 1971-1980

1MB Proposal for Degree-granting authority (Application presented  
May 6, 1976; approved March 18, 1977

1MB2 Planning and supporting data

1MB3 Publicity: Newsclippings, 3 page script of favorable comment  
by Louis Lyons, WBGH, May 12, 1976

Summary

Formal opposition, Board of Directors, Massachusetts Nurses  
Association, May 1976

1MC Program Development Committee for Nursing

1MC-10 Minutes Nov. 1973-Aug. 15, 1974

1MC1 PRELIMINARY REPORT AND RECOMMENDATIONS OF PROGRAM DEVELOPMENT  
COMMITTEE RELATIVE TO ESTABLISHMENT OF MASTER'S PROGRAM IN  
NURSING March 1974

1MC2 Ongoing Planning and Supporting Data

1MC3 A PROPOSAL FOR ESTABLISHING A MASTER OF SCIENCE IN NURSING  
PROGRAM. Third Revision, June 28, 1974

1MC4 Report by Natalie Petzold to the Alumnae Association at annual  
Homecoming, of Plans for the Proposed New Program in Nursing:  
background, development, specific proposals. September 1976

1MC5 Publicity

Letter of Natalie Petzold to Richard Gamble, Green Mountain  
College, June 24, 1975







1M Institute of Health Professions, continued

1MD Acting Nursing Advisory Committee  
Minutes 4/78-2/79 and other materials

1ME Implementing the Plans

1ME1 Experience of other degree-granting nonacademic agencies  
Correspondence of Nancy T. Watts and Mary E. Ahl,  
Director, Helene Fuld School of Nursing of Hospital for  
Joint Diseases (New York City) January 1976

1ME2 Filling key positions

1ME3 Raising Money

1ME4 Ongoing Plans

1MF Program of Continuing Education  
Fall 1978

1N

1P Planning for the Future of the School of Nursing 1963-1966 and 1970  
(Crossreference to Sara E. Parsons, Sally Johnson, Ruth Sleeper,  
Studies of the School, the Search for a College Relationship,  
Advisory Council to the School)

Correspondence of Ruth Sleeper and Natalie Petzold with  
various alumnae

Scutter, Lamar, M. D. "The Future of the MGH School of  
Nursing", February 1964

"Pertinent Factors which might influence future role of  
MGH School of Nursing." New England Council on Higher  
Education for Nursing, New England Board of Higher  
Education. n.d., (?1966)

"The Coordinated Program in Liberal Arts and Nursing."  
Ruth Sleeper, April 1965



1Q Major Crises

1QA War (Crossreference to Special Commissions, Red Cross, and  
Massachusetts General Hospital)

1QA3 World War I

MGH Alumnae Quarterly Record, December 1923, vol. xiii,  
No. 4: List of MGH Nurses who served with the U.S. or  
with the Allies during the World War

1QA4 World War II

U. S. Cadet Nurse Corps

Budgets, correspondence, memoranda, newsclippings  
List of Cadets graduated from MGH in 1944.  
Sheet music: U.S. Cadet Nurse Corps March

Bryn Mawr College Summer Program (Red Cross Training  
Camp) Summer 1941, 1942

Minutes of committees (March 8, 1943 and Sept. 13, 1943).  
Report of the Executive Committee and of the Dean  
October 15, 1942

Correspondence, memoranda

Wartime Study of MGH Curriculum

Request of General Executive Committee June 12, 1942 to  
review the nursing curriculum with the possibility of  
reducing class schedules and content and replacing these  
with actual nursing care of patients

Minutes of the Special Committee of the Advisory Commit-  
tee to the School Nov. 5, 1942, and materials prepared

Recommendation Not to Shorten Course Nov. 10, 1942

Extracts from the Questionnaire on Ways and Means of Sup-  
plementing Nursing Services, sent out by Mass. State  
Nurses Association Oct. 1941, and various materials  
including description of subsidiary workers, Red Cross  
Nurses Aide Corps, and others (MGH)

1R Archives

1RA Management before 1976

Bill to School April 28, 1941 from Helen Boyer, for arranging old  
papers and records of the School, with note to Sally Johnson  
February 25, 1941



1R Archives, continued

1RA Management before 1976, continued

Correspondence May 1973-January 3, 1974 of Natalie Petzold with Patricia King and Mrs. Adolphus Cheek of the Schlesinger Library, Radcliffe College, relative to School records

Minutes of meeting December 12, 1973 (members of School Administration with Patricia King and Eva Moseley of the Schlesinger Library, Radcliffe College

1RB

1RC Committee on Historical Materials and Records (1976-1981)

Minutes and Annual Reports

Correspondence

Janet Wilson James: "The Nursing Profession and American Society 1870-1970"

1RD Use of Collection

Correspondence related to some inquiries and requests to use the records of the School 1961-1981

1RE Grant proposal to National Historical Publications and Records Commission, 1980

Interim Report July 22, 1981

1RF Provision for Care and maintenance of records after 1981

(Maintenance of certain records at MGH; deposit of others in Francis L. Countway Library of Medicine)

Letter from Charles Sanders and Julian Haynes to Natalie Petzold, November 21, 1979

Brief itemized description of materials to be deposited, April 9, 1980

Vote by MGH Trustees April 11, 1980, authorizing temporary deposit for an indefinite period of certain School records in Countway Library

Letter signed by Natalie Petzold and Richard J. Wolfe April 15, 1980





1 SCHOOL OF NURSING

1R Archives, continued

1RG Gifts, Accessions

1RH Information about specific items

Portraits, original letters of Florence Nightingale owned by  
School, large blue and white vase, "Mrs. Blake's doll",  
heart valve

1RI Inventories

1S Publicity and Information

1SA The Field of Nursing (Crossreference to Sally Johnson, Ruth Sleeper,  
Natalie Petzold) Two typed articles, n.d. (?1930), not signed

1SA-12 Correspondence from Ruth Sleeper 1959-1966 and Natalie  
Petzold 1974, 1979 about types of nursing programs and  
their selection, in answer to specific questions from  
individuals; from Sharon Aadalen to Dr. Joseph Garland  
6/2/64 about developments in the field of nursing

1SA-16 Reprints

"Nursing as a Profession for College Women." Clara A.  
Griffin, B.A., Wellesley 1907, MGH 1921. n.d. WELLESLEY  
ALUMNAE QUARTERLY

Ogg, Elizabeth. PREPARING TOMORROW'S NURSES. Public  
Affairs Pamphlet No. 185, 1952. Foreword by Ruth Sleeper

Sleeper, Ruth. SHOULD YOUR CHILD BE A NURSE?

Sleeper, Ruth. SHOULD YOU BE A NURSE?

1SA-32 Newsclippings: 1888, 1892, 1923 (by Mrs. August Belmont),  
1901. Reference about 1901 to Jane Tappan, a one-time  
MGH student nurse (1889-1891) who did not graduate.  
1948 (The Brown Report). Also 1906, 1930, 1966 and n.d.,  
on Education of Nurses



1S Publicity and Information, continued

1SB About developments in the MGH School

Newsclippings and correspondence January 1951 about the senior internship

Statements of National League for Nursing, 1962, about "internship experience" in diploma programs

IV Events

1VA Anniversaries

1VA1

1VA2 Fiftieth of the School 1923 (and 77th of Ether Day)

Invitation and Programs

Guest Book and identification ribbons

"The School in Review", Sally Johnson, and a brief typed draft with her handwritten note, from which this article was developed for publication Pageant, "The Bearers of the Lamp" and properties list (Ruth Pond)

Poem, "A Toast to the Present-day Nurse", Sally Johnson

Poem, Margaret Dieter, Class of 1916

Newsclippings and photographs

Myers, Grace W. "Ether Day Observances", excerpts from a notebook kept by the Treadwell Librarian. See reference to October 16, 1923

ALUMNAE QUARTERLY RECORD, vol XIII, No. 4, December 1923

1VA2-73 Photograph album and scrapbook including citations

1VA3 Seventy-fifth of the School (1948)

1VA4 Centenary of the School (1973)

1VA5 150th of Founding of Hospital (Programs arranged by the Nursing Department) 1961

Correspondence with speakers in symposium and banquet January 31, 1961

Program and addresses: Kenneth Benne, Helen Belcher, Daisy Bridges, Hans Mauksch, Helen Nahm, Frances Reiter, Mildred Schweir

ALUMNAE QUARTERLY RECORD, Golden Anniversary Issue, volume LI, No. 1, Spring 1961

Photographs: Daisy Bridges

Nursing Service Panel

Nursing Education Panel

Student Nurses in uniforms of 1880's



1V Events, continued

1VC Convocations

1VC1 Graduation (1903-1981) (Crossreference to 50th and 75th  
Anniversaries of the School)

1VC1-15 List of Speakers 1903-1981  
Some addresses, correspondence, arrangements 1952-1979

1VC1-32 Press releases, clippings 1926, 1947-1981

1VC1-34 Invitations and programs

1VC2 Fall Convocation  
Program and some speeches 1959, 1962-1978

1VC3 Family (Parents) Day for Junior Class  
1962, 1964, 1980  
Letter 1962 from Ruth Sleeper describing the program  
Thank-you sketch of their daughter, Jane, Class of 1964,  
from Mr. and Mrs. Fred Lingel for the 1962 event

1VC4 Capping of Senior students 1954-1980

1VC4-15 Addresses by Director of the School  
Press releases, photographs

1VC4-34 Programs 1952-1980

1VE Other events

1VE1 Open House  
1VE2 Entrance Day

1VF Closing of the School

1VF1 Decision, announcements, responses (Crossreference to Governing  
Boards, Trustees--letter of Oct. 26, 1978, terminating instruc-  
tion in current diploma program in nursing)

Correspondence 1977, 1978, 1980

1VF2 Phaseout of the program

1VF3 Relocating Faculty

1VF4 Proposed new program (Crossreference to MGH Institute of Health  
Professions)

Answers from Natalie Petzold to inquiries





1W Symbols and Insignia

Letter 1961 from Ruth Sleeper about uniform, diploma, cap, pin, and history of the School

1WA The Seal

Letter from Helen Boyer to Miss Johnson, n.d., (?late 1930's) about the Indian, bow and arrow

1WB Pin (badge)

Correspondence

Large photograph negative

3 colored slides (Photographs)

Numbered list of graduates since March 1957 to whom numbered pins have been issued; NOTE: Several pins of alumnae no longer living are in the collection of the School

1WC Cap

Letters 1964-1969 Brochure, "Why A Cap", n.d., published by JBL  
Article by Sally Johnson, "The Evolution of the Cap" for J.B. Lippincott

1WD Diplomas

1WD1 (Designed in 1940, blank)

1WD2 Diplomas, certificates, awards to individuals in classes of 1878-1923.

SEE ITEMIZED LIST ON NEXT PAGE

1WE Diploma Case

1, diploma-program

2, Coordinated Program--1 blue, 1 red

1WF Unique to Coordinated Program

Cap, uniform, pin 1961

1WS Songs

Margaret Dieter (with and without music)

Harriett Wedgwood

MGH Songbooks, about 1921

1WU Uniforms

Photograph ?1881

Letter 1922 from Isaline Davis, Class of 1886

Letter 1953 from Harriet Allyn, Class of 1893

Letters 1965 from Ruth Sleeper

Description, n.s., of the official uniform

Photograph June 1948 of six students in uniform  
of various periods



1 SCHOOL OF NURSING

1WD2 Assorted diplomas, certificates, awards, Classes of 1878-1923  
(These were large and usually rolled up in tubes)

Dolliver, Pauline, Class of 1889

Boston Training School Diploma July 9, 1889

Testimonial from MGH Trustees, July 1, 1909,  
on her resignation

Certificate of Massachusetts Registration, #9841,  
Jan. 28, 1920

Certificate of (New York State) Registration,  
#7464, Oct. 20, 1910

Galt, Muriel Grace, Class of 1898

Diploma, MGH Training School for Nurses Dec. 25, 1898

Certificate, Boston Lying In Hospital, course of instruction June 29, 1899

Certificate, University of State of New York #1482,  
June 29, 1905 (registration)

Diploma, Comite Britannique de la Croix Rouge Francaise  
May 10, 1920)

Medaille de la Reconnaissance Francaise Jan. 29, 1920

Scroll presented by Joint Committee of British Red Cross  
Society and Order of St. John of Jerusalem in England  
in recognition of valuable service rendered during the  
War, 1914-1919

Garland, Dorothy Elva

Certificate of completion of four-month course ending  
March 17, 1923 Boston Lying-In Hospital ("Training  
School for Nurses"). (Miss Garland entered MGH  
Training School in 1920 but did not graduate

Gray, Mary Lillian (Mrs. Shaw), Class of 1906

Diploma, State Normal School at Castine, Maine June 4, 1900

Diploma, MGH Training School for Nurses, Sept. 23, 1906

Diploma, Society of the Lying-In Hospital in the City of  
New York, May 15, 1905

McCrae, Annabella, Class of 1895

Certificate of Registration in Massachusetts #592, Jan. 3, 1911

Palmer, Sophie (sic) F., Class of 1878

Diploma, July 15, 1878, Boston Training School for Nurses

Skinner, S. Kathleen T.

Certificate of completion of course in Maternity Nursing  
Sept. 30, 1920, Wesson Maternity Hospital, Springfield.

(Miss Skinner entered MGH Training School in 1918 but did  
not graduate



1 SCHOOL OF NURSING

1WD2 Assorted diplomas, certificates, awards, Classes of 1878-1923,  
continued

Watt, Lina M., Class of 1883

Certificate of Standard Eight, Province of New Brunswick  
Education Office, Dec. 24, 1883

Diploma, Boston Training School, July 5, 1895

Certificate of 1 year at Maternity Hospital, Philadelphia, 1896

Certificate of Massachusetts Registration #2987, 1911

Wilson, Laura A., Class of 1886

Boston Training School diploma Nov. 28, 1886

Certificate of Massachusetts Registration #3247, April 4, 1911

Within one tube: "5 diplomas found in Pauline Dolliver's house.

"Nurses who could be reached said they already  
had theirs. SMJ" (Sally May Johnson) n.d.

Gertrude B. Bishop March 7, 1905

Mabel J. Seaver Feb. 19, 1905

Lena B. Tompkins Feb. 23, 1905

Alice Winward Nov. 30, 1904

Hanna R. Hogan Jan. 12, 1905

Brown, Ellen L., Class of 1890

Boston Training School diploma Sept. 3, 1890

Colwell, Anna Gertrude, Class of 1916

Massachusetts General Hospital Training School for Nurses  
diploma, Nov. 15, 1916

Sleeper, Ruth, Class of 1922, Certificates of Registration in  
Massachusetts (#11808) June 2, 1922 and in Ohio (#12,334)  
April 20, 1928





# 1 SCHOOL OF NURSING

## 1X Awards and Prizes

### 1XA To Students

Awards listed and described with names of recipients and year  
(some, memorials to alumnae)

### 1XB To School from other institutions

Heraldic shield, handpainted, presented by Royal Victoria  
Hospital School of Nursing, Belfast "Proudly Remembering  
the Honor and Privilege of Sharing in Your History"

(Crossreference to School Studies and Reports (NICUSANE,  
1960-1962)



2 NURSING SERVICE

2A Publications

2AA Newsletter, THE GENERAL HEARTBEAT

2AB Brochures

2AC Rules and Regulations

For Head Nurses n.d. and 1919-1920

For Nurses n.d. and 1919-1920

For Night Nurses n.d. and 1919-1920

For Probationers n.d.

Training School Rules n.d. and 1919-1920

2AD Policies and Procedures

2AD1 Nursing Service Policy Manual contains items dated  
1959-1966 (a revision of previous Policy Book)

2AD2 Nursing Service Procedure Manual 1961-1962



## 2 NURSING SERVICE

### 2B Nurses and Preschool Nursing Care 1821-1895

#### 2BA General Observations by individuals and committees

(Excerpts from Bowditch (Jackson-Warren letter of 1810)  
(Excerpts from minutes of Visiting Committee 1821, 1822,  
1824, 1828  
(Statistics about staffing May 1970

#### 2BD Matrons or head nurses 1826-1894

2BD1

2BD2 Rebecca Taylor, Head Nurse 1826-1860

Letter from Dr. Benjamin S. Shaw, 1860, presenting a  
photograph of Miss Taylor to be placed in the  
Trustees Room, the gift of Dr. J. Mason Warren  
and the oval photograph itself, 8" x 10"

Letter from Ellen (? Harvey) to Mr. Francis Peabody,  
announcing the death of Rebecca Taylor August 17, 1877,  
age 85 years

(Letter from Helen Boyer to Dorothy Tarbox, 1942, quoting  
in detail the description by Dr. James Jackson of  
Miss Taylor

(Copies of material from books by James Jackson, M.D.,  
1861 and Dr. J. J. Putnam, 1861, typed by Helen Boyer  
and sent to Miss Tarbox

Quotation from lecture 1867 by Oliver Wendell Holmes  
referring to Rebecca Taylor and Dr. James Jackson

2BD3 Mary A. Colesworthy, Matron 1860-1868

2BD4 Georgia L. Sturtevant, Matron 1868-1894 (Assistant nurse  
1862-1868)

#### 2BI Individual nurses

2BI1 Emily Elizabeth Parsons 1860-1862

Positions held

Notes by research worker n.d., before 1948

Letter from Mary E. Shepard to Helen Boyer about  
E. E. Parsons, and reply 1940, 1941

Memorial tribute to her at dedication of Cambridge  
Hospital building April 29, 1886

"Women's Work in the Civil War: A Record of Heroism,  
Patriotism, and Patience", by L.P. Brockett, M.D.,  
and Mrs. Mary C. Vaughan, 1867, a copy of the account  
of Emily Elizabeth Parsons. Typed carbon

Copy of photograph in the above account

Several typed quotations about her.





2 NURSING SERVICE

2B Nurses and Preschool Nursing Care 1821-1895, continued

2BI Individual nurses, continued

2BI2 Others

(Conant, Mary Baldwin (at MGH after Civil War  
(Dwering, Mrs. W. C. A. ("graduated" 1860 as  
Miss Sherman, cousin of the general, a  
Civil War nurse  
(Norris, E. Mary 1861-1862  
(Wade, Addie Class of 1894  
(Williams, Annie I. "oldest nurse in 1872"  
(Wry, Sarah J., nurse for 18 years before death in 1875  
(Miss Sutherland, untrained head nurse Ward 29

2BI3 Photographs of still others, not listed above

Miss Crockett, charge of Surgical Ward 28  
(see Parsons, page 18)  
Sarah Darrah, charge of Men's Ward, Old "Brick" Building  
Miss Rye, head nurse, private rooms (Dr. Folsom)  
Mrs. Julia Sweaney, night nurse

2BJ Conditions of working and living

Comments on food, 1860 and 1877



2 NURSING SERVICE

2E Nursing Service Administration (Crossreference to School of Nursing,  
Assistants before 1966, Coordinating  
Council, Advisory Boards and Committees)

2ED Administrative Committee  
Minutes 8/47 - 9/63

2EE Other standing committees (9 of them)

Guide, May 1960

2G Studies and Reports (Crossreference to School of Nursing, Advisory Council)

2GA Specific Studies and supporting data

2GA1 Time studies for one week 1927, two head nurses and  
night supervisor

2GA2 Cost study, Nursing Service and Evaluation of Patient Care  
(American College of Surgeons and American Nurses  
Association) 1937-1938

Report 1938

Correspondence

2GA3 Floor staffing, MGH worksheets, (National League of Nursing  
Education) 1943

2GA4 Nursing shortages and staffing, 1933-1951  
Analysis of nursing tasks and research load on  
MGH wards 1948

2GA5 Problems affecting employment of staff nurses (at MGH)  
April 1948

2GA6 Study of Head Nurse Functions (USPHS) 1951 and followup 1952.  
Mimeographed

HEAD NURSE ACTIVITIES IN A GENERAL HOSPITAL. Public Health  
Monograph No. 3. Federal Security Agency, Public Health  
Service

Report on Changes in Head Nurse Activities Found Eight Months  
after the First Study Done at Massachusetts General Hospital.  
(Rough draft March 20, 1952)



2 NURSING SERVICE

2G Studies and Reports (Crossreference to School of Nursing, Advisory Council, continued)

2GA Specific Studies and supporting data, continued

- 2GA7 MGH Patient Census and breakdown, statistics by floor  
1950-1965
- 2GA8 Data about number of patient referrals Summer 1953
- 2GA9 Classification of MGH patients (Helen Tibbetts, USPHS) 1954
- 2GA10 Study of Use of the Patient Referral Plan (at MGH).  
K. Barbara Dormin, August 1956
- 2GA11 Correspondence, R. Sleeper with Dr. Leslie W. Knott, USPHS  
Summer 1956 and A Proposed Method for Appraising Student  
Nurse Value (Lyle Saunders)
- 2GA12 Report on Intensive Care Units. Hospital Council -  
Nursing Council, United Community Services May 1958
- 2GA13 Summary of Outpatient Tests and Procedures, Ward 4, 1959-1960
- 2GA14 Number of medicines given in 24-hour period, by ward, MGH,  
March 1960
- 2GA15 A four-month study of accidents to patients (M. Russell,  
Resident, MGH Nursing Service Administration, March 1960)
- 2GA16 Role of Head Nurse at MGH (M. Tapper), compilation of data  
from interviewees, October 1962
- 2GA17 Application for Community Health Services Project Grant,  
"The Role of the Nursing Home in the Provision of Care  
for the Aged", (Lorraine Klerman or Camille Lambert,  
Mary Shaughnessy, n.d., after 1962. Project the out-  
growth of two programs by Boston College School of Nurs-  
ing and Brookline Health Department with Peter Bent  
Brigham Hospital
- 2GA18 Costs, Deficits, and Reimbursement at MGH (John H. Knowles,  
12/6/63)
- 2GA19 Estimating the Cost of Replacing a Nurse (Murray Melbin, Ph.D.,  
NIMH #MH-10305 June 1, 1965) and related materials from  
1961 (NGH)





## 2 NURSING SERVICE

2K Financial Affairs (Crossreference to the School, Studies and Reports of School and Service, Developments in Delivery of Patient Care, Advisory Council to the School)

2KD Salaries and Wages

Salary scales, correspondence, comparisons with other agencies, studies elsewhere 1926-1951  
March 1952-February 1966 and 1972

2KE The Shorter Working Day

Note to pages in Resident Physician's Report, 1909

The Eight-hour Day, a 6-month trial at MGH and Massachusetts Eye and Ear Infirmary authorized 1934

Correspondence, statistics, opinions, brochures from MGH and elsewhere

Addresses, notes, articles by Sally Johnson

2KF The Shorter Working Week

Announcements of (MGH) 40-hour week, Summer 1953



## 2 NURSING SERVICE

2Q Major Crises (Crossreference to Massachusetts General Hospital)

2QA War

2QA3 World War I (Crossreference to Sara E. Parsons,  
School of Nursing, and Hospital)

2QA4 World War II (Crossreference to Hospital, School of  
Nursing)

Reprint from American Journal of Nursing: "Tell Me  
about Procurement and Assignment" (March 1944)

Periodicals 1940-1943 reflecting the approach of war  
and the need for adjustments in Nursing and Nursing  
Education

Meeting Needs at MGH Created by the War (procedure  
simplification). Contributions of nursing adminis-  
trative and supervisory staff to national defense

General Information for Nurses about Red Cross-  
Harvard Hospital to be Established in England (10/14/40)

Newsclippings, chiefly from MGH NEWS, mounted, about  
nursing at MGH and overseas during the war

MGH nurses in military service, news of them, corres-  
pondence, periodic lists

2QA5



2 NURSING SERVICE

2Q Major Crises (Crossreference to Massachusetts General Hospital, continued)

2QA War, continued

2QA6 Vietnam

MGH Trains U. S. Nurses for Service in Vietnam, July 1967

Letters from MGH Nurses in Vietnam

2QB Other Crises (Crossreference to Massachusetts General Hospital)

Influenza epidemic 1918-1919

Cocoanut Grove Fire 1942

Poliomyelitis epidemic 1955

Account by Ruth Sleeper, MGH NEWS November 1955

2R

2S Publicity and Information

2SA Specifically about Nursing at MGH

Many newsclippings, mounted and not mounted, a miscellaneous  
and varied assortment

2SP Comments from patients or head nurses about nursing care

2SP1 Generally

Letter from Manchester, England 1964 about good MGH  
pediatric care, and response by Ruth Sleeper

2SP2 About specific student nurses

2SP3 About specific situations

Loss of glass eye and of dentures, 1933





## 2 NURSING SERVICE

2T Developments in delivery of patient care (Crossreference to Financial Affairs and to War)

2TA Nursing Shortages

2TA1 Accounts of nursing shortages 1952, 1956, 1961, 1981

2TA2 Census of patients and assignment of nurses

2TA3 Group Nursing  
Authorized at MGH 1931

Correspondence, statistics, brochures, opinions  
1931-1934

2TB Recruitment of graduates

2TB1 General

Information for Graduate Nurses (MGH brochure)  
n.d., after 1953

Scholarships for Registered Nurses (MGH) n.d.,  
(?1962 or 1963)

2TB2 From foreign countries

Correspondence of Ruth Sleeper and Anne White  
(England) June 1964 about recruitment of  
non-American nurses not licensed in Massa-  
chusetts

2TC Refresher courses 1941-1944 for inactive graduates  
(Crossreference to Red Cross)



## 2 NURSING SERVICE

### 2T Developments in Delivery of Patient Care, continued

2TD Other groups of workers (Crossreference to Sara E. Parsons, Sally Johnson, Ruth Sleeper, Claims to be MGH graduate nurses, special studies and reports by School and Service)

2TD1 Practical nurses  
Memoranda 1956, 1958 from Ruth Sleeper asking them to wear identifying insignia and explaining the legal definition of practical nursing in Massachusetts

2TD2 Dispatch (errand) service  
Memoranda 1958, 1959

2TD3 Ward Secretaries  
Duties at MGH n.d., after 1930

2TD4 G. U. Attendants  
Tasks at MGH, Rules n.d.

2TD5 Maids  
Outline of work April 1921 and n.d. (after 1930)

2TD6 Orderlies  
Newsclipping and photograph October 1, 1946: Herbert Henderson, aged 79, retiring after 52 years; also Albert McNair, James Kilcoyne, Michael Morris, Al Cloutier

2TD7 Aides  
Memoranda 1953, 1955, 1957

2TD8 Other

Approval 1950 by General Executive Committee of proposal to train nonnursing workers for Operating Room work, including scrubbing

2TD9 Unit Managers (1961)

2TD20 General development of new groups (Crossreference to Board of Trustees Communications)

Correspondence and memoranda, bulletins, reprints: Investigation by Sally Johnson 1935, 1943 about a school for attendants or subsidiary workers. Interviews with local schools and agencies, correspondence with several Boards of Registration, bulletins of specific schools and programs



## 2 NURSING SERVICE

### 2T Developments in Delivery of Patient Care, continued

#### 2TD Other groups of workers, continued

##### 2TD20 General Development of New Groups (Crossreference to Board of Trustees Communications, continued)

Report to Trustees Committee on the School of Nursing June 20, 1946 (report of questionnaire to learn some of the practices in employment of licensed attendants and hospital aides)

"Sub-nurses", articles in PICTORIAL REVIEW 1921 by Charles Mayo, M. D. and (response by) Clara Noyes

"Sub-nurses", newsclipping, n.d., World War II

Memoranda from Ruth Sleeper 1947, 1948, 1950 about high costs of labor turnover, need perhaps for civilian nurse corps to meet serious shortages

#### 2TE Private duty nursing (Crossreference to Salaries and Wages)

##### 2TE1 Replacement service 1942 (for general staff nurses)

##### 2TE2 Central Directory, Suffolk County Nurses, Correspondence 1934 with Minnie S. Hollingsworth; Phaseout 1975

##### 2TE3 Graduate course offered at Fabiola Hospital, Oakland, California and MGH n.d., (1910-1917)

##### 2TE4 MGH announcement not to be billing agent after January 9, 1977

##### 2TE5 Legal implications of terms and roles: "Private Duty" and "Special" (1962, 1963, 1964 memoranda)

#### 2TF General staff nurses (Crossreference to Studies and Reports)

Central Directory comments on unavailability

Memorandum of Sally Johnson November 12, 1942, about unpopularity of staff nursing and experience with group nursing in the Baker Memorial

Itemized comparison, numbers of MGH Staff nurses 1963, 1967, 1968





## 2 NURSING SERVICE

### 2T Developments in Delivery of Patient Care, continued

#### 2TG The Team Plan

Article by Dorothy Perkins Newcomb in THE  
MGH NEWS #117, page 1 (November 1952)

#### 2TH Education of the Patient

Memorandum 1957 from Edna Lepper of educa-  
tional materials available from the Nursing  
Committee

#### 2TI The Nurse Practitioner

Letter of Ruth Sleeper March 25, 1966 discus-  
sing increased responsibilities for certain  
nurses in the Clinics (even to seeing patients  
in lieu of the doctors), and salaries

#### 2TJ Discharge Referral



### 3 GOVERNING AND ADVISORY BOARDS AND COMMITTEES

- 3A Publications and Reports (Crossreference to School Publications)  
Announcements of Boston Training School 1874, 1883, 1886  
(application form on the reverse of the last two)
- 3B Bylaws  
(Proposed) Rules and Regulations June 1, 1873 (about authority  
and relationships with MGH) Certificate of Incorporation and  
Bylaws of Boston Training School 3/17/75
- 3C Founding and Governing Committees, Boston Training School for Nurses  
  
Women's Education Association Committee on Industrial Education 1872-1873  
Committee on a Training School April - November 1873 (Sarah Cabot,  
Mmes. Parkman and Shaw, Mary Anne Wales, Mr. J. M. Codman, Dr. Calvin  
Ellis, Mr. F. B. Sanborn, and others)  
Board of Directors, Boston Training School for Nurses, 1873-1895
- 3C-10 Minutes  
  
in books:
- 3C-10 vol. i Women's Education Industrial Committee, and successors  
April 1873-March 2, 1875. 111 pages.  
7" x 8 3/4", marbled cover
- vol. ii Boston Training School for Nurses  
March 1875-April 1878 7" x 8 1/4"
- vol. iii Boston Training School for Nurses  
May 1878-December 1883 8" x 10 1/4"
- vol. iv Boston Training School for Nurses  
January 1884-December 1889 7 1/4" x 8 1/4"
- vol. v Boston Training School for Nurses  
January 14, 1890-January 14, 1896 (in the back,  
other materials January 14, 1890-December 24, 1897)  
7 1/2" x 8 1/4"



### 3 GOVERNING AND ADVISORY BOARDS AND COMMITTEES

#### 3C Founding and Governing Committees, continued

##### 3CA Correspondence

- 3CA1 Letter signed by all managers to MGH trustees May 27, 1873, requesting MGH as location for a proposed new training school for nurses
- 3CA2 Report by George E. Ellis of vote by MGH Trustees to approve request for this relationship
- Letter from Mary Anne Wales June 1, 1873 to Mr. Hall, acknowledging favorable decision by MGH Trustees
- 3CA3 Letter from Directors of Boston Training School (n.d., ? July 10, 1874) to MGH Trustees requesting continuation of school for another year
- 3CA4 Letter from Samuel Elliot for MGH Trustees July 31, 1874 to Visiting Physicians and Surgeons, requesting their opinions about continuing the school
- 3CA5 Letter from Norton Folsom, Resident Physician, September 28, 1874 to Samuel Elliot, Chairman, MGH Board of Trustees, specifying conditions for continuance of school
- 3CA6 Letter from Thomas B. Hall November 15, 1873 to Dr. Norton Folsom about Head Nurses Wages
- 3CA7 Letter from Norton Folsom to Dr. R. M. Hodges Jr., Secretary, December 4, 1875, about a proposed plan for reorganization of the Training School for Nurses and a committee of Visiting Physicians and Surgeons to consider it with a Committee of Trustees
- 3CA8 Proposed Plan of Managers of the Training School for reorganization and its gradual introduction
- 3CA9 Letter from Martin Brimmer to Samuel Elliott Jan. 20, 1876, about the response of Directors of the School to the proposed plan of reorganization
- 3CA10 Two communications from Samuel Elliot (January and February 1876, and March 3, 1876) concerning the Training School
- 3CA11 Letters from Thomas B. Hall, Secretary, MGH Trustees, to "Dear Sir", about the Trustees' vote to rename "The Brick" "The Nurses Building." (July 1, 1876), and to Dr. N. Folsom October 14, 1876 about their vote to invite the Managers of the Training School to hold their monthly meetings in the Trustees parlor.





### 3 GOVERNING AND ADVISORY BOARDS AND COMMITTEES

#### 3C Founding and Governing Committees, continued

##### 3CA Correspondence

- 3CA12 Letter from Norton Folsom, M.D. to the MGH Board of Trustees October 12, 1876, reporting that all wards of the hospital have been placed in charge of the Training School for Nurses, as voted by the Trustees December 31, 1875 and January 14, 1876.
- 3CA13 Letters: From Mary Anne Wales, Clerk, to "Dear Sir" May 11, 1886 and from Dr. Edward Cowles, Superintendent McLean Hospital, to Mr. Hall, May 26, 1886, about arrangements for graduate nurses of the McLean Asylum Training School and the Boston Training School
- 3CA14 Letter from Mary Anne Wales, Clerk, n.d. (? January 1887) to (?) about vacation for Training School nurses.
- 3CA15 Letter from Mary Anne Wales, Clerk, to Samuel Elliot, Chairman MGH Trustees, February 14, 1888, expressing appreciation for the additional storey on Thayer House
- 3CA16 Letter from Henry Parkman, President, Boston Training School, to W. S. Bigelow, Chairman of Special Committee of the Trustees, December 10, 1895, reporting the vote of the Training School Corporation to surrender to the MGH Trustees the management of the Training School, effective January 1, 1896.

##### 3CD Standing Votes December 1877 - May 1894

These have been typed, except for the last, handwritten.  
No source is identified; the content seems to indicate that the voting body is the Board of Directors of the Boston Training School for Nurses

(Note in 1981: This collection is probably the work of Helen Boyer who worked on the papers of the School in 1941: cross-reference to School Archives)

##### 3CG Evaluation of Individual Graduates by Public

Letters to Mary Ann Wales 1877  
from Edward Everett Hale  
from Dr. C. B. Porter about Miss Sinclair  
from Dr. F. Minot about Miss Mansfield



### 3 GOVERNING AND ADVISORY BOARDS AND COMMITTEES

#### 3C Founding and Governing Committees, continued

##### 3CI Individual Members

- 3CI1 Cabot, Sarah (Mrs. Andrew Wheelwright)  
Biographical data  
Photograph 1868  
Account by herself of the Forming of the Training School,  
given by her daughter, Mary C. Wheelwright, to  
Abigail Homans September 1958)  
Newspaper obituary December 1917  
Autobiography, 77 typed pages (last page(s) missing, n.d.)  
(Photocopy)
- 3CI2 Codman, Mrs. Nanetta  
Letter February 9 (about 1923?) to Mrs. Vaughan refer-  
ring to "a paper" about the School of Nursing
- 3CI3 Curtis, Caroline, 1827-1917  
Letter from Mrs. Henry W. Minot to Miss Sleeper about a  
large picture of her grandmother, Caroline Curtis, to be  
given to the School (3 1/2' x 4 1/2')  
Photograph
- 3CI4 Russell, LeBaron  
Letter from L. B. Russell to F. H. Peabody, Esquire,  
November 8, 1877, referring to his resignation as  
treasurer of the Training School after 4 years,  
Charles P. Curtis to succeed him.  
Photograph

##### 3CI Individual Members, continued (Crossreference to Ladies Advisory Committee)

- 3CI5 Thayer, Pauline Revere (Mrs. Nathaniel)  
Newsclippings about her death 1934  
Her Relationship to the Training School for Nurses  
(article by Sally Johnson 1934)  
Newspaper photograph, to broadcast in the interest of  
the emergency relief campaign, n.d., 1930's  
Letter to Mrs. Vaughan October 10, 1929, resigning  
chairmanship of Advisory Committee of Training School  
Letter to Miss Parsons, n.d., about the HISTORY of the  
Training School  
Photograph of Mrs. Thayer  
Daughter and granddaughter of Mr. Thayer make gifts  
to New Home (Walcott House)
- 3CI6 Vaughan, Ellen Parkman (Mrs. W. W.) 1853-1934  
Photographs  
Letter to Dr. Washburn about Mrs. Laura (?Linda?) Richards  
who is to read at the hospital for the nurses at  
Mrs. Vaughan's invitation, n.d.  
Letter to Miss Parsons about the revised chapter in the  
HISTORY of the Training School, n.d.



3 GOVERNING AND ADVISORY BOARDS AND COMMITTEES

3C Founding and Governing Committees

3CI Individual members, continued (Crossreference to Ladies Advisory Committee)

3CI6 Vaughan, Ellen Parkman (Mrs. W.W.) 1853-1934, continued

Letter to Miss Johnson, returning the address which she has copied and shared with Mr. Vaughan and her daughter, n.d.

Article by Sally Johnson about Mrs. Vaughan's associations with the Training School, her many contributions and those of her family

Letter of reproach to a house officer about a nurse

Her handwritten account 1933 of her association with the Training School

Names suggested by her for Graduation speakers, n.d.

3CI20 Photographs of other individuals (from Sara E. Parsons HISTORY OF THE TRAINING SCHOOL)

Martin Brimmer, Mrs. Francis Brooks, Mrs. Samuel Parkman, Dr. C. P. Putnam, Dr. W. L. Richardson, Mrs. G. H. Shaw, Mary Anne Wales

3CK Women's Education Association

Annual Reports

48th, year ending January 18, 1920

57th and final, year ending January 17, 1929, including "A Review of Fifty-seven Years' Work"





### 3 GOVERNING AND ADVISORY BOARDS AND COMMITTEES

#### 3D Trustees of Massachusetts General Hospital

##### 3DA Board of Trustees

3DA1 Excerpts from Minutes 1821-1858 and 1881, 1900, about nurses and nursing

(Note in 1981: These collected excerpts are evidently the work of Helen Boyer, who worked on papers of the School in 1941; crossreference to School archives. She was associated with Dr. Washburn in his preparation of the history of Massachusetts General Hospital)

3DA2 Excerpts from minutes 1873-1899, about relationships with the Training School

3DA3 Letters to Natalie Petzold

May 6, 1976, approving increase in tuition 9/76  
October 26, 1978, terminating instruction under present diploma program in Nursing

3DB The Trustees Committee on the School (Special, 1895; Standing, 1896-1975) Committee on the General Hospital Training School (3 Trustees) 1895-1975. Various named Trustees (or Combined Trustees and Staff) Committee on Nurses, on the School of Nursing and Nursing Service, to the School of Nursing and Nursing Department 1969-1970. Came to an end 1975. Crossreference to evolving relationships)

3DB-10 Minutes 1946-1953 and 6/69-6/72

3DB-11 Reports

3DB-12 Correspondence



### 3 GOVERNING AND ADVISORY BOARDS AND COMMITTEES

- 3E Advisory Committee on the Training School (3 Trustees, Hospital Superintendent and his assistant, plus 7 MGH physicians, plus others later (1899- )

3E-10 Minutes

3E-12 Correspondence

3E-10 vol. i Advisory Committee of the Training School  
Dec. 18, 1899-June 1942 (some minutes, reports) 8" x 10 1/4"

vol. ii Advisory Committee of the School of Nursing  
June 12, 1942-May 1947  
A heavy book 8 1/2" x 11", with only 7 of the numbered pages used ("McMillan Minute Book").  
A special small tool (wrench) found in the safe is wrapped with the book to lock the binding permanently.

- 3F Ladies Friendly Committee (1899- ) on the General Hospital Training School (School of Nursing), a subgroup (12 or more members) of the Advisory Committee. There appears to have been some confusion in reference to the Advisory Committee and the Ladies Friendly (Advisory) Committee. In the 1930's the Secretary of the Ladies Committee signed the Annual Reports of the Advisory Committee, published in the MGH Annual Report, but her report referred only to the activities of the Ladies.

The Ladies Advisory Committee was reorganized and renamed the Advisory Council to the School of Nursing, 1953-1981.

3F-10 Minutes

7 notebooks, about 5" x 7 1/2": LADIES COMMITTEE ON TRAINING  
SCHOOL FOR NURSES

(1904-1906 (many handwritten letters and lists inserted)  
(May 1906-Nov. 1908 (also with many inserts)  
(Dec. 1908-Feb. 1911 (5" x 8 1/2"))

(March 1911-March 1913 (5" x 8 1/2"))  
(April 1913-Nov. 1914 (5" x 8 1/2"))  
(Dec. 1914-May 1916 (5" x 8 1/2"))  
(Dec. 1916-March 1917 (inserts, a handwritten letter from Harvey Cushing; a clipping "Is a Nurses Trust Coming?" in regard to proposed law for registration) (5" x 8 1/2"))

Looseleaf, 8 1/2" x 10 3/4"  
(Dec. 8, 1917-Dec. 8, 1918  
(Jan. 5, 1919-Feb. 4, 1924  
(March 3, 1924-Dec. 6, 1926



### 3 GOVERNING AND ADVISORY BOARDS AND COMMITTEES

#### 3F Ladies Friendly (Advisory) Committee, continued (after June 1952, Advisory Council to the School)

##### 3F-10 Minutes, continued, looseleaf

(Jan. 3, 1927-Dec. 1928

(Jan. 7, 1929-Dec. 3, 1934

(Jan. 1935-Dec. 27, 1937

(Jan. 24, 1938-Dec. 22, 1941

(Jan. 1942-Dec. 1943

(Jan. 1944-Dec. 1946

(Jan. 1947-Dec. 1948

##### 3F-10 Minutes and Annual Reports

Jan. 27, 1948-May 26, 1953

Sept. 1953-May 27, 1958

Sept. 30, 1958-May 22, 1962

Sept. 25, 1962-May 1966

##### 3F-10 Minutes

Sept. 1965-May 1968

Sept. 1968-May 1971

Sept. 1971-May 1974

Sept. 1974-April 1981

#### 3F-12 Miscellaneous correspondence 1900-1917 and summary of items, compiled probably by Helen Boyer (n.d.?1941)

#### 3FA Special Subcommittees

##### 3FA1 Instruction

Reports 1899-1904

##### 3FA2 Discipline, Probation, and Graduation; Health Exercise, and Recreations Reports 1899-1902

##### 3FA3 Other

Reports 1902-1927

#### 3FC Evolving Functions and Relationships

##### 3FC1 Letter from Herbert B. Howard, Resident Physician Dec. 15, 1897, to Dr. Samuel Eliot, Chairman MGH Trustees, about vacations for nurses and about the nurses' visiting committee





3 GOVERNING AND ADVISORY BOARDS AND COMMITTEES

3F Ladies Friendly (Advisory Committee (Advisory Council to the School)

3FC Evolving Functions and Relationships, continued

3FC2 (Letter from Sally Johnson October 10, 1936 describing functions and suggesting pitfalls to be avoided

(Notes Relative to Training School Committee, n.d. (?1935) with handwritten comments by Sally Johnson

(Reprint: Report of the Special Luncheon Meeting for Nursing School Board and Committee Members, June 5, 1935 (from ANNUAL REPORT of the National League of Nursing Education)

Extracts from letter of S. Lillian Clayton, Philadelphia Feb. 21, 1925

Reprints from AMERICAN JOURNAL OF NURSING

"Organization of School of Nursing Committees"

March 1931 by D. Dean Urch, Dorothea Blagden, Gertrude M. Hawley, Barbara Williams

"Nursing School Advisory Committees and how to help them function" July 1939, by Sally Johnson

3FC3 (Letter from Ruth Sleeper April 12, 1962, explaining the MGH two Committees: Trustees Committee and the Advisory Council

3FD Recommendations

Recommendations by Advisory Committee and discussion 4/18/34 by George H. Bigelow, M.D.

Accepting men students from McLean

More complete affiliation between women students of the two schools

Reduction of about 10% in the MGH School during the next three years

3FI Individual Members (Crossreference to the Founding Committee and Board of Directors of the Boston Training School)

3FI1 Homans, Abigail Adams (Mrs. Robert)

Letter to Mrs. Vaughan, n.d., agreeing to assume chairmanship of the Advisory Committee  
Newsclipping and photograph

3FI2 Whiteside, Elizabeth (Mrs. Alexander)

Photograph

Positions at MGH

Paper she read at meeting May 1911 on "Middle Price of Nursing"



3 GOVERNING AND ADVISORY BOARDS AND COMMITTEES

3L Ladies Visiting Committee

(Notes on Visiting (Mrs. Frederick T. Lord) n.d.

(List of members of Subcommittees, 1935



#### 4 FACULTY

##### (FACULTY ORGANIZATION, COMMITTEES, RECORDS OF GROUPS AND INDIVIDUALS)

#### 4A Publications and Compilations

4A1 Faculty Manual (Compilation of policies developed by the faculty, 8/64 and annually 1974-1975 through 1980-1981)

4B Bylaws, Faculty Organization 1962-1973 and Crossreference to Faculty Manual 1974-1981

4C Committees, Faculty Organization (Crossreference to School of Nursing, Curriculum, Learning Resources, Library and Audiovisual Aids, Students and Student Personnel Services: Counselling and Guidance, Health, Housing, Financial Aid, Admissions and Recruitment, Student Life, Student-Faculty Relationships)

4C1 Committee on Bylaws 1968-1980

4C2 Committee on Evaluation

4C2-10 Minutes 1959-1964, 1966-1972

4C2-56 1959-1965 Evaluation Manual

4C2-83 Tabulation of replies to questionnaires to Graduates and their employers one year after graduation (Classes graduating 1966, 1968-1976, 1978, 1979)

4C3 Committee on Faculty Development 1960-1973

4C4 Committee on Social Activities

#### 4D Faculty Organization

Minutes of Meetings

4E Special (Ad Hoc) Committees on Special Tasks (Crossreference to minutes of Faculty Organization and to Faculty Manual)

4E1 Advanced Placement 1967

4E2 Attendance Policy 1975-1976

4E3 Code of Student Conduct 1979

4E4 Social Disturbances (Preparedness) 1968

4E5 Faculty Workload 1969-1974

4E6 Faculty Workshop 1972

4E7 Future Direction of the School 1972-1973

4E8 Grades and Grading 1974-1975

4E9 Honors and Warning 1971-1972 and 1974-1975

4E10 Progression, Promotion, Graduation 1977-1979

4E11 Grievance Procedure 1978

4E12 Inclusion of English Courses in Curriculum 1967-1970

4E13 Pharmacology 1967-1970

4E14 Records 1959-1970, 1974-1975, 1976





4 FACULTY

(FACULTY ORGANIZATION, COMMITTEES, RECORDS OF GROUPS AND INDIVIDUALS)

4E Special (Ad Hoc Committees on Special Tasks, continued)

- 4E15 Reproduction of written materials 1977
- 4E16 Summary Writing of student evaluations 1979
- 4E17 First-year Comprehensive Examination Planning

4F Groups of Teachers

4FA First-year teachers

Minutes of meetings

4FB Science Teachers

- 4FB-10 Minutes of meetings
- 4FB-11 Annual Reports 1947-1968

4FC Leaders of Human Relations Seminars for Freshmen 1955-1979

Background: Correspondence, studies, reports, minutes of planning  
and evaluation meetings

4FD First-Year Nursing teachers

Minutes and annual reports of teachers and chairman 1965-1979

- 4FD-11 Annual Reports of Coordinator 1976-1979

4FE Second-Year teachers

4FF Maternal Child Nursing teachers 1965-1980

- 4FF-10 Minutes and annual reports of chairman
- 4FF-11 Annual reports of Coordinator 1970-1980

4FG Nursing Care of Patient in Surgery (Operating Room) teachers 1968-1980

4FH Nursing Care of Ambulatory Patient teachers 1969-1980

4FI Psychiatric (Mental Health) Nursing teachers 1968-1980

- 4FI-10 Minutes including Correlation Study September-November 1973  
by Susan MacPherson
- 4FI-11 Annual Reports of Coordinator 1971-1980 including 1974  
evaluation of Project Place, and list of Foreign  
graduates who took course 1969-1979 to meet licens-  
ing requirements

4FJ Third-Year Nursing teachers

- 4FJ-10 Minutes and annual reports 1963-1981
- 4FJ-11 Annual Reports, Coordinator



4 FACULTY

(FACULTY ORGANIZATION, COMMITTEES, RECORDS OF GROUPS AND INDIVIDUALS)

4F Groups of Teachers, continued

4FK Leaders of Human Relations Seminars for senior students  
Minutes of planning meetings 1970-1981

4FR Coordinated Program (1946-1966)

4FR-10 Minutes 1954-1962

4G

4H

4I Individual teachers (Crossreference to School catalogs, Studies and Reports  
for licensing and accreditation, Faculty Count)

4IL Employed before 1968, one page each in alphabetical order,  
a listing compiled by Sylvia Perkins in June 1968. For a  
very few, photographs or newsclippings are included

4IR Records of Individuals (closed)

More detailed records maintained by the Director of the School,  
Retained in her office after 1981



## 5 CURRICULUM (PROGRAM OF STUDY)

5A

5B

5C Committee on Curriculum (Crossreference to Faculty Special Committees,  
Minutes of Faculty Groups, Learning Resources, Special Studies and Reports)

Minutes and Annual Reports

5D

5E

5F

5G Total Curriculum or Program of School (Crossreference to Special Study  
of School 1937 by Ruth Sleeper)

5G-13 Memorandum January 1936, Sally Johnson, for increased depth  
and breadth, and facilities needed

5H

5I Individual courses after 1955, itemized and numbered (Retained 1981 at MGH  
for ongoing reference)

5I1 Anatomy and Physiology

5I2 Microbiology

5I3 Chemistry

5I4 Nutrition

5I5 Social Backgrounds for Nursing

5I6 Human Behavior (Psychology, Personality Development)

5I7 Human Relations Seminar for Freshmen

5I8 Dimensions of Nursing (Professional Adjustments I, Ethics)

5I9 First-Year Nursing (I and II)

5I10 Maternal Child Nursing (1968-1980)

5I11 Maternity Nursing (1967-1968)

5I12 Nursing of Children

5I13 Psychiatric (Mental Health) Nursing

5I14 Nursing Care of Patient in Surgery (Operating Room Nursing)

5I15 Nursing Care of the Ambulatory Patient

5I16 Public Health Nursing

5I17 Third-Year Nursing

5I18 Professional Adjustments (II) Unit I (History of Nursing)

5I19 Professional Adjustments (II) Unit II (Opportunities for Graduates)

5I20 Professional Adjustments (II) Unit III (Trends)

5I21 Human Relations Seminar for Seniors

5I22 Health Teaching

5I23 Orientation

5I24 First Aid

5I25 Team Leadership

5I26 Senior Internship

5I27 Intersession

5I28 Other, not specified





5J Courses before 1950

5J-50 Outlines

5J-52 Examinations

Two examinations 1930, 1931; analysis of results  
and efforts to explain many failures on one

5J-54 Lecture notes prepared by teachers

Fox, Miss Forms of Public Health Nursing, 1931  
Scudder, C. L., M. D. Cholelithiasis March 1, 1910 (MGH)

5J-55 Various procedures

Catheterization, 1928  
Charting 1900, n.s., 1949  
Steam Inhalations 1929  
Supervision of medication for children, n.d. (?1947)

5J-57 Class notes taken by students

(J. F. Drew April 11, 1889  
(M. Felker March 6, no year  
(Annie W. Hurlbutt June 5, 1890  
(Mary C. Packard, 1885, 1886

Esther Dart October 1889 (see page 170), 1890, 1891  
(a bound volume)

Annabella McCrae 1891-1892 at McLean  
3 volumes, 7" x 8 1/4"

Annie W. Hurlbutt, Class of 1891 (Surgical lecture by  
Dr. Arthur Cabot: Nursing in Abdominal Surgery,  
Tracheotomy). A typed carbon

Alice M. Boyson, Class of 1889, in book 9 1/2" x 7 3/4"  
Lecture notes 1887-1888  
Her photograph, page 1, street clothes  
Medical and Surgical examinations with her answers

5J-59 Grade Books

Grade Book 1925-1933, Practical Nursing 7" x 8 3/4"



5 CURRICULUM (PROGRAM OF STUDY)

5J Courses before 1950, continued

5J-59 Grade Books, continued

Record Books, Practical Nursing 7" x 8 3/4"

(1916-1920

(1920-1923

(1923-1926

(1927-1929

(1930-1931

(1932

Grade Books, various examinations given by doctors

1876-1889 vol i

1889-1898 vol ii

1898-1902 vol iii

5J4 Nutrition, suggestions about teaching, 1940

5J9 Nursing (Prevention of errors in Drugs and Solutions) n.d.

5K Course outlines 1953, various assembled

5L

5M

5N

5P Coordinated Program (with Radcliffe College 1946-1959; revised plan 1959-1966)

5PI-59 Grade and attendance books (some contain course outlines and examinations) (Retained at MGH for ongoing reference, 1981)

5R Records (Crossreference to Curriculum Committee, Faculty Special Committees)

5RA Curriculum arrangement and annual academic calendar

5RB Rotation plan for student experience (Crossreference to School catalogs and Faculty Manuals)  
Correlation of theory and practice



5R Records, continued

5RC Other schedules

5RG Grade and attendance books (Retained at MGH for ongoing reference, 1981)

5RH

5RI Individual students (looseleaf since 1910) (Closed)

The portions of these records used for transcripts have been microfilmed

5RJ Alphabetical lists of students entering 1873-1979

These also have been microfilmed

5RK

5RL Individual students, in Bound Ledgers, 1873-1910

These 14 volumes have been microfilmed

5RL1	1873-1888	5RL8	1897-1901
5RL2	1873-1882	5RL9	1899-1901
5RL3	1882-1889	5RL10	1899-1903
5RL4	1875-1888	* 5RL11	1898-1902
5RL5	1888-1896	5RL12	1901-1908
5RL6	1888-1899	5RL13	1904-1908
5RL7	1896-1899	5RL14	1908-1910

In 1981:

\*Note: 5RL11 has been reclassified as 5RJ-59/1898-1902 (vol. iii). It is a record of examination grades.

5RM

5RN

5RR Nurses Registers (3 volumes)

5RR1 1910 (#1-#3,648)

5RR2 1934 (#3,648-#9,847)

5RR3 1959 (#9,848-#12,674)

These three volumes have been microfilmed





## 6 LEARNING RESOURCES

### 6A Publications

- 6A1 Guide (including Research Guide), Palmer-Davis Library
- 6A2 Newsletter, Palmer-Davis Library 1972-1981  
(a bound set of these is in Palmer-Davis Library)
- 6A3 Newsletter (Audiovisual Center 1974, Instructional  
Resources Center 1975-1981)

### 6B

### 6C Committees

- 6CA Audiovisual Aids (till 1977)  
Minutes and Annual Reports 1958-9/30/70, 1/71-3/12/73,  
and Annual Report 1972-1973
- 6CL Library (till 1977)  
Minutes and Annual Reports 1940-1960, 1961-1977
- 6CR Learning Resources 1977-1981  
Minutes and Annual Reports 1977-1981

### 6D Coordinator of Program Development and Educational Resources (1969-1981)

### 6E Librarians

- 6E10 Various reports (Crossreference to minutes of School  
Executive Committee) 1937 and 1963-1980

- 6E80 Statistics about use 1964-1974 and 8/78-5/81

### 6F Audiovisual (Instructional Resources) Media Consultant

- Annual Reports 1976-1977 through 1979-1980
- Letter of October 4, 1971 to Joyce Mathis about Helen~~e~~ Fuld  
Health Trust, as a supporter of several audiovisual  
centers in the Boston area



6 LEARNING RESOURCES

- 6G Studies of the Library and other resources (Crossreference to School Archives)
- 6G1 Library, Maxine Bailey 1937-1938, and associated materials
- 6G2 Faculty evaluation of school facilities 8/76
- 6G3 Historical collections, Caroline Bennett, 1964-1968  
Correspondence with Stella Goostray, Anne L. Austin, Janet James, Virginia Dunbar, Lois Miller, and others in preparing her article, "Some Books Are for Keeps", NURSING OUTLOOK 17, #12 (December 1969):53  
  
Minutes of several meetings of Janet Wilson James with librarians in the Boston area to discuss recognition, care, and preservation of items of historical value  
  
Reprints of several articles on this topic  
  
Crossreference to Lists of Holdings and to School Archives minutes of Committee on Historical Materials and Records
- 6G4 Letter of Caroline Bennett July 12, 1971 to Dr. Ellsworth Neumann, MGH Administrator, relative to Treadwell and Palmer-Davis Libraries, possibility of a combined facility and a central audiovisual center. This refers to a joint report on space needs (Fall 1970) which she encloses
- 6H History (Thayer House Library; Nurses Reference Library, Sophia Palmer Memorial Collection; Palmer-Davis Library)
- 6H1 Katherine Garstka, 1980 "A Good Library Serving Generations of Students"  
Photographs (MGH HOT LINE Sept. 11, 1980 and Sept. 24, 1981)
- 6K Gifts
- List of books bequeathed by Sophia Palmer to Alumnae Association 1925, listed by Annabelle McCrae
- Comments June 1981 by Palmer-Davis Library on their presence or absence in the Library
- Brass plate "presented June 1920 to the Sophia F. Palmer Memorial Library Collection by Elizabeth R. Scovil, Class 1880"



## 6 LEARNING RESOURCES

### 6L Lists of Holdings

- 6L1 Nurses Library, Thayer House, 1883 (volume)
- 6L2 Preliminary Report, Guide to Location of Historical Materials on Nursing in Massachusetts. Prepared by Committee on Historical Resource Materials in Nursing, Massachusetts League for Nursing, 1965
- 6L3 Historical Collection Shelf List, Palmer-Davis Library, Massachusetts General Hospital School of Nursing, February 1969
- 6L4 A List of Materials of Historical and Other Value Currently on the Open Shelves, Palmer-Davis Library, July 1980 (with attached list of articles relevant to Historical Collections about Nursing)

### 6N Newer Technologies

- 6X Directions for making Classroom Practice Doll n.d., before 1930





7A Publications

7AA Handbook for Students

n.d., 1941, 1943, 1957, 1960, 1963, 1969

"You're going to Be A Nurse at MGH" (several editions), n.d.

Postcard-size printed of Student Government Rules, n.d.,  
(probably about 1920)

7AB Yearbooks 1938-1981

Variously named Lampada, Checks, Fragments

7AC Newspapers or periodicals

Variously named Drawsheet (1942, 1944, 1945, 1946, 1947, 1950, 1951)

Checkmate (1961-1976) Black Stockings (October 1978)

7AD Calendar of Monthly Events 9/75-5/81

7AE

7AF

7B

7C

7D Coordinator, Student Personnel Services (1969-1981)

7D-10 Minutes and Annual Reports of meetings of Student Personnel  
Services (includes also meetings of Counsellors, and of  
Residence Heads, and of others) 8/30/76-1981

7E Admissions (including Recruitment until 1969)

7EB Minorities in Nursing

7EB1 Correspondence 1896, 1955, 1964, 1965, 1966, 1972 about men and  
nonwhites in nursing. (Letter to Thomas B. Hall, MGH Trustee,  
Oct. 13, 1886 from the New England Hospital for Women and  
Children telling of their policy to admit and inquiring about  
the policy at MGH)

Notes by Sally Johnson, n.d., reporting answers to her questions  
about attitudes and practices toward admission of "colored  
girls"

7EB2 Article, Elizabeth C. Putnam, "Reminiscences" June 14, 1915,  
CHRISTIAN REGISTER July 8, 1915 (National Association for the  
Advancement of Colored People)

Article, William Worthy, M.D. "The Story of the Two First Colored  
Nurses to Train in the Boston City Hospital, Boston, Mass."  
1942. Reprint



7 STUDENT PERSONNEL SERVICES, STUDENT LIFE, continued

7E Admissions (including Recruitment until 1969), continued

7EB Minorities in Nursing, continued

7EB3 Fair Educational Practices Act, Massachusetts, Commission against Discrimination: Memoranda to Directors of Schools of Nursing 1950, 1951; Correspondence 1951 from Ruth Sleeper; the Act. Brochure 1951 "Nursing Needs You (Minority Group Students)"

Brochure 1967, National League for Nursing: HUSBAND/FATHER/  
HUMANITARIAN/SPECIALIST/NURSE

7EB4 ODWIN (Open Doors Wider in Nursing) and COPE (Center for Opportunities for Progress in Education)

7EB5 Compliance with Civil Rights Law, 1965-1978

7EB6 Compliance with Internal Revenue Service regulations 1978 report (MGH School of Nursing)

7EC Committee on Admissions (including Recruitment until 1969)

Minutes and Annual Reports 1965-1979

7ED Careers in Nursing Program, Nursing Council, United Community Services Metropolitan Boston, 1965-1971 (Crossreference to Advisory Council)

7EG Studies and Reports

7EG1 Profiles, statistical data, summaries of classes entering MGH School of Nursing 1960 and 1964-1978

7EG2 Proposal 1969-1970 for Admissions Center (Sponsors: Massachusetts Hospital Association, Massachusetts Nurses Association, Massachusetts League for Nursing)

7F Recruitment (included with Admissions until 1969)

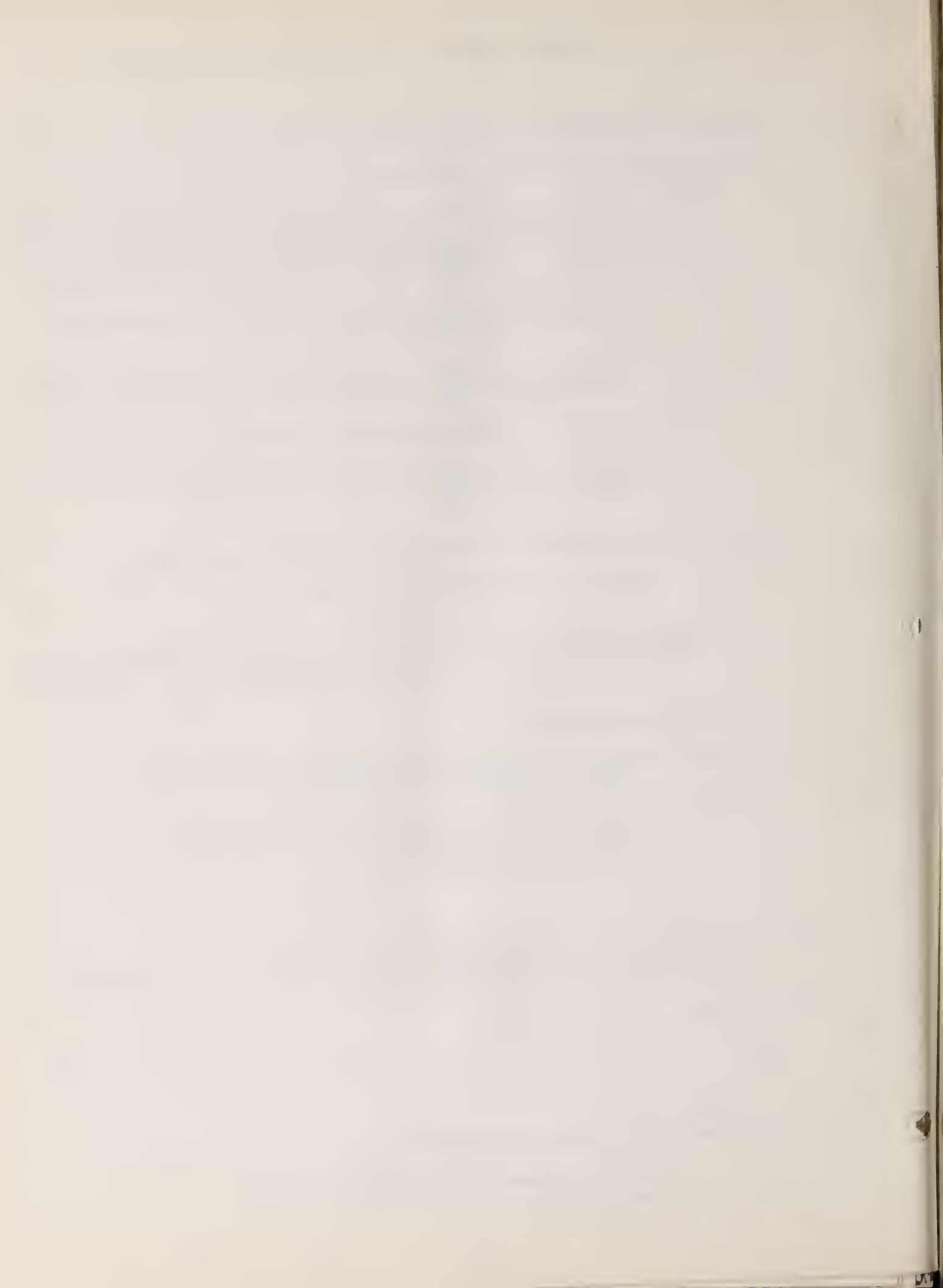
Crossreference to School and Nursing Service Publicity, to Advisory Council, to Minorities in Nursing

7FA Early efforts (1910-1930)

7FB

7FC Committee on Recruitment (1969-1979)

Minutes and Annual Reports October 1970-1979  
Press releases, newspaper clippings



7G Studies

- 7G1 Motivation and Prognosis for Success in Schools of Nursing ("TEAM")  
(Dr. Gene Smith, 1965-1971)
- 7G2 Men Students in Nursing Schools (University of Massachusetts report  
to MGH School of Nursing as feedback on this study) 1976-1977
- 7G3 Followup study of MGH applicants who withdrew or were rejected by  
MGH School of Nursing 1964-1965 and 1965-1966 (Jan. 1967)
- 7G4 Attrition (graph 1922-1948) ?Ruth Sleeper
- 7G5 Other

Edwards, Carl N., Harvard University. "Cultural Values and Role  
Decisions: A Study of Educated Women." 1965-1972

Fleming, Michael, Boston University. "Attitudes of Students  
Toward Death." 1976

Sheehan, David V., Anne Fitzgerald, et al., "Relationships  
between Menstrual Cycle Phase and Intellectual Performance."  
n.d., after 1976

Sheehan, David V., Anne Fitzgerald, et al. "Predictors of  
Academic Performance in Nursing Students." n.d., after 1976

7H Student Health

7HB

7HC Committee on Student Health

Minutes and Annual Reports 1944-1965

7HD Student Health and Illness

Correspondence and memoranda 1939-1981

7HG Studies of Student Health and Illness

7HG1 Study of MGH student health and illness Jan. 1927-Dec. 1929

- 7HG2 Report of incidence of tuberculosis in MGH Training School for  
Nurses 1912-1939, with names and followup of individuals, by  
Sally Johnson
- discussion and measures against tuberculosis
  - Rheumatic fever
  - Psychiatric consultation, walk-in clinic
  - Surgery and surgeons
  - Participation of students in research projects, 1955
  - Rubella
  - Infectious hepatitis





7 STUDENT PERSONNEL SERVICES, STUDENT LIFE, continued

7H Student Health, continued

7HG Studies of Student Health and Illness, continued

7HG3 Incidence and Costs of Illness Among Nurses; AHA, NLNE,  
ANA 1938

7I

7J Housing of students and graduates on and off hospital grounds (Cross-  
reference to Hospital Buildings, Frederic A. Washburn)

7JA Memoranda and statistics about needs and facilities 1936-1981

7JB List of residences used 1873-1952, compiled by Sally Johnson

7JC Committee on residences, 1957-1969

7K Financial Aid to Students (Crossreference to School of Nursing Financial  
Affairs, Faculty Manual

7KA

7KB

7KC Committee on Financial Aid

Minutes and Annual Reports

7KD Student Financial Aid Officer

7KD-11 Annual Reports

7KE Federal Funds (Crossreference to Special Funds Reports, Federal and  
other assistance to students)

7KE10 Nurse Training Act of 1964, HEARINGS before the Subcommittee  
on Public Health and Safety on HR-2110, HR-8922, HR-5062,  
HR-5248, and HR-10042 (April 8, 9, 10, 1964. Includes  
testimony by Ruth Sleeper

Letter of Ruth Sleeper to Lloyd Brace Sept. 10, 1964, comparing  
provisions of the new law with MGH Loan Fund policies

7KF State Funds



7 STUDENT PERSONNEL SERVICES, STUDENT LIFE, continued

7K Financial Aid to Students, continued

7KG Institutional Funds (Crossreference to School Gifts from individuals and groups after 1900, and reports of special funds)

7KG1 Moneys for scholarships and loans voted by the MGH Trustees  
March 8, 1918; January 6, 1933; July 19, 1961; August 24, 1961

7KH Audits, by year

7KI Individual students, records by year of entry (Closed; in custody of Student Financial Aid Officer at MGH)

7KJ Studies of Financial state of families, n.d.

7L Counselling and Guidance

7LA Program, Orientation and Guidance, n.d. (?1930's)

7LB

7LC Committee on Guidance (Crossreference to Coordinator of Student Personnel Services and meetings of SPS staff including counsellors)

Minutes and Annual reports 1958-1970, 1970-1981

7M Student Nurse Cooperative Association (Student Government) 1915-1981

7MA

7MB Bylaws and Constitution (Crossreference to Handbooks)

7MC

7MD Lists of officers (Crossreference to minutes and reports)  
1967-1968 to 1980-1981

7MH History 1915-1961

Report by Thelma Wells for 1961 Convocation

Letter from Ruth Sleeper to Margaret G. Reilly, Class of 1916  
asking her to speak at Convocation, 1965, 50th Anniversary  
of SNCA



7M Student Nurse Cooperative Association (Student Government) 1915-1981, continued

7MM Student Council and Mass Meetings

Minutes and reports of Judiciary and Dormitory Boards, activities of classes by year in the School, various committees and interest groups, student delegates to International Council of Nurses quadrennial meetings, Newman Club, Nurses Christian Fellowship, financial records, reports, and budgets 1947-1950, 1964-1981

7MN Dormitory Board

Minutes 1964-1970

7MP Glee Club and Christmas Candlelight Service

Programs, photographs, correspondence about use of Old South Meeting House

7MR Relationships with other student organizations

Massachusetts Senate of Student Nurses 1977-1979

7N Student Life and Living Conditions (Crossreference to Ladies Advisory Committee)

7NA Conditions in early years (1873-1920) (Crossreference to individual

alumnae: E. R. Scovil, Mary Shields, Alice C. Tippet, Anna M. Webber)  
Handwritten notes unsigned, 17 pages, the Training School in early 1880's

Blank agreement 1880's to be signed by pupil nurse

7NB Meals (Crossreference to minutes and reports of Ladies Advisory and reports of Mrs. Post)

Various memoranda about meals and the Hospital cafeteria

Reports and notes by Sally Johnson 1928, 1929, 1932 on her observations and experiences in the Hospital cafeteria

7NC Committee on Student-Faculty Relationships 1957-1970 (Committee on Student Life 1979-1980)

Minutes and Annual Reports

7ND Physical-Social Director 1937-1938 (Adviser to Resident Students and Activities 1979-1981 (Crossreference to Counselors)

Program of student activities, memoranda 1930's Sally Johnson  
Series on "Correct Social Usage, A Stepping Stone to Success"  
offered by Theodosia Crosse, n.d., (?1930's)

Course at Boston University, Summer 1939 taught by Elizabeth M. Osborne,  
"Developing One's Personality" (the college girl entering the  
business world)





7N Student Life and Living Conditions, continued

7NE Specific Class activities

7NE1 The first pre-Graduation Class supper, Class of 1895 Annie H. Smith  
(a terra cotta human figurine as a souvenir)

7NE2 Certificates of blood donations to MGH Blood Bank  
Graduating classes 1975-1977



8 ALUMNAE ASSOCIATION, ALUMNAE  
(including activities of Classes by year of Graduation)

Alumnae Association founded 1895, Incorporated 1940

8A Publications (Crossreference to School, Histories)

8AA Alumnae QUARTERLY RECORD (1911- ) (Crossreference to Individual Alumnae, Annie H. Smith)

Index 1911-1929 (in September 1930 issue, page 21)

Index 1930-1966, separately bound

8AB Directory of Alumnae 1930 ("Gray Book")

8AB/1930 through December 1929 (All graduates of the School since 1875)

8AB/1940 through the Class of 1939 (All graduates of the School since 1875)

(Crossreference to Alumnae Quarterly Records June 1954 and thereafter, to lists of graduates included in School catalogs or announcements 1885 through 1920-1921, to Graduation Programs 1903-1981, and to annual reports to the Massachusetts Board of Registration in Nursing)

8B Constitution and Bylaws

Constitution 1901, 1909

Constitution and Bylaws, 1918, 1919, 1924, 1932, 1963

8C Board of Directors (officers and elected members)

8C-10 Minutes

Two volumes: 1895-1896

April 28, 1908-May 28, 1917

8C-11 Annual Reports

Biennial Report 1906-1908 (published)

8C-12 Correspondence

1968 relocation of Alumnae Association Office

1970 Director of School is invited to become an ex officio member of the Board of Directors

8CR Reports by delegates

To Tenth Annual Convention of Nurses Associated Alumnae, May 1907, Richmond, Virginia, by Annie Smith, Class of 1885 and Grace Beattie, Class of 1893 (Two reports)



## 8G Studies, Surveys, Reports

## 8GA Of graduates of the School, Compilation of achievement

- 8GA1 "For Dr. Washburn's History of MGH" n.d., probably 1938; also  
a later edition, n.d., probably 1940

College and University Administrators  
Hospital and Training School Superintendents  
Teaching (Hospital and Collegiate Schools of Nursing)  
Public Health Nursing  
Professional Nursing Organization  
Literary Works  
Nursing with Government Nursing Services  
American Red Cross in Peacetime Activities  
Higher Degrees  
State Boards of Nurse Examiners  
Private Duty, Continuous and Effective Service  
Miscellaneous  
Anesthesia and Social Service  
Summary  
Nursing Around the World  
Operating Room

- 8GA2 Professional biographies of individuals (a collection compiled  
1938) (Crossreference to Directors of the School, to leaders  
of American nursing and to individual alumnae)

	<u>Class</u>
Adie, Ruth J.	1919
Aikman, Agnes E.	1892
Allerton, Eva	1885
Atto, Kathleen H.	1922
Beebe, Elinor L.	1922
Belyea, Margaret S.	1906
Bentley, Anna	1915
Booker, M. Elizabeth	1895
Brown, Maria	1883
Campbell, Elspeth S.	1909
Castile, Pearl I.	1922
Cayford, Caroline W.	1892
Cook, Melissa J.	1912
Davis, Mary E. P.	1878
Dennison, Clare	1918
Dieter, Margaret A.	1916
Dizney, Margaret E.	1926
Dolliver, Pauline L.	1889
Ellis, E. Maude	1892
Friend, Harriet L. P.	1904





## 8G Studies, Surveys, Reports, continued

## 8GA2 Professional biographies of individuals as of 1938, continued

	<u>Class</u>
Galt, Muriel	1898
Gardiner, Anna H.	1914
Gates, Gertrude M.	1923
Giles, Mary D.	1913
Gorman, Alice A.	1889
Hall, Carrie M.	1904
Howard, Alice K.	1893
Inch, Effie M.	1900
Jamieson, Elizabeth M.	1904
Keith, Mary L.	1888
Kinney, Dita H.	1892
Ladd, Frances C.	1911
Lee, Helene G.	1922
LeLacheur, Bessie S.	1906
MacKenzie, Mary Ard	1901
McIntosh, Jennie	1907
Martin, Sarah F.	1886
Mernin, Sally M.	1916
Mulville, Josephine A.	1913
Packard, Mary C.	1886
Palmer, Sophia F.	1878
Parker, Martha P.	1890
Parsons, Sara E.	1893
Partridge, Nellie G.	1898
Pearson, Mary	1885
Pelton, Garnet I.	1903
Perkins, Sylvia	1928
Phillips, Anna C.	1907
Pickering, Mary M.	1916
Pickett, Lucy V.	1882
Scovil, Elizabeth	
Robinson	1880
Shea, Annie M.	1892
Shepard, Mary	1924
Stevens, Alvira B.	1909
Sullivan, Elizabeth E.	1913
Thayer, Blanche	1879
Tippett, Alice O.	1889
Wood, Helen	1909
Zutter, Louise S.	1913



8G Studies, Surveys, Reports, continued

8GA Compilation of achievement of graduates of the School, continued

8GA3 Survey, Class of 1920 (Barbara Williams), 1965

8GA4 Survey, Classes 1895-1920 (Sylvia Perkins) n.d., after 1968,  
before 1973

8GA5 Survey, Classes 1920-1970 (Sylvia Perkins)  
Questionnaire  
Proposal to the Trustees Committee on the Endowment  
Fund of MGH School of Nursing

8GA6 Survey, Alternate Program, Class of 1966 (Linda Murray Lass),  
September 1976

8GA7 Class of 1967 ten years later

8GB Group concern with the future of the School (Crossreference to School  
of Nursing, Planning for the Future, Faculty Special Committees)

Meeting of New York City Alumnae November 2, 1944

Meeting October 30, 1945 (handwritten notes by Sally Johnson)

Proposal February 15, 1966 of Class of 1920 for a reunion  
gift toward initiating a study of the School and its future  
role in professional education

Meeting of Alumnae Association members in Detroit May 3, 1972  
about future plans for the School of Nursing

8GD

8GE

8H Written History (Crossreference to School)

8HA History of the Alumnae Association, 1907, with extracts from the  
Minutes from Feb. 14, 1895 to May, 1906



8H Written History (Crossreference to School), continued

8HB History of the Alumnae Association, 1920 (QUARTERLY RECORD vol. X, No. 1, page 11, March 1920)

8HC

8I Individual Alumnae

8IA Compilations of educational preparation, experience

8IA1 List of those with college degrees or some college study before entering MGH, and positions since graduation, n.d., after 1922

8IA2 List of nurses who have taken public health nursing courses between 1920 and 1924 (n.d., about 1924 or 1925)

8IA3 Individuals in the foreign field, Classes of 1895-1959 (compiled 1961 for the 150th anniversary of the Hospital)

8IA4 Graduates of Mount Holyoke College who later graduated from MGH School (Training School) of Nursing

Compiled 1980 by Helene G. Lee, Mount Holyoke 1915; MGH 1922

8IB Records of Individuals

8IB1 (Graduates before 1910)

Arranged in alphabetical order of last names, with graduating class identified. May include application to the School and references, professional biography, photographs, correspondence of alumna or her family with the School of Nursing, published articles.

In most cases, more than one individual has been assigned to share a folder.

	<u>CLASS</u>
Aikman, Agnes	1892
Allerton, Eva	1885
Allyn, Harriett J.	1893
Altimus, Helen G.	1907
Anderson, Caroline	1881
Armstrong, Alice C.	1907

(18)

(19)

(20)



## 8I Records of Individuals, continued

## 8IB Records of individuals, continued

## 8IB1 (Graduates before 1910), continued

Beattie, Catherine	1905
Bell, Mysie Black	(entered 1904; did not graduate)
Belyea, Margaret S.	1906
Bingham, Miss ?(photograph dated 1882.	Not in Gray Book)
Birge, Amy	1909
Blood, Rebecca	1888
Bolton, Corinne	1908
Booker, M. Elizabeth	1895
Bourke, Rachel	1888
Bowen, Mary	1889
Boyson, Alice	1889
Brierley, Hannah J.	1887
Brown, Ellen	1890
Burbank, Nora	1889
Burnett, Miss (Jean or Agnes?)	? 1895 or 1894
Campbell, Elspeth S.	1909
Carstensen, Annie C.	1905
Caswell, Laura	1904
Cayford, Caroline	1882
Chamberlain, Helen	1882
Chase, Mabel	1889
Chesley, Ida Florence (Mrs. Murray)	1893
Churchill, Hanna	1897
Chute, Ethel Edna	1906
Cole, Mary L.	1903
Colpitts, Mary	1889
Cromelien, Maud	1894
Dart, Esther	1891
Davis, Isaline	1886
Davis, Mary E. P. (Correspondence, article, photograph)	1878
Dervishogolou, Matilda Katherine	1907 (Mrs. Jelal)
Dickey, Eliza J.	1882
Dodge, Hannah	1888
Draper, Eunice	1880
Drew, Josephine	1889



## 8I Records of Individual Alumnae, continued

## 8IB 1 (Graduates before 1910), continued

Ellis, E. Maude	1892
Felker, Martha M.	1892
Fletcher, Annie	1892
Fletcher, Sarah D.	1886
Fox, Anne L.	1883
Franklin, Emma M.	(entered 1878; did not graduate)
Fraser, Louise	1888
Friend, Harriet, L. P.	1904
Galt, Muriel	1898
Gerry, M. O.	1883
Gordon, Josephine	1895
Gorman, Alice	1889
Gray, Mary L.	1906
Hall, Carrie M.	1901
Harwood, Maude H. J.	1908
Hintze, Anne Augusta	1886
Hollingsworth, Minnie J.	1897
Hooker, Anna M.	1889
Houdlette, Caroline A.	1881
Howard, Alice R.	1893
Hurlburt, Annie W.	1891
Inch, Effie M.	1900
Jacobs, Millie H.	1883
Jamieson, Elizabeth M.	1904
Johnson, Minnie M	1898
Keith, Mary	1888
Kenney, Charlotte E.	1885
Kinney, Dita H.	1892
Klonari, Kleoniki	1899
Knight, Grace M. (Mrs. Babson)	(entered 1896; did not graduate)
Lawrence, Susan M.	1883
correspondence 1953 with her niece about gift of photographs (class of 1883) and implement for rolling bandages	
LeLacheur, Bessie S.	1906
Llewellyn, Maria	1884
Lovell, Lucinda S.	1887
MacDonald, Mysie	1907
Mack, Edith	(entered 1893; did not graduate)
MacKay, Mary A.	(entered 1906; did not graduate)
MacKenzie, Mary A.	1901
MacLeod, Eva E.	1898
Magivney, Addie F.	1883
Magovern, Mary A.	1883



## 8I Individual Alumnae, continued

## 8IB1 Records of individuals, continued

Manning, Marion	1901
Marsden, Nora (graduate uniform, probable MGH cap; not listed in ? Gray Book)	
Martin, Sarah	1886
McIntosh, Jennie	1907
McKay, Mina A.	1907
Melville, Mary	1888
Morse, Mabel	1894
Morton, Jean M.	1887
Packard, Mary C.	1886
Palmberg, Alma P.	1888
Palmer, Sophia	1878
Parker, Florence	1882
Parker, Mabelle W.	1903
Parker, Martha P.	1890
Partridge, Nellie G.	1898
Pearson, Mary	1885
Pelton, Garnet I.	1903
Perry, Charlotte	1892
Phillips, Anna C.	1907
Pickett, Lucy V.	1882
Read, Lillian ?(photograph among those sent by niece of Susan M. Lawrence, Class of 1883, in 1952; not in Gray Book)	
Rhett, Helen	(entered 1880; did not graduate)
Rice, Florence	1882
Robertson, Augusta	1891
Row, Lucy	1893
Scovil, Elisabeth Robinson	1880 (many letters, articles)
Shea, Annie M.	1892
Shields, Mary	1887
Slade, Imogene	1885
Smith, Annie H.	1895 (see also 8CR, report as delegate to 1907 convention)
Steinnman, Elsie	1885
Stevens, Alvira B.	1909
Stevens, Clara	1888
Stevens, Sarah E.	1884
Stevenson, Margaret	1890
Stone, Emma	1904





## 8I Individual Alumnae, continued

## 8IB Records of Individuals, continued

## 8IB1 Graduates before 1910, continued

Thayer, Blanche M.	1879
Thompson, Philena	1886
Thurlow, Josephine E.	1909
Tippet, Alice O.	1889
Watt, Lina M.	1895
Webber, Anna M.	1880
West, Frances P.	1906
Whipple, Sena S.	1893
Whiteacre, Harriet	1892
Wilson, Laura A.	1886
Young, Elise	1889

## Unknown:

In addition, 3 photographs not labelled, or dated were included in the 1953 gift of C. Ina Merriman, niece of Susan Lawrence, Class of 1883.

Anonymous (3 in one envelope)

## 8IM Memorial gifts honoring individual alumnae (Crossreference to Financial Affairs, Gifts to School of Nursing)

8IM1 Lottie Potts Leland lectures 1955-1958 (Class of 1910)  
Correspondence 1954 establishing the fund

8IM2

8IM3

8IM4

For scholarships, loans, to undergraduate students, see School Awards and prizes:

(Hannah Richards, Class of 1879 (1960-1966);  
Marie Scherer Andrews, Class of 1936  
Clarissa Peters Allen, Class of 1937  
K. Barbara Dormin, Class of 1937  
and also School Financial Affairs (gifts)



- 8J Regional Clubs or Chapters (North Shore, South Shore "Ruth Sleeper",  
Worcester, New York City, Southern California,  
Springfield, Washington, D.C., and perhaps others)  
Correspondence acknowledging gifts to the School from the clubs  
Photographs  
Newspaper clippings

8K Financial Affairs

- 8KA Sick Relief Fund ("Free Bed Fund", 1907) 1909-?  
Sick Relief Association incorporated 1916  
Bylaws n.d., 1910, 1921, 1933, 1941

8KA1 Fundraising efforts 1907, 1909, 1947

Letters 7/8/07 to Miss Finley and 12/14/07 to Mr.  
Wigglesworth from Annie L. Smith about Free Bed for Nurses

Newsclipping, Admiral Byrd film to benefit the Fund 1947

- 8KB Endowment Fund (?1914) Crossreference to Sara E. Parsons and to  
Fiftieth Anniversary of the School, especially to pageant  
"Bearers of the Lamp"

- 8KB1 Summary of History 1915-1952  
Fundraising efforts 1916, n.d., (?1920)

8KB2 Bequests and Pledges

Sara E. Parsons List of pledges Oct. 16, 1917  
Pauline R. Thayer bequest 1934  
Receipts for 1938  
Bequest 1938 of Ida Shattuck, Class of 1892  
Gift 1950 of Jessie Grant, Class of 1906

- 8KB3 Review of disbursements and current market values 1950-1980

- 8KB4 Proposal for use of moneys for Study of Alumnae 1920-1970 and  
for A CENTENNIAL REVIEW 1873-1973

Proposal 1973  
Correspondence  
Minutes of Alumnae Association Board of Directors, June 22,  
Sept. 20, Dec. 5, 1972  
Questionnaire to Alumnae 1971  
Curriculum vitae of Janet Wilson James, historian (1972)  
Address of Janet W. James to MGH School of Nursing Advisory  
Council November 28, 1972  
Copy, Deed of Gift by MGH Nurses Alumnae Association to  
Trustees of the MGH for the benefit of student nurses in  
the Hospital, April 2, 1924



8K Financial Affairs, continued

8KB Endowment Fund, continued

8KB5 Deed of Gift 1924 to MGH Trustees

Correspondence

Suggestions for transfer of Fund to Trustees, n.d.

8KB6 Endowment Fund Committee

Letter from Mary Shepard, President of Alumnae  
Association to Miss Wood, December 4, 1938

8KC Sally Johnson Scholarship Fund

8KC1

8KC2 Gifts (Crossreference to Sick Relief Association and other funds)  
Correspondence about gifts 1958, 1965

8KD Annabella McCrae Loan Fund

History (1930-1938) and application form

Letter from Alumnae Association Committee (?1929) about  
establishing a loan fund

Letter of Ruth Sleeper 7/21/61 describing use and administration

8KE Other Projects

8KE1 Fundraising efforts

Toward cost of Bartlett Hall June 1951

Annual Fund Drive June 1965

8L Classes by year of graduation

8LA Lists and addresses of members

Class of 1925, n.d. (after 1952, before 1966)

Class of 1928 in 1965





8V Events

8VA Anniversaries of the Alumnae Association, founded 1895

8VA1 Twentieth, Reunion Dinner 1915, given by MGH Trustees  
 Invitation, program  
 Poem by Sally Johnson, "A Toast to the Present Day Nurse"  
 (Photographs of this event exist, individuals identified)  
 Letter of Sara E. Parsons to Dr. Washburn, September 16, 1915,  
 expressing appreciation for the hospitality of the Trustees

8VA2 Twenty-fifth, February 23, 1920  
 MGH QUARTERLY RECORD March 1920 (Vol. X, No. 1)

8VA3 Fortieth, 1935 (and 25th of QUARTERLY RECORD)

The QUARTERLY RECORD OF THE MASSACHUSETTS GENERAL HOSPITAL  
 NURSES ALUMNAE ASSOCIATION, June 1935

(See Page 18, Highlights of Alumnae Records

8VH Annual Homecomings, begun in June 1947

Programs and invitations 1947, 1953, 1948, 1958, 1964, 1966,  
 1972, 1975, 1976, 1980, 1981

Vote of MGH Trustees February 28, 1947, authorizing provision  
 of a luncheon for the MGH Nurses Alumnae Association sometime  
 in June

8W Symbols and insignia

8WB Badge or pin

Made by J. Harriott, Boston, inscribed with name or initials  
 on reverse

Formerly the property of Josephine Drew	1889
Ida E. Shattuck	1890
Annabella McCrae	1895
M. W. Stevenson	1890
S. E. P. (Sara E. Parsons)	1893
Mabel Chase	1889



9 MASSACHUSETTS GENERAL HOSPITAL; McLEAN HOSPITAL;  
MASSACHUSETTS EYE AND EAR INFIRMARY

Until October 1, 1980 when two separate corporations were created, MGH and McLean were operated as two divisions of one corporation. Although separate agencies, MGH and the adjacent Massachusetts Eye and Ear Infirmary 1915-1949 shared the chief hospital administrator and from 1923 to 1946 the chief nurse administrator.

9A Publications

9AA Annual Reports 1857, 1885 (Includes McLean Asylum and its Training School for Nurses)

9AB Summaries of Annual Reports ("A Brief Review") 1955, 1956, 1959-1965  
1967, 1968

9AC Periodicals

9AC1 MGH NEWS (monthly), including the Lampoon News, No. 97-A (Feb. 1951) May 1928 (vol 1, No. 1); Spring 1931 (vol IV, No. 1), Oct. 1942, 1947-1949 assorted, July-August 1951 (#103); March 1953 (#121); Nov. 1955 (#150)

Assorted 1960-1967

Oct. 1974-Dec. 1975; 1976-1977, assorted 1978-1979, 1981

9AC2 MGH HOTLINE Dec. 1969, 1976-1979, assorted 1981  
(MGH WORLD till 1968: June 1956 vol xii, No. 7;  
Dec. 1957, vol xiv, No. 3)

9AC3 FACTS ABOUT MGH

9AD Bulletins of MGH

#1-13, Dec. 10, 1913 - July 20, 1914

#26 Dec. 1, 1919

#34 July 1, 1926

9AE Policies, Precedents, Routines (Crossreference to Nursing Service)

9AE1 1932-1948 (about 5" x 8" looseleaf)

9AE2 1940-1952 (8 1/2" x 11" looseleaf)

9B Bylaws of the Corporation and Rules of the Trustees 1963



9C Board of Trustees (Crossreference to Governing and Advisory Boards of the School

9CA Communications to Advisory Committee of the Training School

Vote: Trustees Committee on Training School to have power to appoint Advisory Committee, to be chosen for one year from March 1 each year

Chairman of the Trustees Committee to be the chairman of the Advisory Committee. Nov. 28, 1899

Vote: Advisory Committee to formulate a scheme of studies and training for the nurses, both within the Hospital and with outside institutions, intended to occupy three years. January 26, 1900

Vote: To approve recommendations of Advisory Committee to increase the number of nurses. November 27, 1909

Vote: Inadvisable to employ attendants to meet the present shortage of nurses.

Approval of affiliation with Charles Choate Memorial Hospital Training School. November 12, 1920

9CB Annual Report 1939 (page 8): Excerpt about trends in nursing education with academic emphasis, implications for change in the MGH Training School for Nurses, and appropriation of annual additions to the budget to put the School on a sound basis

9D Superintendent of MGH 1821-1858; Resident Physician 1858-1922; Director 1922-1949; General Director 1949-

- 9D1 Fletcher, Nathaniel 1821-1825
- 9D2 Gurney, Nathan 1825-1833
- 9D3 Bradford, Gamaliel, M. D. 1833-1839
- 9D4 Sumner, Charles (1839-1840, Myers) (1840-1841, Washburn)
- 9D5 Goodwin, John M. 1841-1845
- 9D6 Girdler, Richard 1845-1858
- 9D7 Shaw, Benjamin S., M. D. 1848-1872
- 9D8 Folsom, Norton, M. D. 1872-1876
- 9D9 Whittemore, James Henry, M. D. 1876-1886
- 9D10 Pratt, John Washburn, M. D. 1886-1897
- 9D11 Howard, Herbert Burr, M. D. 1897-1908
- 9D12 Washburn, Frederic A., M. D. 1908-1934
- 9D13 Bigelow, George Hoyt, M. D. 1934
- 9D14 Faxon, Nathaniel Wales, M. D. 1935-1949
- 9D15 Clark, Dean A., M. D. 1949-1961
- 9D16 Knowles, John H., M.D. 1962-1971





9 MASSACHUSETTS GENERAL HOSPITAL; McLEAN HOSPITAL;  
MASSACHUSETTS EYE AND EAR INFIRMARY

9D Superintendent of MGH 1821-1858; Resident Physician 1858-1922;  
Director 1922-1949; General Director 1949- , continued

9D17 Castleman, Benjamin, M. D. (Acting) 1971-1972

9D18 Sanders, Charles A., M. D. 1972-1981

9D19 Martin, Joseph B., M. D. (Interim) 1981-

9D20

9D12 Washburn, Frederic A.

Articles and addresses, reprints

"Helen Homans" BOSTON MEDICAL AND SURGICAL JOURNAL Apr. 22, 1920

Graduation address, Children's Hospital Training School for Nurses,  
n.d., (before 1917)

Graduation address, Massachusetts General Hospital Training School  
for Nurses, Feb. 8, 1939

Graduation address, St. Luke's Hospital, New Bedford, Mass.  
May 13, 1939 (newsclipping)

Retirement

Newspaper clipping Feb. 8, 1934

Program and menu

Notes by Sally Johnson on his career titles

Review July 10, 1939 of FAW's book: MGH 1900-1935, by  
R. M. Washburn ("Washburn's Weekly", a newspaper column)

Letter from FAW, "An Appreciation of Dr. Samuel Mixter",  
January 20, 1926

9D13 Bigelow, George Hoyt

Obituary



9 MASSACHUSETTS GENERAL HOSPITAL; McLEAN HOSPITAL;  
MASSACHUSETTS EYE AND EAR INFIRMARY

9H History

9HA

9HB Brief historical sketches, articles

9HB1 Myers, Grace Whiting. "The Massachusetts General Hospital:  
An Historical Sketch." MEDICAL JOURNAL AND RECORD  
June 16, 1926

9HB2 White, James C., M. D., F. A. C. S. "A Short History of the  
Massachusetts General Hospital." SURGERY, GYNECOLOGY, AND  
OBSTETRICS May 1934, Vol. LVIII, 923-929

9HB3 "The Massachusetts General Hospital, Boston" 1937, 1946

9HB4 Notes, typed "Outstanding Historical Events at MGH 1861-1938"

9J Massachusetts Eye and Ear Infirmary (Crossreference to Sally Johnson,  
Nursing Service)

Salaries 1929 and recommended changes  
Duties of Operating Room Supervisors  
Personnel of Wards, July 1929

School of Nursing Postgraduate Course, Affiliated Course, n.d.,  
(After 1937)

Suggestions for Improvements of Nursing Service requiring new  
equipment and construction

9K Fundraising (Crossreference to 150th anniversary)

9KA Information about MGH and its separate divisions (brochures)

9KB Newspaper sections

9KB1 BOSTON HERALD, Sunday, Feb. 23, 1947 "The MGH"

9KB2 BOSTON SUNDAY HERALD Dec. 16, 1951 "MGH"

9KB3 BOSTON SUNDAY GLOBE Jan. 22, 1961 "MGH 1811-1961"

9KB4 BOSTON HERALD, Jan. 17, 1965 "A Great Instrument for Healing"  
(also issued, bound, July 1965)

9KC



9 MASSACHUSETTS GENERAL HOSPITAL; McLEAN HOSPITAL  
MASSACHUSETTS EYE AND EAR INFIRMARY

9M McLean Hospital

Annual Report 1962 (145th)  
Brochures and reprints  
    Information for Families 1965  
    Information for the Professions 1963  
    Dedication of Rehabilitation Center Oct. 18, 1963  
    Article about the Rehabilitation Center, MENTAL HOSPITALS 8/62  
Address by Dr. Francis de Marneffe, A symposium on Medical and  
    Nursing Collaboration, April 23, 1965  
Photographs  
  
Press release, Photograph of 2-page announcement by Trustees on  
    September 1, 1818, of expected opening October 1, 1818  
  
Care of Mentally Ill in Massachusetts  
    Brochure 1930, Massachusetts Department of Mental Diseases

9N McLean Hospital School of Nursing

9NA Reports  
    Annual, 1909 and 1910  
    Graduation 1957 (much on the history of school and hospital)  
  
9NC Advisory Committee  
    to be established (memorandum April 6, 1942 from N. W. Faxon, M.D.)  
  
9ND Superintendent  
  
    9ND1  
    9ND2 Lucia E. Woodward 1884-1912  
        Address by Dr. E. Stanley Abbott, June 20, 1935  
  
9NE Closing of the School  
    Announcement 1965  
    Letter from Ruth Sleeper July 7, 1965  
  
9NF Alumnae of the School  
    Letter from Emma Stone, Class of 1904 to Pauline L. Dolliver  
        September 18, 1904





9 MASSACHUSETTS GENERAL HOSPITAL; McLEAN HOSPITAL;  
MASSACHUSETTS EYE AND EAR INFIRMARY

9P Buildings

9P1

9P2 Bartlett Hall

(Clippings, n.d., about bequest of Mary Bartlett Noyes, and about  
grandparent who saw need for MGH

(Invitation to Groundbreaking Exercises March 17, 1952

(Clippings March 18, 1952

(Photographs

(Quarterly RECORD June 1952

(Press release, laying of cornerstone Dec. 8, 1952

(Clippings Dec. 9, 1952

(Photographs

(List of items sealed into cornerstone Dec. 8, 1952

(List of residences, in chronological order, which have housed

MGH student and graduate nurses 1873, compiled Nov. 26, 1952

by Sally Johnson

(Address by Ruth Sleeper

(Dedication April 29, 1953 invitation of Trustees

(Address by Ruth Sleeper

(Address by Abigail Adams Homans

9P3

9P4 Bulfinch Building 1921

Quarterly RECORD September 1931

9P5 Chapel

Invitation to opening April 26, 1941

Reports on plans, progress, achievement, by Bishop William  
Lawrence and Dr. Nathaniel W. Faxon

9P6 Clinics, (Outpatient Department)

Brochure, Dedication October 16, 1903

9P13 Moseley Memorial Building

Dedication October 16, 1916 Brochure, privately printed



9 MASSACHUSETTS GENERAL HOSPITAL; McLEAN HOSPITAL;  
MASSACHUSETTS EYE AND EAR INFIRMARY

9P Buildings, continued

9P16 Research Building

Fundraising brochure, n.d., before 1949

9P17 Resident Physician's House.

BEACON HILL NEWS, November 1981

9P18 Ruth Sleeper Hall

9P19

9P20 Vincent-Burnham Building 1947

Cornerstone laid May 1946, MGH NEWS July 1946, No. 46

Vincentania, by Pauline de Frieze Gray, 1947

9P21 Walcott House

Reprint, "New Nurses' Home at the Massachusetts General Hospital",

by Frederic A. Washburn, M.D., Administrator MODERN HOSPITAL

Dec. 1913, vol. 1, No. 4

9P22 Warren Building (1956)

Brochure December 1956

List of buildings in use at MGH December 1956

9P23 George Robert White Memorial Building

Dedication Exercises October 16, 1939

Invitation and Program

Brochure (addresses delivered)

Newspaper clippings

General Plan for Inspection

9P24



9 MASSACHUSETTS GENERAL HOSPITAL; McLEAN HOSPITAL:  
MASSACHUSETTS EYE AND EAR INFIRMARY

9Q Major Crises (Crossreference to School of Nursing, Nursing Service,  
Sara E. Parsons, American Red Cross)

9QA War

9QA1 Civil War 1861-1865

9QA2 Spanish-American War 1898

9QA3 World War I 1914-1918

Preparation by Red Cross of Base Hospital Unit, correspondence  
of Clara D. Noyes with Sara E. Parsons about equipment,  
physical requirements for personnel, functions of aides.  
Circular for the information of Persons Desiring to Enroll  
in the United States Naval Reserve Force as Nurses,  
March 31, 1917 (Navy)

Farewell Services

Reception at MGH to Physicians, Nurses, and Employees,  
June 9, 1919

Memorial Tablet, Treadwell Library, Ether Day 1921

The American Women's War Relief Fund, Report 1914-1915

9QA4 World War II 1939-1945

"Base Hospital No. 6 Leaves for Active Duty." HARVARD  
MEDICAL ALUMNI BULLETIN Vol. 16, No. 4, June 1942

"Effects of War on Massachusetts General Hospital  
Service" n.d.

9QB Other Crises

9QB1

9QB2 Cocoanut Grove Fire November 28, 1942

Weeks, Frederica. "After Cocoanut Grove." ATLANTIC  
March 1943, page 55

Open letter from MGH Trustees December 31, 1942, a report

9QB3 Poliomyelitis epidemic 1955 (Crossreference to Nursing Service  
and to MGH NEWS)





9 MASSACHUSETTS GENERAL HOSPITAL; McLEAN HOSPITAL;  
MASSACHUSETTS EYE AND EAR INFIRMARY

9R Archives

9RA Ether Dome and contents

Inventory and history of articles in Old Amphitheater (Ether Dome), compiled by Annabella McCrae July 1931 (operating chairs, two cases of surgical instruments, mummy, statue of Apollo, bronze bust of Dr. William T. G. Morton, inscription on wall of Ether Dome, portraits of Dr. Maurice Howe Richardson and Dr. J. Collins Warren, old hospital china). Acknowledgement 9/34 from Dr. Albert G. Engelbach.

9RB Smithsonian Institute, Washington, D.C.

Correspondence and other material 1955, 1956, 1958 arranging for a permanent exhibit there of MGH ward fixtures, and photograph of the new display representing an MGH ward in 1880, Linda Richards in attendance. (Photograph from American Journal of Nursing November 1966)

9RC Inquiries and Comments

9S Social Service Department

9V Events

9VA Anniversaries

9VA1 Fiftieth, of the Ether Demonstration, 1896

Invitation, Group picture 1896

9VA2 Seventy-fifth, of the Ether Demonstration, 1921

Invitation

9VA3 Centenary, of the Ether Demonstration, 1946

Invitation and Programs



9 MASSACHUSETTS GENERAL HOSPITAL; McLEAN HOSPITAL;  
MASSACHUSETTS EYE AND EAR INFIRMARY

9V Events, continued

9VA Anniversaries, continued

9VA4 Ether Day, annual celebration (Crossreference to Buildings and  
to Sally Johnson Portrait)

9VA4-15 Addresses

- |                     |   |
|---------------------|---|
| 1908 W. H. Welch,   | "A Consideration of the Introduction<br>of Surgical Anesthesia"   |
| 1910 G. W. Crile,   | "Phylogenetic Association in Rela-<br>tion to Certain Medical Problems"   |
| 1913 M. J. Rosenau  | "Progress and Problems in Preven-<br>tive Medicine"   |
| 1915 W. W. Keen,    | "Dangers of Ether as an Anesthetic"   |
| 1919 R. C. Cabot,   | "The Achievements, Standards, and<br>Prospects of the Massachusetts<br>General Hospital"  |
| 1936 Paul D. White, | "The Study and Treatment of Heart<br>Disease at Massachusetts General<br>Hospital 1821-1936"<br>reprint NEW ENGLAND JOURNAL OF<br>MEDICINE 215, No. 27, 1261-1268 |

9VA4-18 Annual awards for service

9VA5 Centenary of the Opening of the Hospital, 1921

9VA6 150th of the Founding of the Hospital

Press Conference Luncheon Feb. 4, 1959  
Background material--fundraising drive  
Press releases  
150th Anniversary Program of MGH (periodical  
1959-1961 of progress in the drive)

Fundraising brochure April 1959: "A Great  
Boston Heritage 1811-1961"

Folder, 150th Anniversary Program, of materials  
from dinner at Sheraton Plaza Hotel Feb. 2, 1961

Pictorial Report: "MGH in the Eyes of the World,  
1811-1961" (Highlights of the World Convocation



9 MASSACHUSETTS GENERAL HOSPITAL; McLEAN HOSPITAL;  
MASSACHUSETTS EYE AND EAR INFIRMARY

9V Events, continued

9VB Volunteer Day

Invitation, photographs, clippings June 22, 1944

9VC National Hospital Day May 12, 1937 (Parke-Davis Co.)

9W

9X Courses other than Nursing offered at MGH

9XA Anesthesia for graduate nurses

Information 1954

Brochures, American Association of Nurse Anesthetists, n.d.

9XB Hospital Administration (n.d., during period of Dr. Washburn) ?1916  
(Crossreference to Sara E. Parsons and Annabella McCrae)





10 Professional, Regulating and Compassionate Associations;  
Individual Leaders in Nursing and Medicine;  
Universities, Hospitals, Schools of Nursing,  
and Public Health Nursing Agencies

10A

10B

10D National League for Nursing (1953- ); National League of Nursing  
Education 1912-1952; American Society of Superintendents of  
Training Schools 1893-1912 (Crossreference to Individual Leaders,  
Alumnae Association, Directors of the MGH School of Nursing)

10DA Accreditation activities 1937-1941, 1938-1939, 1943-1945

10DB

10DC Meetings

Annual meetings 1907, 1908  
Programs

Meeting of American Hospital Association and NLNE June 1929  
Program at Dinner June 19

10E Massachusetts League for Nursing

Department of Diploma Programs, Council of member agencies 1962-1965

10F American Nurses Association (1912- ); Associated Alumnae of the  
United States and Canada (1897-1912) (Crossreference to Individual Leaders,  
Alumnae Association, Directors of the MGH School of Nursing)

10FA Reports and Programs

First Annual Convention April 18, 19, 1898

Second Annual Convention May 1, 2, 3, 1899

Tenth Annual Convention Programs May 14, 15, 16, 1907

10FB Constitution and Bylaws Amended June 1928

10FC Biennial Convention June 1930

Itinerary including post-convention tour to Rochester, Minnesota  
and Yellowstone Park arranged by Miss H. G. Lee, Executive  
Secretary, Massachusetts State Nurses Association

10FG Studies and Reports

10FG1 Nurses Headquarters in the States Maintained by the State  
Nurses Associations of the ANA. 2 pages mimeographed  
May 1927

10FG2 Suggested Study Guide for Hospitals Contemplating use of  
Graduate Nurse Service. Typed carbon copy. Jan. 12, 1933

10FG3 Subsidiary Workers in the Care of the Sick. 1940, revised 6/41



- 10 PROFESSIONAL, REGULATING, AND COMPASSIONATE ASSOCIATIONS:  
INDIVIDUAL LEADERS IN NURSING, PHYSICIANS, SURGEONS, AND  
DENTISTS; UNIVERSITIES, HOSPITALS, SCHOOLS OF NURSING,  
PUBLIC HEALTH NURSING AGENCIES, CONTINUED

10F American Nurses Association, continued

10FG Studies, Reports, continued

- 10FG4 Nurses Invest in Patient Care. Preliminary Report on a  
Five-Year Program of Studies of Nursing Functions con-  
ducted by ANA. May 1956
- 10FG5 The Future of Education for Professional Practice, A Guide  
for the Study of ANA's Proposed Goal on Nursing Education,  
by Roberta R. Spohn. 1962
- 10FG6 Legislation News. No. 89. May 1, 1964
- 10FG7 Summary, All-Day Conference of State Boards of Nurse Exam-  
iners, sponsored by ANA and Nation League of Nursing  
Education, June 27, 1936

10FH

10FI

10FN New England Division of ANA

- 10FN1 Constitution and Bylaws June 28, 1919  
Photograph at tea, Convention June 1919, Portland, Maine  
(individuals not identified)
- 10FN2 Conventions  
Programs 1925, 1927, 1929  
Proceedings of the Third Convention May 22-24, 1923
- 10FN3 "The Advantages of Training Nurses in Families"  
n.d., before 1930, probably early 20th century

10G Massachusetts (State) Nurses Association (1903- )

10GA Publications

- 10GA1 Training Schools for Nurses in the State of Massachusetts  
Approved for the Year 1918 by the MSNA. Prepared by the  
Subcommittee on Training School Census as a War Measure.
- 10GA2 Report of a Committee appointed to formulate suggestions  
for a code of ethics. n.d., after 1912
- 10GA3 Survey of Nursing Resources for Massachusetts, 1918

10GH History

- 10GH1 "Thirty-five years of the Mass. State Nurses Association",  
by Anna Roth, Ph.D



BRIEF OUTLINE, CLASSIFICATION, continued

10 PROFESSIONAL, REGULATING, AND COMPASSIONATE ASSOCIATIONS;  
INDIVIDUAL LEADERS IN NURSING, PHYSICIANS, SURGEONS, AND DENTISTS;  
UNIVERSITIES, HOSPITALS, SCHOOLS OF NURSING, PUBLIC HEALTH NURSING AGENCIES, cont'd

10G Massachusetts (State) Nurses Association (1903- ), continued

10GG

10GH History of MSNA 1903-1938

10H New York State Nurses Association

10HB Constitution and Bylaws, Capitol District #9, Jan. 1919

10HL Legislation

10I Individual Leaders

10IA American and Canadian Nursing (Crossreference to Directors of the  
School, Alumnae, Anniversaries of the School, 150th Anniversary  
of the Hospital)

10IA1 Collections of photographs and biographical data

10IA2 Jane A. Delano

10IA3 Lavinia L. Dock

10IA4 Annie W. Goodrich

10IA5 Eleanor C. Lambertsen

10IA6 Clara D. Noyes

10IA7 Mary Adelaide Nutting (Crossreference to Florence Nightingale)

10IA8 Isabel Hampton Robb

10IA9 Louisa Lee Schuyler

10IA10 Isabel M. Stewart

10IA11 Julia C. Stimson

10IB British Nursing

10IB1 Edith Cavell

10IB2 Dame Maud McCarthy

10IB3 Florence Nightingale

10IB3-12 (includes two original letters, 1896, 1897)

10IB3-71 Recording of her voice 1890 (with introduction by  
M. Adelaide Nutting, n.d., ?1920) and transcript

10IB-75 Statuette, information

10IC French Nursing

10IC1 Dr. Anna Hamilton

10IC2 Genevieve de Balard-Terraube (Dien Bien Phu, 1954 award)







10 PROFESSIONAL, REGULATING, AND COMPASSIONATE ASSOCIATIONS:  
INDIVIDUAL LEADERS IN NURSING, PHYSICIANS, SURGEONS, AND  
DENTISTS: UNIVERSITIES, HOSPITALS, SCHOOLS OF NURSING,  
PUBLIC HEALTH NURSING AGENCIES, continued

10H New York State Nurses Association

10HA

10HB Constitution and Bylaws Capitol District #9, Jan. 1919

10HL Legislation

Letter from Erving Winslow to Mrs. Henry Field, Nov. 7, about  
defeat of legislation recognizing the trained nurse, for  
which "my son" was the proponent in New York (no year stated)

10I Individual Leaders

10IA American and Canadian Nursing

10IA1 Collections of photographs and biographical data

NLNE calendars 1922, 1923 1926 (poems about nurses)  
PACIFIC COAST JOURNAL OF NURSING June 1915  
PIONEERS OF NURSING IN CANADA, n.d., after 1928

10IA2 Jane A. Delano

Photograph and biographical data  
Letter of recommendation of an aide, to Dr. Herbert  
Howard, Oct. 5, 1905

10IA3 Lavinia L. Dock

Letter to Miss Wheeler Feb. 23 (?1911 or 1912) about  
appointment of a delegate to ICN Congress

10IA4 Annie W. Goodrich

Newspaper clipping, about 1933  
Letters to Sally Johnson July 15, 1939; March 19, 1929;  
Jan. 8, 1928  
Her First Eighty Years, Feb. 26, 1946, a Tribute by the  
AJN Company  
Annie Warburton Goodrich 1866-1954, Yale University, 1955  
Letter to Pauline Dolliver April 1, 1910, about the course  
at Teachers College, Columbia University

10IA5 Eleanor C. Lambertsen

Reprint: "Who Is the Nurse; Who Are the Others?" Paper  
presented at the Second General Session, New York  
State Nurses Association Convention Oct. 19, 1965

10IA6 Clara Dutton Noyes

Biographical data, n.d., after 1923



10 PROFESSIONAL, REGULATING, AND COMPASSIONATE ASSOCIATIONS:  
INDIVIDUAL LEADERS IN NURSING, PHYSICIANS, SURGEONS, AND  
DENTISTS; UNIVERSITIES, HOSPITALS, SCHOOLS OF NURSING,  
PUBLIC HEALTH NURSING AGENCIES, continued

10I Individual Leaders, continued

10IA American and Canadian Nursing, continued

10IA7 Mary Adelaide Nutting

(Pamphlet about the acquisition of a portrait of Miss Nutting

(Pamphlet with photograph of portrait

(Various clippings

Catalog, October 1929, The Adelaide Nutting Historical  
Nursing Collection, Teachers College, Columbia  
University, and two bookplates

10IA7-12 Letters to S. E. Parsons, Nov. 9, 1925 about the  
Rockefeller Foundation Committee Report  
Jan. 27, 1927; Feb. 2, 1927 (about the shortage  
of nurses and regrets for S.E. Parsons' departure  
from Registry)  
August 18, 1915 (about Mrs. Florence Jones, the  
new matron of (Walcott House, MGH);

Sept. 28, 1933, about S.E. Parson's gift of Les  
Gardes Malades to Historical Collection

May 9, (no year) thanks for a visit to MGH

Nov. 30, (no year given)

Letters to Sally Johnson

Feb. 4, 1925; April 7, 1925; July 8, 1925;  
July 19, 1927; July 21, 1929; May 27, 1933;  
Dec. 1933; Jan. 13, 1934; March 26, 1938;  
Dec. 1938

Feb. 18, 1940; Jan. 27, 1941; Nov. 11, 1941

Nov. 30, 1942 (of sympathy and sorrow in the  
Cocoanut Grove Disaster)

To Dr. Minot

Nov. 8, 1911 accepting invitation to speak at  
MGH Nurses' Graduation

10IA7-15 Articles and Speeches (reprints)

"Apprenticeship to Duty." Speech to the students  
of the Vassar Training Camp for Nurses Sept.  
9, 1918

"Again the Call to Duty." Address to alumnae of  
Vassar Training Camp, Nov. 26, 1920

"How Can We Attract Suitable Applicants to Our  
Training Schools?" Read at a meeting of the  
New York City League for Nursing Education  
January 1914



10 PROFESSIONAL, REGULATING, AND COMPASSIONATE ASSOCIATIONS;  
INDIVIDUAL LEADERS IN NURSING AND MEDICINE;  
UNIVERSITIES, HOSPITALS, SCHOOLS OF NURSING;  
PUBLIC HEALTH NURSING AGENCIES

10I Individual Leaders, continued

10IA American and Canadian Nursing, continued

10IA7 Mary Adelaide Nutting, continued

10IA7-15 Articles and Speeches, continued

"L'avenir." (Address to Plenary Session, July 9, 1929  
International Council of Nurses, in French translation)

"The Relation of Hospital and Training School Organization  
to the Curriculum." Bulletin VIII, Prepared by the  
Committee on Education of the National League of  
Nursing Education

"The Training of the Psychopathic Nurse." Reprint from  
the Boston Medical and Surgical Journal Sept. 24, 1914  
vol. clxxi, No. 13, pp. 473-476

"Hospital Trustees and the Training School." Reprint from  
PROCEEDINGS 20th Annual Convention NLNE, 1914

"Nursing as a Form of National Service." n.d., but  
during World War I

"Educational Status of Nursing." Bulletin No. 7, 1912,  
United States Bureau of Education, Whole Number 475

10IA7-71 Recording and transcript of M.A. Nutting's introduction  
(n.d. ?1920) of Florence Nightingale recording made in  
1890, (Crossreference to Florence Nightingale

10IA8 Isabel Hampton Robb

Address, "An International Standard for Nurses." Re-  
print from New York MEDICAL JOURNAL Jan. 15, 1910

Receipt 1916 for gift by Sara E. Parsons to the Robb  
Memorial Fund

\* (See below)

10IA9 Louisa Lee Schuyler

Correspondence 1915-1917, ten letters with Dr. Mary  
Hobart about early training schools in the United  
States (New England Hospital for Women and Children,  
Bellevue Training School)  
(gift to Mrs. W. W. Vaughan from Louise Lee Schuyler)  
Letter from Ellen Parkman Vaughan to Dr. Bigelow  
April 4, 1934 about this gift from L.L.S. to E.P.V.

\*10IA8 Isabel Hampton Robb, continued

James, Janet Wilson. "Isabel Hampton and the Profes-  
sionalization of Nursing in the 1890's."

Reprint from THE THERAPEUTIC REVOLUTION, 1979 (ch. 9)







10 PROFESSIONAL, REGULATING, AND COMPASSIONATE ASSOCIATIONS;  
INDIVIDUAL LEADERS IN NURSING AND MEDICINE;  
UNIVERSITIES, HOSPITALS, SCHOOLS OF NURSING;  
PUBLIC HEALTH NURSING AGENCIES

LQI Individual Leaders, continued

10IA American and Canadian Nursing, continued

10IA10 Isabel M. Stewart (Crossreference to World Wars)

Reprints

"Preparing Nurses to Meet the Needs of a Changing Society." From Annual Report, National League of Nursing Education, June 1936

"To the Graduating Classes of 1920." Reprint from the American Journal of Nursing August 1920

10IA11 Julia C. Stimson

Photograph, n.d., after 1921

Announcement of publication of book, "Finding Themselves, The Letters of an American Army Chief Nurse in a British Hospital in France." n.d.

10IA12 Taylor, Effie Jane

10IB British Nursing

10IB1 Cavell, Edith

Photographs of her grave and memorial, 1920

10IB2 Dame Maud McCarthy

Letter to Sally Johnson June 3, 1924 (taking farewell)

10IB3 Florence Nightingale 1820-1910

10IB3-12 Letters

(Originals)

To Charlotte MacLeod (Waltham Training School) December 23, 1896, including "The Grounding of Probationers"

(From Charlotte MacLeod to Mrs. Stoneham July 27, 1936 explaining the background for F. Nightingale's letter)

To Miss Scovil May 28, 1897, thanking her for a book on the care of children, and commenting on current social conditions and need for teaching mothers.

(Miniatures and enlarged photographs of these originals exist, with negatives). They have been wrapped separately

Reprint of letter "on the work of District Nurses" 1878



10 PROFESSIONAL, REGULATING, AND COMPASSIONATE ASSOCIATIONS:  
INDIVIDUAL LEADERS: UNIVERSITIES, HOSPITALS,  
SCHOOLS OF NURSING, PUBLIC HEALTH AGENCIES

10I Individual Leaders, continued

10IB British Nursing, continued

10IB3 Florence Nightingale 1820-1910, continued

10IB3-16 Address

To the probationer nurses at St. Thomas' Hospital and the Nurses who were formerly trained there, April 28, 1876. Printed for Private Use only, 1876

10IB3-23 Tributes

An Exhibit of some of the Writings of Florence Nightingale in the Educational Museum of Teachers College, Columbia University, May 16 to June 1, 1910, under the auspices of the American Society of Superintendents of Training School for Nurses and the Nurses' Associated Alumnae of the United States

Reprint from the American Journal of Nursing: FLORENCE NIGHTINGALE. Exercises in Commemoration of the Fiftieth Anniversary of the Founding by Florence Nightingale of the First Training School for Nurses, May 18, 1910  
Includes certain of her letters and articles

"The Commemoration of Florence Nightingale." Oration by Sir George Newman before the General Meeting of ICN, London, July 1937

Florence Nightingale Exhibit, May 12-14, 1959, National League for Nursing Convention, University of Pennsylvania Museum, Philadelphia

10IB3-71 Recording of F. Nightingale's voice in 1890, with introduction by M. Adelaide Nutting (n.d., ?1920) and transcript of the two, made by Anne Soraghan and Helen Sherwin 1980 at MGH

Tapes and transcript have been wrapped separately

10IB3-73 Photographs and prints: in Crimea, at Scutari

Letter from G. H. Edgell, Director, Boston Museum of Fine Arts to Sally Johnson November 7, 1936, about the print

Photographs of wood engraving taken soon after return from the Crimea, distributed by W. B. Saunders Co. in 1920

Engraving, mounted, from painting by Chappell, n.d.

Photograph at age of 90

10IB3-75 Statuette

made 1872 by Hilary Bonham Carter, given to Mrs. Samuel Parker when she visited F.N. Gift 1929 to the Training School by Mrs. W.W. Vaughan, daughter of Mrs. Parkman



10 PROFESSIONAL, REGULATING, AND COMPASSIONATE ASSOCIATIONS;  
INDIVIDUAL LEADERS; UNIVERSITIES, HOSPITALS,  
SCHOOLS OF NURSING, PUBLIC HEALTH AGENCIES

10I Individual Leaders, continued

10IB British Nursing, continued

10IB4 Fenwick, Mrs. Bedford

10IB5 Lloyd Still, Alicia





10 PROFESSIONAL, REGULATING AND COMPASSIONATE ASSOCIATIONS;  
INDIVIDUAL LEADERS; UNIVERSITIES, HOSPITALS,  
SCHOOLS OF NURSING, PUBLIC HEALTH AGENCIES

10I Individual Leaders, continued

10IC French Nursing

10IC1 Dr. Anna Hamilton

Letters to Sara E. Parsons Oct. 21, 1917; Dec. 26, 1917;  
Jan. 11, 1918; Feb. 21, 1918; and May 22, 1918 about the  
Maison de Santé Protestante (later named the Florence  
Nightingale School) at Bordeaux

10IC2 Genevieve de Galard-Terraube

(French Air Force, Dien Bien Phu, 1954 award)

10ID Greek Nursing

"Brief History of Evolution of Nursing in Greece" by  
Athina J. Messolora, inscribed "To Our Ruth Sleeper,  
with my appreciation (sic)"

10IE German Nursing

Letter from A. Meyer in German and English to Sara E.  
Parsons Jan. 2, 1914 (German translated 9/81 by Gertrud  
Jorgensen) reviewing her American observations of the  
three largest North American training schools. She  
considers the MGH the most progressive of the three  
(of which one is named), for specified reasons. She  
expects soon to see Sister Agnes Karll

Postcard to Sara E. Parsons from Sister Agnes Karll,  
n.d., before 1915, urging her to come to Cologne

10IH Physicians, Surgeons, Dentists (Crossreference to School of Nursing,  
first study 1906-1907)

10IH1 Ball, A. Brayton

"The Duries and Conduct of Nurses in Private Nursing."  
Address June 23, 1892, to St. Luke's Hospital  
Training School, New York City

10IH2 Bauer, Walter

"Medicine in the Teaching Hospital of Today and Tomorrow."  
Presidential Address, Association of American Physicians  
May 5, 1939

10IH3 Bigelow, Henry J.

"Fees in Hospitals" 1889

10IH4 Cabot, Richard C.

Obituaries 1939

Newspaper clipping 1923

Letters to Sara E. Parsons and Sally Johnson (?years)

"What's Worthwhile in Nursing" Dec. 7, 1911

"Suggestions for the Improvement of Training Schools for  
Nurses." A.M. & S.J. Nov. 21, 1901, CXLV, No. 21, pp.

567-569 & letter from Virginia Arnold 1966 to Ruth Sleeper



10 PROFESSIONAL, REGULATING AND COMPASSIONATE ASSOCIATIONS;  
INDIVIDUAL LEADERS; UNIVERSITIES, HOSPITALS,  
SCHOOLS OF NURSING, PUBLIC HEALTH AGENCIES

10I Individual Leaders, continued

10IH Physicians, Surgeons, Dentists, continued

- 10IH5 Churchill, Edward D.  
"The Contributions of Women to the Massachusetts General  
Hospital." Written for NURSING OUTLOOK Jan. 1961
- 10IH6 Denny, Francis P.  
"The Need of Instruction and Experience in Nursing as  
Part of Medical Education." Reprint from BOSTON MEDICAL  
AND SURGICAL JOURNAL vol. clxii, No. 18, pp. 596-598,  
May 5, 1910
- 10IH7 Dodd, Walter James  
Photograph  
Review of biography by John Macy, Oct. 15, 1918
- 10IH8 Drinker, Cecil K.  
"Nursing Becomes A Profession." Address to MGH Training  
School Graduating Class Feb. 7, 1936
- 10IH9 Fitz, Reginald Heber  
Article about appendicitis with his photograph, by  
Sheila Burke May, n.d.
- 10IH10 Harrington, Francis  
Letter Feb. 1, 1899 to Dr. Howard about a hot water bottle  
burn
- 10IH11 Holmes, George W.  
Honored at dinner, n.d.
- 10IH12 Holmes, Oliver Wendell  
Two poems
- 10IH13 Howland, Joseph B.  
"Obligations of Hospitals and the Public to Training Schools  
for Nurses." Reprint from JOURNAL AMERICAN MEDICAL ASSOCIA-  
TION Dec. 13, 1913 Vol LXI, pp. 2152-2154
- 10IH14 Minot, James J.  
Letter Dec. 27, 1901 to Dr. Howard about need for more  
nurses, the efforts of the ladies' committee to raise  
money for the training school, and their probable reluc-  
tance to assume the further burden
- 10IH15 Mitchell, S. Weir  
Letter June 16, 1903, to "Dear Doctor", about an exam-  
ination or questionnaire for nurses
- 10IH16 Morton, W. T. G.  
"The Discovery of Practical Surgical Anesthesia", by  
William J. Morton, letter to the Electors of the Hall  
of Fame, March 1, 1920



10 PROFESSIONAL, REGULATING AND COMPASSIONATE ASSOCIATIONS;  
INDIVIDUAL LEADERS; UNIVERSITIES, HOSPITALS,  
SCHOOLS OF NURSING, PUBLIC HEALTH AGENCIES

10I Individual Leaders, continued

10IH Physicians, Surgeons, Dentists, continued

- 10IH16 Morton, W. T. G., continued  
Article, "The First Capital Operation under the Influence  
Ether", by Daniel Denison Slade, M.D. Last page(s)  
missing. Source; SCRIBNER's--Date: October 1892,  
also in MGH QUARTERLY RECORD, vol. 2, #3, p. 13 (Sept. 1912)
- 10IH17 Mumford, James  
Letter Dec. 20, 1905 to Pauline Dolliver about the  
shortcomings of various nurses
- 10IH18 Peabody, Francis W.  
Reprint. "The Care of the Patient." JOURNAL OF THE  
AMERICAN MEDICAL ASSOCIATION March 19, 1922, vol. 88,  
pp. 877-882
- 10IH19 Richardson, William L.  
Address to Boston Training School for Nurses. "Duties  
and Conduct of Nurses in Private Nursing." June 18, 1886

10J International Council of Nurses

10JA Publications

- BASIC PRINCIPLES OF NURSING CARE, prepared by Virginia Henderson  
n.d., 1961 or later
- THE EDUCATIONAL PROGRAMME OF THE SCHOOL OF NURSING, prepared by  
Isabel M. Stewart, first published 1934 and reprinted with  
amendments 1938
- BASIC NURSING EDUCATION, Principles and Practices of Nursing  
Education. Prepared by the Florence Nightingale Inter-  
national Foundation 1954-1957. Published 1958

10JB Reports

- Report, Second Quinquennial Meeting, July 19, 1909
- Reports 1929: Affiliated Organizations and additional  
information
- Associate National Representatives, other countries

10JC Education Committee Materials 1947-1957

- Agenda, Minutes, Reports, Correspondence of Ruth Sleeper  
with various leaders

10JW

- Ribbon, including American flag, of delegate to 1901  
International Congress of Nurses, Buffalo, New York







10 PROFESSIONAL, REGULATING AND COMPASSIONATE ASSOCIATIONS;  
INDIVIDUAL LEADERS; UNIVERSITIES, HOSPITALS,  
SCHOOLS OF NURSING, PUBLIC HEALTH AGENCIES

10K Board of Registration (Approving Authority) in Nursing, Massachusetts

10KA Requirements, Criteria, and Standards for Schools of Nursing

10KA1 Requirements and Recommendations for Approved Schools  
1944, 1/1/56

10KA2 Minimum Educational Criteria and Curriculum Standards  
7/1/63, 9/1/65

10KA3 Regulations Governing the Approval of Schools of Profes-  
sional Nursing and the General Conduct Thereof 9/1/71

10KB Laws about Registration of Nurses

10KB1 The Law 1919, 1924, 1935 (and 1942 for preparing attendants)

10KB2 Digest of Statutes relating to Board of Registration  
Aug. 16, 1956; Aug. 23, 1961; July 1, 1964; Jan. 1, 1970

10KB3 Various bills 1932, 1951, 1953, 1957, 1956, 1955, 1954, 1957

10KC Lists of State-Approved Schools of Nursing

10KC1 Approved Schools of Professional and of Practical Nursing  
in Massachusetts 1964, 1945, 1946

10KC2 State-approved Schools of Professional Nursing in the various  
states and territories (National League for Nursing, 1958)

10KD Annual certificates of approval of MGH Training School, 1926-1930  
Survey Report of the School 12/73 and approval 4/74

10KE Memoranda to Schools of Nursing 1927-1946, 1950-1965

10KF Correspondence about MGH situations and inquiries, 1925-1947,  
1950-1965



10 PROFESSIONAL, REGULATING AND COMPASSIONATE ASSOCIATIONS;  
INDIVIDUAL LEADERS; UNIVERSITIES, HOSPITALS,  
SCHOOLS OF NURSING, PUBLIC HEALTH AGENCIES

10K Board of Registration (Approving Authority) in Nursing, Massachusetts, cont'd

10KG Reports of Studies of Nursing and Higher Education in Massachusetts

10KG1 Practice of Nursing in the Commonwealth (Legislative Research  
Council, Feb. 20, 1956)

10KG2 The Shortage of Nurses in Massachusetts (May 1, 1957)

10KG3 Needs in Massachusetts Higher Education (Special Commission  
on Audit of State Needs) March 1958

10L University of the State of New York, the State Education Department

10LA Reports on Nursing Education in the State

Higher Education in the State of New York for School Year  
ending July 31, 1929

Report of Schools of Nursing Registered by the State  
Education Department 1927-1928

Course of Study and Syllabus for Guidance of Nurse  
Training Schools Sept. 15, 1928. (Bulletin 908, 1929)

10LB Law, Rules, and Information

Handbook 13, 1932, 1934, 1936, 1937

Handbook 23, Qualifying Certificates, Jan. 1932

10LC Correspondence

About proposed program with Radcliffe College (not identified) 1945  
Other, 1951

10LD External Degree Program in Nursing

Correspondence with Carrie Lenburg 1976 about her meeting  
with MGH School of Nursing faculty

10M Boards of Registration in Nursing in other states and Canada

Michigan, correspondence 1955

California, correspondence 1947

Canada, 1925



- 10 PROFESSIONAL, REGULATING, AND COMPASSIONATE ASSOCIATIONS;  
INDIVIDUAL LEADERS IN NURSING AND MEDICINE; UNIVERSITIES,  
HOSPITALS, SCHOOLS OF NURSING, PUBLIC HEALTH NURSING AGENCIES

10N Special Commissions, Groups, Foundations

- 10NA Committee on Nursing, General Medical Board, Council of National  
Defense, Washington, D. C. (1918)

"Enrollment of U. S. Student Nurse Reserve."  
(Woman's Committee, July 1, 1918)

Stewart, Isabel M. PREPARATORY COURSES FOR NURSES IN COLLEGES  
AND UNIVERSITIES, A WAR MEASURE. n.d., probably late 1918  
(recent Vassar Training Camp experience often mentioned.)

Stewart, Isabel M. NURSING, A NATIONAL SERVICE n.d.

Stewart, Isabel, NURSING, A NATIONAL SERVICE, with an Appendix  
of Information for College Graduates Desiring to Enter Schools  
of Nursing n.d.

Stewart, Isabel M. THE NATION'S CALL FOR NURSES, How American  
Women Can Meet It. Notes for Speakers n.d.

- 10NB Rockefeller Foundation (Crossreference to School of Nursing  
NICUSANE Report)

10NB1 Report of the Committee on Nursing Education n.d.,  
1922, or 1923

10NB2 Methods and Problems of Medical Education. Twenty-first  
series. NURSING EDUCATION AND SCHOOLS OF NURSING 1932

- 10NC Committee on Grading of Nursing Schools (Crossreference to School  
of Nursing Studies)

Burgess, May Ayres. A FIVE-YEAR PROGRAM FOR THE COMMITTEE ON  
THE GRADING OF NURSING SCHOOLS. Adopted by the Committee  
November 18, 1926

Reprints from the American Journal of Nursing about problems  
and progress in the study, and about private duty nursing

- 10ND Committee on Rank for Nurses in Military Services

"The World War and the Army Nurse", brochure, n.d., after 1919

Bulletin No. 15, Victory, August 18, 1920 and minutes of Oct. 22,  
1918 establishing the Committee





10 PROFESSIONAL, REGULATING, AND COMPASSIONATE ASSOCIATIONS;  
INDIVIDUAL LEADERS IN NURSING AND MEDICINE; UNIVERSITIES,  
HOSPITALS, SCHOOLS OF NURSING, PUBLIC HEALTH NURSING AGENCIES

10N Special Commissions, Groups, Foundations, continued

10NE National Nursing Planning Committee

"A Comprehensive Program for Nation-wide Action in the Field  
of Nursing." July 1945

10NF National Nursing Council for War Service

"A Guide for the Organization of Collegiate Schools of Nursing"  
prepared by the Council and the Association of Collegiate  
Schools of Nursing. 1942

10R Red Cross

10RA American Red Cross

Photographs of memorials to Jane A. Delano and other American  
Nurses who died in World War I and to women of the Civil  
War, headquarters in Washington, D.C.

Painting in Red Cross Building, Washington, D.C., "Humanity".  
The nurse is Leonor Field, MGH Class of 1915

Various brochures

10RB Metropolitan Boston Chapter

Materials about training programs for aides at MGH 1935-1942  
including minutes of committees, stipulated tasks, outlines  
of courses, correspondence of Sally Johnson and N.W. Faxon  
with Red Cross leaders, reports, descriptive report by  
Sally Johnson

Biography of Harriet Robeson, Director of Volunteer  
Service of the Red Cross, June 1939

Speech by Suzannah C. Ayer, Vice-chairman of Nurses Aides,  
Oct. 28, 1941, about Red Cross Volunteer Nurse's Aides

Various brochures

10RI International Red Cross

Letter Written and signed July 14, 1881 by Clara Barton (Danville,  
New York) to the Treasurer of MGH, asking for payment to Edmund  
Dwight \$80 due her from the funds of the hospital, and the signed  
receipt July 18, 1881. Letterhead: "The Red Cross of the Inter-  
national Convention of Geneva"

Newsclippings 1957, 1960 (Hungary, Algeria)



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HOSPITALS, SCHOOLS OF NURSING, PUBLIC HEALTH NURSING AGENCIES

10R Red Cross

10RL League of Red Cross Societies

Brochures 1963

Christmas card 1963 (1863-1963) signed by Y. Hentsch,  
Ellen Aird, L. Petschnigg (sent to Ruth Sleeper

Royal Bank of Canada Monthly Letter vol. 44, No. 2:  
Feb. 1963 "The Red Cross Centenary."

10S Universities, Hospitals, Schools of Nursing

10SA Universities and Colleges, and Schools or Programs in Nursing

10SA1 Simmons College

Catalogue 1903-1904

Announcement and description of recently reorganized  
School of Nursing, a five year program, n.d.

10SA2 Teachers College, Columbia University

10SA2-11 Annual Report of the Dean, June 20, 1927

10SA2-21 Proceedings: The Fiftieth Anniversary Celebration  
of Nursing Education in Teachers College,  
Oct. 1949, published 1950

10SA2-22 Publications

RECORD May 1910, The Education of Nurses; The  
Function of the Hospital

TWENTY-FIVE YEARS OF NURSING EDUCATION IN  
TEACHERS COLLEGE 1899-1925. Teachers College  
Bulletin Feb. 1946

Editorial. "The Thirtieth Anniversary Celebration."  
From THE NURSING EDUCATION BULLETIN, Vol. II, No.2,  
Winter 1949-1930

NURSING EDUCATION BULLETIN  
1930, Bulletin 1, New Series: A Search for More  
Exact Measures of Reliability and Efficiency in  
Nursing Procedures



10 PROFESSIONAL, REGULATING, AND COMPASSIONATE ASSOCIATIONS;  
INDIVIDUAL LEADERS IN NURSING AND MEDICINE; UNIVERSITIES  
HOSPITALS, SCHOOLS OF NURSING, PUBLIC HEALTH NURSING AGENCIES

10S Universities, Hospitals, Schools of Nursing, continued

10SA Universities and Colleges, and Schools or Programs in Nursing, continued

10SA2 Teachers College, Columbia University, continued

10SA2-22 Publications, continued

1940 February Alumnae Celebration Oct. 13, 14, 1939

1941 September Investigation of Problems in Nursing  
Education

PERSPECTIVES ON EDUCATION, Fall 1967

NURSING ALUMNI COURIER, Fall 1967

10SA2-34 Program: Alumnae Celebration of 40th Anniversary of  
Nursing Education in Teachers College Oct. 13,  
14, 1939

10SA2 Northeastern University School of Nursing, 1964  
Announcement of new program to open Fall 1964  
Newsclippings

10SB Hospitals and Schools of Nursing

10SB1 Collections

Poster listing six early H. S. Schools and their dates of  
founding NLNE Calendars 1925, 1929

"Landmarks in Nursing", a Bicentennial publication of  
Massachusetts Nurses Association

Davis NURSING SURVEY, May 1940, Schools and Hospitals in  
the Philadelphia Area

RN Magazine, February 1973 issue "Diploma Schools 1873-1973"  
"Today's Hospital, A Story of Progress", American Hospital  
Association (Canada and the United States)

10SB2 Army School of Nursing at Walter Reed Hospital

Photographs of Sally Johnson, instructor, with students.  
n.d. after May 1918

Photograph of Walter Reed Hospital

10SB3 Boston City Hospital

Newspaper clippings, editorial "Pupil Nurses for Cheap  
Labor", n.d.

Memoranda Oct. 21, 1927 from Sally Johnson, comparing MGH  
and Boston City Hospital conditions

Reports from the Finance Commission of the City of Boston  
April 6 and April 17, 1939, on the nursing situation  
at BCH





10 PROFESSIONAL, REGULATING, AND COMPASSIONATE ASSOCIATIONS;  
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HOSPITALS, SCHOOLS OF NURSING, PUBLIC HEALTH NURSING AGENCIES

10SB Hospitals and Schools of Nursing, continued

- 10SB4 Boston Lying-In Hospital  
Nursing staff about 1929 (n.d.)
- 10SB5 Peter Bent Brigham Hospital (Crossreference to Sally Johnson,  
Carrie M. Hall)  
Photograph  
Alumnae JOURNAL (Alumnae Association of the School of Nursing)  
Twenty-fifth anniversary issue, June 1938 Vol. XVIII, No. 1  
Alumnae Association Constitution and Bylaws, revised 1929  
Founder's Day, Nov. 12, 1914, invitation  
Brochure, AT THE HEART OF A GREAT MEDICAL CENTER 1913-1938  
  
Specifications for Graduate Uniforms as adopted by the  
Alumnae Association of the School of Nursing, n.d.
- 10SB6 Children's Hospital, Boston  
(History) 1869-1939
- 10SB7 Hartford Hospital  
Newspaper clipping May 11, 1952
- 10SB8 Illinois Training School for Nurses  
Application form for admission  
Directions to those accepted for admission  
Announcement (n.d., about 1929) by Laura Logan of arrangements  
concluded for merger with University of Chicago in due course
- 10SB9 Johns Hopkins School of Nursing  
Campaign for Endowment Fund, \$1 million goal, n.d., before 1922
- 10SB10 London Hospital, England  
Portrait of a Hospital in Its Third Century, 1956
- 10SB11 The Maternity Hospital, Philadelphia  
Rules and Regulations Governing the Use of Antiseptics, and the  
Hygienic Management of the Hospital June 13, 1887  
Directions to Nurse (Mother and Child Care) n.d. (same period)
- 10SB12 National Leper Home, Carville, Louisiana  
Report of fiscal year 1931
- 10SB13 New England Hospital for Women and Children  
(History) Through 75 Years 1862-1937  
(History) One Hundred Years 1862-1962
- 10SB14 Florence Nightingale School of Nursing, Bordeaux, France  
Notes from Adelaide Nutting, n.d., and from Elizabeth Hall, 1931,  
about the Maison de Santé Protestante, later named the FN School,  
and from Sara E. Parsons about the circumstances  
  
Brochures about the school, one a gift to Sara E. Parsons  
signed by Dr. Anna Hamilton  
  
Article by Grace Ellison about the school, n.d., after 1914



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10SB Hospitals and Schools of Nursing, continued

10SB15 Florence Nightingale School, St. Thomas Hospital, London  
Small brochure

10SB16 Pennsylvania Hospital, Philadelphia  
"Pennsylvania Hospital of Philadelphia", reprint from  
SURGERY, GYNECOLOGY, AND OBSTETRICS July 1932,  
vol. LV, 124-128, by Francis R. Packard, M. D.

10SB17 Philadelphia General Hospital ("Old Blockley")  
Rules governing head nurses, 1917  
Photograph

10SB18 Presbyterian Hospital School of Nursing in the City of New York  
Invitation to commencement exercises June 8, 1939  
Budgeted Instruction at \$5/hour Sept. 1, 1930-July 1, 1931  
with itemized list of nurse instructors on the School  
staff and their responsibilities

Statistics, History, Income and Expenses, Personnel Summary  
of Nursing Department, 1953

10SB19 Rhode Island Hospital School of Nursing  
Pageant, History of Nursing, June 2, 1926

10SB20 St. Luke's International Center, Tokyo, Japan  
Fundraising brochure, n.d., soon after 1934

10SB21 St. Thomas Hospital, London  
A Brief History, 1920  
Tales of Old St. Thomas's n.d., after 1927

10SB22 Sloan Maternity and New York Lying-In Hospitals  
Key to criteria for evaluation of students, n.d.  
(early 20th century)

10SC Public Health Nursing Agencies

10SC1 Victorian Order of Nurses, Canada  
Two pages, history and functions n.d., after 1954

10SC2 Visiting Nurse Association of Boston  
Plan for Retirement Pension in connection with the Harmon  
Association for the Advancement of Nursing n.d.,  
after 1935, probably before 1951

10SD Longwood Avenue Complex of Hospitals, Boston, Massachusetts  
Nursing Group of the Professional Subcommittee of the Hospitals  
Planning Committee, Report and Proposals 1/31/62 for Nursing  
Education and Nursing Service



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10W Symbols and Insignia

10WA

10WB Badges or pins

RN magazine's collection of nursing school pins photographed  
in color. n.d., after 1970

10WC Caps

Photograph of 35 caps represented on staff of New York  
Hospital n.d. (?1940's) (from LIFE magazine)

10WF Stamps and First Day Covers

Belgian, n.d., Florence Nightingale (mounted and leather-framed)  
USA, Dec. 38, 1961, Nursing. 7 first-day covers, of which two  
are official covers

British, Souvenir Cover, Laying of Foundation Stone Florence  
Nightingale Hospital, Kaiserswerth by HRH Princess Anne  
June 26, 1970. (Stamp is marked "Florence Nightingale  
1820-1910 9d")

Clara MAASS Commemorative Stamp 13¢, an announcement by the  
U.S. Post Office of Issue expected August 18, 1976

10WU Uniforms

Photographs, various schools: Bellevue, New York, New York City  
Photographs by Barco of California, n.d. (?1940's)  
Newspaper clipping 3/25/55

10WZ Miscellaneous

Center panel of Florence Nightingale window, Washington, D.C.  
Cathedral

Order of Service on the Occasion of the Opening of the Nurses  
Memorial Chapel by Her Majesty The Queen November 2, 1950  
Fundraising brochure for the Nurses Memorial Chapel, "To Com-  
memorate an Old Story" n.d.

Florence Nightingale Pledge

Florence Nightingale Memorial Tablet, St. Paul's Cathedral,  
London





11A

11B MGH Neighborhood

Cambridge Street, widened, after 1924-1925

North Grove and Parkman Streets, n.d., showing several shabby  
buildings and Walcott House in the background. ?1920's

11C

11D Superintendents of the Training School (School of Nursing)  
(cabinet photographs)

11D6 Anna C. Maxwell, 1915 (autographed)

11D7 Maria C. Brown

11D11 Helen Wood

11D12 Sally Johnson (Photograph of her portrait)

11E Assistants

11EA1 Annabella McCrae

11EA2 Jessie M. Stewart with several other people

11F Coordinated Program (1946-1966) and other college groups with MGH  
School of Nursing relationships

11FA Groups

11FA1 For identification 1953

11FA2 Classes or conferences 1951 or 1952, 1964, 1965

11FA3 Clinical scenes, early 1950's

11FA4 Tea or some other occasions, late 1950's, early 1960's

11FB Group photographs by year of MGH graduation 1961, 1964

11FC Group including Simmons College students 1953

11FD Simmons College students only, 1953

11FI Individuals, early 1950's, 1956-1962  
Cordelia Swanson



11 PHOTOGRAPHS

11F Coordinated Program (1946-1966) and other college groups with MGH School of Nursing relationships, continued

11FJ Hood College students, group 1948

Students identified

11G

11H The School Program

11HA Classroom and laboratory scenes

11HB Nursing laboratory scenes 1936, 1941, 1943 and negatives, 1950's, 1960's

11HC Wards, n.d., 1944 (negatives), 1970's

11HD Conferences

11HE Travel between and within buildings

11HF Library, 1889, ?1930's, 1940-1963, 1970's

11I Individuals

11IA Not identified

11IB/1926 Identified individuals Class of 1926

11J Student Life, extracurricular activities

11J1 Afternoon tea, 1930's, 1940's, 1950's

11J2 Birthday teas

11J3 Hobbies: Music, books, sketching

11J4 Sports

11J5 Dances 1945, (6 envelopes), late 1950's

11J6 Glee Club and Christmas Candlelight Service

11J7 Committee planning programs

11J8 Meals

11J15 An album collection, early 1950's

11K

11L Classes by year of graduation

11L/1910-37 Album, individual photographs, Class of 1910

11LA Group photographs, entering freshmen by year of expected graduation

1922, 1931 or 1934, 1933, 1941, 1942, 1945-1981

Most of these identify each individual



11 PHOTOGRAPHS

11L Classes by year of graduation, continued

11LB Group photograph, graduating class, 1886-1968 assorted

Some of these identify individuals wholly or in part

1886 (2 copies): 6 people identified  
1887 in gilt frame. Individuals not identified  
1889 or 1890, 7 copies and negative, including  
Jane Tappan (not a graduate)

\* 1890, 7 people  
1892, 4 copies  
\* May 1897

1900  
\* 1902 (3 pieces, poor condition)

\* 1905 (2 copies)  
\* 1906

\* n.d., Dolliver years (1899-1909) no identification of individuals

\* 1909 labelled by Helen Wood

\* 1925 (2 copies) individuals identified

1932 (2 copies, each with separate list of names)

\* 1934 individuals identified

\* 1959-1960 Each individual identified

\* 1960 Each individual identified 2 copies  
\* 1961 Each individual identified

\* 1964 Each individual identified  
\* 1967 2 copies Each identified  
\* 1968 2 copies Each individual identified

\* Outsize: larger than 8 1/2 x 11 inches

11LC

11LD Group photograph, graduating class officers by year of graduation

1951, 1962, 1972, 1973, 1975, 1976, 1977, 1979





11L Classes by year of graduation, continued

11LE Group photograph, by year when taken

- 11LE/1889 (includes 6 people from classes of 1887, 1889, 1890)
- 11LE/1890 (many students, in MGH Amphitheater), and negative
- 11LE/1951 (Four students in classes of 1951 and 1952)
- 11LE/1973 Two students posing in old uniforms with a "patient" for the Centenary of the School

11LF Group photograph including only a few members of the same class

- 11LF/1888 or 1889 (Group of 11 people, not identified)
- 11LF/1890 (Group of 4 people, identified)

11LG Group photographs, year and nurses not identified

6 different prints, 19th century

11M Faculty by year of sitting

11MA Whole group 1946, 1951-1953

11MB Subgroups teachers of separate courses or years) 1967-1970

11MC Casual groups

11MI Individuals

- 11MI/1930's Anna Griffin, Florence Kempf, Sylvia Perkins, Grace Reid
- 11MI/1970's Marjorie Grady, Carolyn Long

11N

11P Buildings

11PA Exteriors

- 11PA1
- 11PA2 Bartlett Hall
- 11PA3
- 11PA4 Bulfinch
- 11PA5 Chapel
- 11PA6 Outpatient Department
- 11PA7 Bigelow Operating Building



11P Buildings, continued

11PA Exteriors, continued

- 11PA8 Domestic
- 11PA9
- 11PA10
- 11PA11 Lodge
- 11PA12
- 11PA13 Moseley Memorial (before 1939)
- 11PA14 Bradlee Building (Ward E, Operating Room)
- 11PA15 Phillips House
- 11PA16 Research Building
- 11PA17 Resident Physician's House
- 11PA18 Ruth Sleeper Hall
- 11PA19 Thayer House
- 11PA20 Vincent-Burnham May 13, 1946
- 11PA21 Walcott House
- 11PA22 Warren Building
- 11PA23 George Robert White Memorial
- 11PA24 Ambulatory Care Center
- 11PA25 "Lower Wards" A, B, C, etc. 1873, 1875, 1897
- 11PA26 20 Charles Street
- 11PA27
- 11PA28
- 11PA29
- 11PA30 Aerial or overall views of many buildings

- 11PA40 Boston Almshouse, Leverett Street, 1800-1823
- 11PA41 McLean Asylum, Somerville, 1818-1895
- 11PA42 Convalescent Home, Waverley

11PB Interiors

- 11PB1
- 11PB2 Bartlett Hall
- 11PB3
- 11PB4 Bulfinch n.d., 1880's, 1897, 1900, 1927, 1930's, 1933, 1939, 1948 (10 envelopes)

Ten envelopes

Three photographs, n.d., wards not identified

2 pictures, multiple copies

Wards 6, 7 Mrs. Rouse, head nurse  
n.d., ?1880's

Medical ward, 1880's (4 copies)



11P Buildings, continued

11PB Interiors, continued

11PB4 Bulfinch, 10 envelopes identified, continued

Ward 23, 1897 and n.d.  
 Ward 27, n.d.  
 Ward 28, n.d., Nurse winding bandages  
 Ward 29, n.d., two pictures

A Women's ward, 1900

Ward 16, Diet Kitchen, 1927

Ward 10 or 12, ?1933

Wards 16, 26, 31 ?1930's

Bulfinch 5, 1939

Men's ward, 1948, 1970's

11PB5 Chapel

11PB6 Outpatient Department

n.d., (?1900 or earlier)  
 1947, Opening of Dental Clinic

11PB7 Bigelow Operating Building and Rooms 1867, 1900  
 Four envelopes

Nurse making dressings n.d., (and negative)  
 Nurses making bandages, identified n.d., (after 1896)

Multiple copies of 2 prints, 1890

11PB7/1889 Sham operation: Drs. Thayer, Scudder, Thorndike,  
 Storer, Chadbourne in 1889

11PB7/1896 Operation in New Glass Room. 4 surgeons, but  
 not nurse, are identified

11PB8 Domestic

11PB9

11PB10

11PB11 Lodge

11PB12

11PB13 Moseley Memorial





11P Buildings, continued

11PB Interiors, continued

11PB14 Bradlee Building, (Ward E. Operating Room)

Three envelopes

11PB14/1889 First, or nearly first, operation in Laparotomy, Ward E, East Surtical Service Feb. 21, or March, 1889. Nurses in gallery above (onlookers) and surgeons and staff around table are identified

First operation, West Surgical Service, Feb. 1889. Medical students and/or doctors in gallery above. Staff around table are identified

11PB14/1896 Ward E. amphitheater operation, and negative. Participants are identified

11PB14/1923 Two scenes of operation set-up with no people shown. One with three nurses

- 11PB15 Phillips House
- 11PB16 Research Building
- 11PB17 Resident Physician's House
- 11PB18 Ruth Sleeper Hall
- 11PB19 Thayer House
- 11PB20 Vincent-Burnham May 13, 1946
- 11PB21 Walcott House

11PB22

11PB23 George Robert White Memorial

11PB24 Ambulatory Care Center

11PB25 "Lower Wards"--A, B, C, etc. (1873 and later)

1894

1897 Multiple copies of several prints

11PB26

11PB27

11PB28

11PB29

11PB30



11 PHOTOGRAPHS

11P Buildings, continued

11PC Ether Dome

11PC1 1889 (Nurses Dining Room) and n.d.

11PC2 Film, ADVENT OF ANESTHESIA (1933 reenactment of 1846)

Photographs, labelled, of participants--all, MGH  
staff 1933 and negatives  
Newspaper account of making of film

11PD

11PE

11PF

11PT Tent Wards

1898 (Spanish-American War)  
n.d. and 1925

11PX Lists and/or descriptions of operating room and ward scenes, and  
of individuals, prepared in ?1940 and 10/4/65

11Q Major Crises

11QA Wars

11QA3 World War I

Several groups of nurses about to go overseas.  
Photographs of buildings and people in France,  
taken by Sara E. Parsons

11QA4 World War II

Snapshots, student nurse cadets and commissioned  
graduates



11V Events

11VA Anniversaries

11VA1

11VA2 Fiftieth of the School 1923

Box of photographs, principally of the pageant

11VA3 Seventy-fifth of the School 1948

11VA4 Centenary of the School 1973 (see photograph album,  
School anniversaries)

11VB

11VC Convocations

11VC1 Graduation

Eight Envelopes

Several different years, not identified

1946 (three envelopes)

1947

1948

1950

1952

11VC2

11VC3

11VC4 Cappings

1950, ?1958

11VD

11VE Other School events, by year

11VE1 Open House 1951

11VE2 Entrance Day

11VE3 Retirement of Ruth Sleeper 1966, students honoring her

11VF





11V Events, continued

11VG

11VH Alumnae Reunions or Homecomings

11VH/1915 The first, in 1915

Three copies exist. One, framed, is in the office of Dr. Roslyn R. Elms. Another is in very poor condition. The third is in reasonably good condition.

Front row: identifies seven current or past leaders of the School or prominent alumnae.

Some others present are also identified.

11VH/1947 The first Homecoming, 1947 and thereafter

11VH/1948

11VJ Holidays

11VJ1 Christmas at MGH

11VJ2 The circus comes to MGH

11VK Class events by year of Graduating class

11VK1/1958 Senior banquet 1958

11VR Class Reunions

11VR1 Class by year of reunion  
1948 (at 75th Anniversary)

11VR2 Class by year of graduation  
11VR2/1910 (in 1940)  
11VR2/1950 (n.d.)  
11VR2/1929 (n.d.)

11VS Alumnae Fundraising

11VS1 Christmas Bazaar Dec. 2, 1936



11 PHOTOGRAPHS

11W Symbols (Crossreference to School symbols)

11WB Badge or Pin

11WC Cap or cap mold

11WU Uniform

1948 comparisons, 6 students identified wearing  
uniforms of different periods

1922, 3 nurses: pupil, preliminary pupil, graduate  
1973



MASSACHUSETTS GENERAL HOSPITAL SCHOOL OF NURSING

BRIEF INVENTORY OF CONTENTS OF 43 BOXES

ON TEMPORARY DEPOSIT, FRANCIS A. COUNTWAY LIBRARY OF MEDICINE

38 Paige boxes 13" wide x 16" deep x 11" high  
2 boxes 12" wide x 18" deep x 11" high, Boxes 25, 26  
1 box 33" wide x 12" deep x 23" high, Box 41  
2 smaller boxes, microfilm reels, about 12" wide x 13" deep, (Boxes 42, 43)

<u>Box 1</u>	1AA/1879 to 1AA/1977-1979
<u>Box 2</u>	1AA/1979-1981 to 1D13-43
<u>Box 3</u>	1D13-73 to 1EE/Sept. 1960 - Aug. 1964
<u>Box 4</u>	1EE/Sept. 1964 - May 1966 to 1FA5
<u>Box 5</u>	1FB1 to 1GA5
<u>Box 6</u>	1GA5 to 1GB1-11/1970-1974
<u>Box 7</u>	1GB1-11/1975-1979 to 1GC
<u>Box 8</u>	1GD to 1KF/1960-1970
<u>Box 9</u>	1KF/1971-1972 to 1KH/1976-1977
<u>Box 10</u>	1KH/1977-1978 to 1KR/Oct. 1969-Aug. 1972
<u>Box 11</u>	1KR/Sept. 1972-Nov. 1975 to 1QA4
<u>Box 12</u>	1RA to 1VC1-34/1981
<u>Box 13</u>	1VC2 to 2ED/1961
<u>Box 14</u>	2ED/Jan. 1962-Sept. 1963 to 2KD/1952-1972
<u>Box 15</u>	2KE to 3C-10/1896 (vol. v)





BRIEF INVENTORY OF CONTENTS OF 43 BOXES

Box 16 3CA to  
3F-10/Dec. 1941

Box 17 3F-10/Jan. 1942  
to 4A1/1979

Box 18 4A1/1980 to  
4D/1974-1976

Box 19 4D/1976-1981  
to 4FD/1973-1975

Box 20 4FD/1975-1977 to  
4FJ-10/1969-1971

Box 21 4FJ-10/1971-1972  
to 5C/1960-1962

Box 22 5C/1962-1964 to  
5I20

Box 23 5J-50 to  
5K

Box 24 5RA-5RL1  
5RL5 and 5RL8  
5RL10  
to  
6CL/1940-1960

Box 25 (2" longer than Paige boxes)  
5RL2, 5RL3, 5RL4, 5RL6,  
5RL7, 5RL9, 5RL12, 5RL13,  
5RL14

Box 26 (same size as Box 25)  
5RR1, 5RR2, 5RR3

Box 27 6CL/1961-1977 to  
7AB/1946

Box 28 7AB/1947 to  
7AB/1967

Box 29 7AB/1968 to  
7AD

Box 30 7D-10 to  
7FC/1970-1979

Box 31 7G1 to  
7NE2



BRIEF INVENTORY OF CONTENTS OF 43 BOXES

Box 32 8AB/1930 to  
8IB1

Box 33 8IM1 to  
9D18-13

Box 34 9HB to  
9XB

Box 35 10DA to  
10IH19

Box 36 10JA to  
10SA1

Box 37 10SA2 to  
10WZ

Box 38 11B to  
11LA/1974

Box 39 11LA/1975 to  
11VA3

Box 40 11VC1 to  
11WU

Box 41 See next page

Box 42 Microfilm reels,  
Master Negatives  
1A Reel #1, separate (Catalogues)  
1RI Reel #1, separate (Finding Aid)  
  
5RL1 - 5RL7 Reel #1, separate (Records)  
5RL8 - 5RL14 Reel #2, separate (Records)

[5RR1 - 5RR3

[5RI Reel #3, separate (Records)

5RI Reels #4-17, separate (Records)

[5RI

[5RJ Reel #18, separate (Records)

There are 20 reels: 18 of student records and one each of School catalogues and the Guide or Finding Aid to the collection.

Box 43 Microfilm reels,  
Tonal Positives and Master Negative Direct Duplicates  
(3rd generation) (Same classifications as for Box 42 above)



BRIEF INVENTORY OF CONTENTS OF 43 BOXES

This box is 33" wide

Box 41 1D13-18

1LC  
1VA4-37  
1WD2  
1WD2

8GA5-83

[9VA1  
[9VA2  
[9VA3

[11D6  
[11D7  
[11D11  
[11D12

[11EA1  
[11EA2

11LB/1890  
11LB/1897  
11LB/n.d. (between 1899 and 1909)  
11LB/1902  
11LB/1905  
11LB/1906  
11LB/1909  
11LB/1925  
11LB/1926  
11LB/1934  
11LB/1959-1960  
11LB/1960  
11LB/1961  
11LB/1964  
11LB/1966  
11LB/1967  
11LB/1968

11VH/1915















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